



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

भा.वि.प्रा./वाराणसी / टर्मि./2022/ 7710-13

दिनांक: 23.08.2022

सेवा मे,

मेसर्स अरून एविएशन सर्विसेस प्राइवेट लिमिटेड / M/S Aroon Aviation Services Pvt. Ltd.

ए - 113 रोड नंबर 2 महिपालपुर एक्सटेंशन / A-113 Road No. 2 Mahipalpur Extension,

नई दिल्ली -110037 / New-Delhi 110 037

Subject : Work Order for Management of May I Help You Desk at Lal Bahadur Shastri International Airport.

Sir,

It is hereby informed that on the basis of Technical and Financial evaluation, M/s Aroon Aviation Services Private Limited has been awarded above work by the competent authority, Airports Authority of India, Varanasi for period of Three years (Extendable for further one year based on satisfactory performance on the same terms and conditions) for an amount of Rs. 1,11,42,000/- (Rs.3,09,500/- per month) including all taxes exclusive of G.S.T, PF, ESI, Bonus.

2) Assistant General Manager (Operations), Varanasi Airport shall be the In charge of the work. You are requested to sign the contract agreement within 15 days from commencement of work at the office of Airport director, Varanasi on a non judicial stamp paper of appropriate value and the cost of the stamp paper shall be borne by you.

3) Before the start of the work, the contractor shall intimate in writing to the Airport Director, the name, qualification, experience, age, address(s) and other particular along with certificates of the staff employed for the work. Since the work is to be performed in the airport premises which is sensitive place, hence the contractor has to arrange the passes as per BCAS norms and for the same required police verification shall be produced by contractor. The candidates selected for the May I help you Assistant and VIP attendant shall possess qualification as per tender condition clause and approved by Airport Director, Varanasi.

4) You are also required to submit the B.C.A.S. clearance and if not having, you have to immediately apply for it.

5) All the specified May I Help You Counters for Assistant & VIP Attendant jobs are to be carried out to the entire satisfaction of the In -charge and the decision of the In-charge shall be final and binding on the contractor.

6) You are hereby informed that as per Guidelines, Performance Security Deposit shall be deducted @10% from each RA bill.

7) You are required to comply with all applicable laws, ordinances, Rules and regulations prescribed in the contract labour Act 1970, EPF Act 1952, ESI Act 1958, Payment of wages Act 1936, Minimum wages Act 1948 and Workmen compensation Act 1923 or any modifications thereof, any other laws relating and rules made hereunder from time to time. The compliance and proof thereof shall be submitted to this office without loss of time.

- 8) Special Conditions (SCC), Technical Specifications etc. of Tender document/NIT/Contract shall be strictly adhered to by the contractor. You are also advised to satisfy yourself with scheduled of quantities as mentioned in the tender document and inform us if any discrepancies before the start of work.
- 09) The Agency shall ensure that the Monthly bill is to be submitted by 7th of every Month along with attendance sheet, proof of distribution of salary ESI & EPF Authority Submission Challans, and service tax amount payments etc. The delay in release of payment for the bill will not affect the timely payment to workers. The Payment to the workers shall be made through bank transfer only.
- 10) The workforce deployed for this job shall be your regular employee. The contractor shall be responsible for the recruitment, retainment and retrenchment of the employee of their establishment and for settlement of the dispute arising out of the terms and conditions of the service of the personnel. Cost of the injury/loss of the force during the period of the contract will be borne by the contractor. Their wages/salary will be deposited in their bank account and a copy of the same will be sent along with the bill.
- 11) Any further correspondence in this connection with this contract should be addressed to the Airport Director, Varanasi.
- 12) All the terms and conditions of the NIT will be applicable and binding. In case of any discrepancies/dispute, English version will be treated as Authentic.
- Please acknowledge the receipt of this letter and also to start the work on or before 16 September 2022.

 23.08.2022

संजीव कुमार सिंह
स. महाप्रबंधक(प्रचालन)
कृते विमानपत्तन निदेशक
भा°वि°प्रा°, वाराणसी
9831894966

प्रतिलिपि

1. महाप्रबंधक (प्रचालन), उत्तरी क्षेत्र, नई दिल्ली 110037
2. निदेशक विमानपत्तन, भा.वि.प्रा., वाराणसी
3. प्रभारी (वित्त), भा.वि.प्रा., वाराणसी

संजीव कुमार सिंह
Sanjeev Kumar Singh
सहायक महाप्रबंधक (संचार/प्रचालन)
Asst. General Manager (CNS/OPS)
भा.वि.प्रा.ला.ब.शा. अन्तरराष्ट्रीय हवाई अड्डा, वाराणसी
A.A.I., L.B.S. International Airport, Varanasi