



By RPAD

No: AAI/KIA/CNS/CS/JOBHAL/131903/2022-23/ 52

Date: 26.07.2022

WORK ORDER

To
M/s. Vanity Hospitality Services
Vanity Towers
22/30, M.G.Marg, Civil Lines
Prayagraj, UP
PIN : 211001
Mobile : 9336096669, 7052650000, 8795711111
Email : jaysingh6669@gmail.com

Sub : Job Contract for conservancy work for the upkeep and maintenance of CNS Equipments at AAI, HAL Airport, Bangalore – 560017.

Ref : Tender Reference Number - AAI/KIA/CNS/CS/JOBHAL /131903 /R&M/ 02/2021-22, Dated: 25 Feb 2022 & Technical and financial bids of M/s. Vanity Hospitality Services, Vanity Towers, 22/30, M.G.Marg, Civil Lines, Prayagraj, UP, PIN : 211001.

Sir,

Reference is made to the above-mentioned tender and your quotes submitted against above referred tender.

Airports Authority of India herein after referred as AAI, is pleased to award the Job contract for the Conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore – 560017 as per the details in the Annexure- I to M/s. Vanity Hospitality Services, Vanity Towers, 22/30, M.G.Marg, Civil Lines, Prayagraj, UP, PIN 211001, herein after referred as Contractor.

The contractor shall manage this contract for AAI & shall be responsible for the smooth implementation of the contract as per the tender document terms and conditions. The contractor is requested to attend the meeting to finalize the procedure for taking-over and the modalities for commencement of the contract.

This letter of award of contract shall form a part of the contract and all terms and conditions mentioned in the tender document, Tender Reference Number: AAI/KIA/CNS/CS/JOBHAL /131903 /R&M/ 02/2021-22, Dated: 25 Feb 2022 **shall be binding on both the parties i.e. AAI and Contractor.**

B Senthilvel
JGM(CNS)
For GM(CNS)
AAI, KIA, Bengaluru-560 300

BLANK

1. General terms and conditions

1.1. Execution of Works:

- 1.1.1. The works shall be carried out according to the terms and conditions of the contract under the supervision of the CNS in-Charge of , AAI, HAL Airport, Bangalore or his representative. The operational units are situated in operational area under tight security cover. All the formalities for getting the entry permission and security clearance for the men need to be coordinated and arranged by the contractor. If necessary guidance will be extended by the respective CNS in Charge of HAL Airport or his representative during week days.

1.2. Termination of Contract at AAI 's initiative

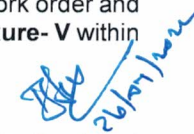
- 1.2.1. AAI reserves the right to terminate the contract either in part or in full due to the reasons other than specified herein. AAI shall in such an event give 15 days' notice in writing to the contractor of their decision to do so.

1.3. Performance Bank Guarantee (PBG)

- 1.3.1. The contractor, shall within 30 calendar days of the issue of this order, shall submit unqualified Performance Bank Guarantee of 3% (Three Per Cent), as per Ministry of Finance guidelines, of the total price to AAI in the form of an irrevocable and unconditional bank guarantee on a Nationalized/Scheduled Bank, as per Performa attached in Annexure II.
- 1.3.2. In case, the contractor fails to submit the PBG within stipulated period, interest @ 12%p.a. on Performance Guarantee amount would be levied (non-refundable) for delayed period of submission. In case contractor fails to submit performance bank guarantee within 60 days, AAI reserves the right to cancel the order.
- 1.3.3. The Performance Guarantee shall be valid for 3 months beyond the contract period of one year or shall remain valid as per provisional extension granted by AAI. If the agency fails to extend the validity of the Performance Guarantee, the same shall be encashed by AAI with or without notice.
- 1.3.4. At the time of issuance of the BG, the successful bidder should provide complete details of AAI Bank (ICICI Bank) details, as mentioned below, where proceeds of the BG are required to be collected.
- Corporate Name : Airports Authority of India
Bank Name : ICICI Bank
IFSC CODE : ICIC0000007
BS Advising : IFN 760COV (BG Issue)
IFN 767COV (BG Amendment)
Unique Identification Code : AAI BANGALORE (To be mentioned in the Field 7037 of the BD Advising message Code)
- 1.3.5. The vendor should ensure that the correct Unique Identification Code of the respective Airport provided by ICICI Bank is reflecting in the SFMS message of the BG issuing bank. The vendor should attach the copy of the SFMS BG confirmation message sent by the BG issuing bank to ICICI Bank.
- 1.3.6. In case of renewal of contract , vendor may submit an amendment to the BG for extension of validity period , amount etc or may submit a new BG for the required amount. All precautions and steps applicable for a new BG shall be taken with regard to amendment of BG also.

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For General Manager (CNS)
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- 1.3.7. While submitting the documents to BG issuing bank, the vendor shall also submit the request letter to the BG issuing bank as per the format mentioned in the **Annexure-III**.
- 1.3.8. The performance guarantee will be returned to the contractor at the end of the period of liability without interest.
- 1.4. Arbitration and Laws**
- 1.4.1. Except where otherwise provided for in the contract, all questions and disputes arising out of or relating to the contract shall be settled within thirty (30) days (or such longer period as may be mutually agreed upon) from the date that either party notifies in writing that such dispute or disagreement exists. Provided that any dispute that remains unresolved shall be settled under the Rules of Indian Arbitration and Conciliation Act, 1996, The venue of Arbitration shall be New Delhi, India. The arbitration award shall be final and binding upon the parties and judgment may be entered thereon, upon the application of either party, by any court having jurisdiction.
- 1.4.2. Indian laws shall govern this contract.
- 1.5. **As per Rule 48 of CGST Rules, if E-Invoice is not issued from 01 October 2020,** by the vendors/suppliers with annual turnover exceeding 500 Crores, it will not be a valid invoice for the availing Input Tax credit and thereby ITC becoming in-eligible. (Submit **Annexure-VI**, if applicable)
- 1.6. Price**
- 1.6.1. The deployment as per **Annexure-I** will be provided by the contractor at a total cost of **INR 9,63,022.00 including GST. (Rupees Nine Lakhs Sixty Three Thousand Twenty Two Only)**.
- 1.6.2. The price given in Annexure-I is inclusive of
- 1.6.2.1. Current Minimum Wages, as stipulated by the State / Central Govt. whichever is higher.
- 1.6.2.2. Cost of Uniforms if supplied by the contractor to his employee.
- 1.6.2.3. Profit and Overheads
- 1.6.2.4. Charges towards making Airport Entry Pass, Airfield Driving Permit, Police Verification Certificate, BCAS charges if any etc. for the contract period.
- 1.6.3. The price given in Annexure-I is exclusive of
- 1.6.3.1. EPF
- 1.6.3.2. ESI
- 1.6.3.3. Bonus
- 1.6.4. EPF, ESI and bonus shall be reimbursed by AAI as per the applicable percentage of wages as stipulated by the state / central government.
- 1.7. Paying authority**
- 1.7.1. The General Manager (CIC), Airports Authority of India, Kempegowda International Airport, Bangalore 560 300.
- 1.8. Change in the deployment of manpower quantity:**
- 1.8.1. AAI reserves the right to vary the number of manpower requirements to the extent of 30% as specified in the tender condition.
- 1.9. Acknowledgement:**
- 1.9.1. The contractor has to acknowledge the receipt in acceptance of this work order and enter into an agreement on nonjudicial stamp paper as given in **Annexure- V** within 10 working days from the receipt of this order.


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2. Special Conditions of the Contract

- 2.1. Minimum wages : - The contractor shall comply the provision of contract labour (Regulation and Abolition) Act of 1970 and contract labour (Regulation and Abolition) Central Rules 1971 and other legislations such as EPF & MP Act -1952, Employees state Insurance (ESI) Act-1948 and Minimum Wages Act- 1948, The payment of wages Act-1936, the workmen's compensation act-1923 & Rules / Acts / instructions enforced from time to time by the Central and State Governments. The contractor has to pay the staff engaged by him minimum wage of central or state Govt. whichever is higher. **Minimum wages considered as on date of Tender for unskilled labour is Rs 654 /- per day.**
- 2.2. Bonus considered is 8.33% per staff per annum .
- 2.3. **EPF, ESI:** The Contractor shall
 - 2.3.1. Comply with EPF registration & ESI registration norms as applicable with up to date amendment and shall get registered to local labour authority of the govt.
 - 2.3.2. submit proof of payment of EPF & ESI payment and the PF account code,
 - 2.3.3. submit proof of ESI card/Aadhar card of the individual personnel engaged by him within first month of the contract,
 - 2.3.4. submit provident fund registration number and ESI registration number of their organization within two months period after award of work.
- 2.4. Failing to comply with the above conditions, AAI will withhold the EPF & ESI till the submission of paid receipt received.
- 2.5. **Defect liability period:** shall be for a period of THREE MONTHS from the certified date of completion of the contract. Performance Bank Guarantee shall be released after successful completion of defect liability period and on submission of EPF return filed copy.
- 2.6. **Security Clearance:** As the site of work is in the restricted area/ AAI premises the contractor has to arrange for the security clearance and obtain Airport Entry Passes (AEP) from Security Authorities at Bangalore International Airport for the work force deployed by him under this job contract after making necessary payment of fees and submission of documents as per the procedures in vogue. Over and above, the identity card issued by the firm to be displayed while the persons are on duty. In case of loss/renewal of AEP, the cost of making new passes shall be borne by the contractor. The contractor shall be responsible for misuse of any AEP and be liable for action by security agencies at the airport.
- 2.7. Any person under this contract, whose work or conduct is found unsatisfactory by AAI, shall be replaced at no additional cost to AAI.
- 2.8. The Contractor shall, at their sole cost and expenses, furnish and provide for rendering services covered by this contract to the entire satisfaction of Airports Authority of India.
- 2.9. The contractor shall comply with all applicable laws, Ordinances, rules & Regulations in respect of this contract and shall pay all charges in connection therewith
- 2.10. The contractor has to submit the detailed list of staff with their skill, experience certificate, address before engaging them on work and shall inform/ intimate AAI when there is change in the list.
- 2.11. The Contractor shall be responsible for the recruitment, retainment and retrenchment of the employee of their establishment and for settlement of dispute arising out of the terms and conditions of services of the personnel.
- 2.12. The staff engaged by the contractor shall have no claim for any temporary or permanent employment in AAI.


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B. Senthilvel
JGM (CNS), MM
For General Manager (CNS)
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- 2.13. Necessary safety measures shall be taken care of by the contractor for the on-duty personnel engaged by him. AAI shall not be held responsible for any such accident arising from compromising safety measures/negligence.
- 2.14. If the services rendered by the contractor are not up to the standard as detailed under scope of work, the same shall be brought to the notice of the contractor with a view to improve the same in a stipulated period; else shall take necessary action as per the provisions of contract. AAI may even terminate the contract without any intimation at any time if the performance is found un-satisfactory.
- 2.15. The job entrusted under this contract is an essential service. The contractor has to ensure that the services are not disturbed either due to absenteeism or due to willful act of his staff. In case workforce deployed by the contractor resort to any kind of industrial action the contractor shall arrange to deploy alternate work force of sufficient strength.
- 2.16. The authority shall reserve the right to terminate the contract after following the conditions specified in the tender document. Even then the contractor shall continue to provide the services as per the contract till alternative arrangements are made by AAI.
- 2.17. This contract is initially for a period of one year commencing from "Service Commencing Date" i.e. the date of signing the agreement. The Contract may be renewed at expiry for a further period of one-year subject to satisfactory service rendered by the Contractor during the first year of the Contract with the same terms and conditions of the initial contract agreement.
- 2.18. All the workers under contract are required to perform duty as per requirement of AAI (8Hrs. daily) and are eligible for one weekly Off. They are required to attend the duty in neat and clean attire. No extra payments shall be made in this regard.

2.19. Terms of Payment

- 2.19.1. No mobilization advance shall be paid for any activity.
- 2.19.2. All the employee to be paid daily wages as per their categories along with P.F contribution as per the rates amended by the Central / state Government (whichever is higher) time to time. The contractor is required to pay bonus @8.33% subject to the ceiling as applicable (at least) to their workmen employed failing which recovery/withholding of amounts against PF, ESIC/Accident cum Medi-claim Policy & bonus respectively from their R/A or Final Bill shall be made as applicable.
- 2.19.3. The payment to the workers to be paid through A/C payee cheque/RTGS/NEFT only and necessary document of payments of wages, pay slip, P.F, E.S.I.C and bonus must be submitted to this office time to time. Firm will also submit the annual EPF return Form 3 (A) & 6 (A) and ESIC half yearly return form V within one-month period of submission ,failing which recovery of Rs. 10,000/- each will be made. PF number, ESIC number and deductions thereof has to be mentioned in employee's monthly salary slip.
- 2.19.4. The payment shall be made on monthly basis on raising the bill thereof along with satisfactory performance certificate from the concerned AAI unit where the manpower is deployed.
- 2.19.5. The 100 % of the charges minus the recoveries if any shall be paid after the successful completion of each month.
- 2.19.6. The payment to the workmen has to be made on or before 7th of every month. Firm should ensure that workers could draw the cash on or before 7th of each month.


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- 2.19.7. The contractor has to maintain the wage register for his employees and has to be produced for verification of the principal employer (AAI) as and when required.
- 2.19.8. Bonus for total manpower@ 8.33% of basic wages per year for each worker should be paid at the end of 6th and 12th month of the contract (6 Month Bonus to be paid along with the wages of the 6th Month and balance 6 Month Bonus to be paid along with the wages of the last month at the end of the contract).
- 2.19.9. Payment will be made to the contractor after submitting the following documents each month.
- 2.19.9.1. Wage Muster Copy
- 2.19.9.2. EPF / ESIC / Professional Tax Challans copy along with details of PF/ ESIC / Professional Tax contribution of each worker and employer along with undertaking that working employee and firm contribution is inclusive in the challans submitted.
- 2.19.9.3. Minimum wages shall be paid by the contractor as stipulated by State / Central Govt., whichever is higher based on prevailing minimum wages during the relevant period of contract.
- 2.19.9.4. On revision of minimum wages by the Office of Regional labour Commissioner State / Central, the difference in minimum wages based on the actual payment made to workmen plus difference of mandatory contribution by contractor towards EPF / ESI due to increase in minimum wages will be reimbursed to the contractor.
- 2.19.9.5. The contractor has to submit the proof for payment of wages to the labour for reimbursement of difference of wages, EPF, ESI, and Bonus. However, no additional amount such as contractor's premium/profit will be paid on this reimbursement.
- 2.19.9.6. GST Return for the respective period.
- 2.20. **Manpower Requirement:-** The contractor has to provide FOUR unskilled manpower, who shall be matriculate and physically fit, with working knowledge in local language and Hindi/English. Provision of weekly off to the workers is mandatory. Only Aadhar card holders need to be deployed.
- 2.21. **Nature Of Duty**
- 2.21.1.1. Routine cleaning of all CNS equipment's and facilities installed in Technical building, Air side operational units of HAL Airport, Bangalore.
- 2.21.1.2. Assisting the duty officer in attending the faults of CNS equipment's and related works.
- 2.21.1.3. Helping in daily/ weekly/ fortnightly/ Monthly/ quarterly/ six monthly/ yearly maintenance of CNS Equipment's.
- 2.21.1.4. Dusting and cleaning of all equipment of all CNS Units.
- 2.21.1.5. Cleaning /helping in maintenance of Batteries/UPS and other auxiliary equipment installed at various sites.
- 2.21.1.6. Carrying the test equipment's to various units as per the requirements.
- 2.21.1.7. Assisting in Carrying out Localizer/VOR field readings.
- 2.21.1.8. Assisting in maintaining the critical and sensitive area of ILS & DVOR.
- 2.21.1.9. Assisting in Antenna Maintenance of VHF & nav-aids units.
- 2.21.1.10. Assisting in maintenance of earthing system (helping in measuring earth resistance, pouring water in the earth pits whenever required, cleaning of the earth pits etc).
- 2.21.1.11. Assisting in cable laying works.
- 2.21.1.12. Assisting during Flight calibration of ILS & DVOR.
- 2.21.1.13. Packing/ unpacking of PCBS and Modules, dispatch/collection of module to and from SMUs and other Airports.


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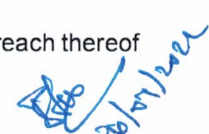
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- 2.21.1.14. Assisting in cable laying works.
- 2.21.1.15. Assisting during Flight calibration of ILS & DVOR.
- 2.21.1.16. Packing/ unpacking of PCBS and Modules, dispatch/collection of module to and from SMUs and other Airports.
- 2.21.1.17. Assisting Maintenance of Telephone Lines, LAN/EPABX etc.
- 2.21.1.18. Any other miscellaneous works assigned by unit in-charge as per Operational and Maintenance requirement.
- 2.22. The above mentioned jobs are required to be carried out in any of the CNS units of AAI, HAL Airport, Bangalore and other operational units in a given day. The contracted manpower should report to the authorized personnel of AAI and perform duty as per the instructions of those authorized personnel. They should be courteous with all AAI and other user agency staff. Timings of the duty hours will be 0930 Hrs to 1730 Hrs , six days in a week. However, the timings may be changed as per the requirements of AAI subject to 8Hrs per day in six days a week. In case of any additional 8Hrs duties performed based on the requirement of AAI one compensatory OFF can be provided.
- 2.23. AAI shall reserve the rights to fix responsibility for omissions & commissions and to impose a maximum penalty of 10% of the monthly bill amount for such deficiencies in services after serving notice and giving fair opportunity to the contractor in respect of following.
 - 2.23.1. Poor workmanship & damage to installations of AAI.
 - 2.23.2. Not complying with instructions given by AAI.
 - 2.23.3. Not maintaining punctuality in reporting for duty and absence without Permission.
- 2.24. The contractor shall intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in AAI. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of the Authority. The term 'near relative' means wife, husband and parents, grandparents, children, grandchildren, brothers, sisters, uncle, aunty and cousin and their corresponding in laws.
- 2.25. No Gazetted officer employed in Government of India or AAI is allowed to work as contractor or his representative, for a period of two years of his retirement from the Government / AAI Service, without the prior permission of the Government of India/ AAI. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India / AAI as aforesaid before submission of the tender or engagement in the contractor's service.
- 2.26. The contractor shall adhere to the instructions of CISF/Security personnel and security guidelines.
- 2.27. In case of any damage to equipment/ property of AAI caused due to negligence of In case of any damage to equipment/ property of AAI caused due to negligence of the contractor it shall be made good by the Contractor at his own risk and cost, failing which the necessary cost of repair/ replacement/ restoration to original shall be recovered from the running bill of the contractor.
- 2.28. AAI shall not be responsible for any injury, accident, mis-happening of any kind to the laborers while performing their duties. It shall be the responsibility of the contractor to meet all such expenses, as per provisions of law. The contractor shall indemnify AAI against any such claim/ compensation.
- 2.29. The contractor shall be responsible for the acts and / or accidents committed by the person employed by him either inside or outside operational area of Airport.
- 2.30. AAI will not be responsible for any injury sustained by contractor's workers during the performance of their duties and also any damages or compensation due to any dispute between him/her and his/ her workers.


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- 2.31. Without prejudice to the contractors liabilities and indemnity clause and associated clauses of the standard and special conditions of the contract, the contractor shall at his own cost and initiative at all times up to the successful completion of the contract to take out and maintain insurance cover from Nationalized / IRDA approved Insurance Company under the workman's compensation Act and any other industrial legislation from time to time applicable in the State and /or at AAI providing for payment of compensation to workman in the event of death, injury or accident to workmen in the course of or in connection with employment such policy (i.e.) in respect of workmen compensation insurance to be of value of not less than the government prescribed minimum value per person, it being understood that such limit is specified only for the purpose of insurance , and shall not otherwise in any manner limit the conditions of the contract.
- 2.32. It shall be the sole liability of the contractor to obtain and to abide by all necessary licenses/ permission from the authorities concerned as provided under the various labor legislations including the labor license obtained as per the provisions of the contract Labor (Regulation & Abolition) Act 1970 in respect of Contract of AAI.
- 2.33. The Contractor shall submit a list of his workers who will be deployed along with their Bank Account No. / e-payment details for disbursement of salary by the contractor and any other relevant details as per requirement of this contract. The EPF & ESI Account details of the workers deployed by the contractor for this contract shall also be submitted within one month from the date of award of the contract. These are mandatory requirements for releasing payment.
- 2.34. The contractor shall discharge obligations as provided under various applicable Statutory enactments including the Employees Provident Fund & Miscellaneous Provisions Act, 1952, the Employees State Insurance (ESI) Act, 1948, the Contract Labor (Regulation & Abolition) Act, 1970 the Inter-State Migrant workmen (Regulation of employment & conditions of Service) Act, 1979, the Minimum Wages Act, 1948, the Child Labor (Prohibition and Regulation) Act 1986, the Payment of Wages Act, 1936 the Workmen's Compensation Act, 1923, Employees Liability Act 1938 and other relevant Act, Rules and Regulations, instructions etc. issued/ enforced from time to time.
- 2.35. The contractor has to produce the photocopy (self-attested) of the Challan of the EPF& ESI paid to the concerned Regulatory Bodies, Statement of minimum wages paid through cheque or e-payment details thereof, for each month to their workers at the time of submission of bills. No payment shall be made to the firm without submission of these documents for verification.
- 2.36. The contractor shall be solely responsible for the payment of Wages, OT, Bonus, N/H and Labor Day and other dues to the personnel deployed by him latest by 7th of the subsequent month through Bank Account. The contractor shall be directly responsible and indemnify the Authority against all charges, dues, claims etc. arising out of the disputes relating to the dues and employment of personnel deployed by him for the Contract.
- 2.37. The Contractor shall defend, indemnify and hold harmless from any liability of penalty which may be imposed by the central, state or local authorities by reason of any violation by the contractor or such laws, regulation or requirements and also from all claims, suits or proceedings that may be brought against the AAI arising under, growing out of or by reason of the work provided for by this contract whether brought by employees of contractor, by third parties or by central, authority or any political subdivision thereof. The contractor shall comply with the provisions of labor laws, Employees Provident Fund & Misc. Provisions Act and ESI Act as applicable during the entire period of contract including extension if any.
- 2.38. The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.


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Annexure – I

Price & Schedule:

###	Description	Price per month in Rs. Inclusive of GST.	Total price for 12 months in Rs. Inclusive of GST
01	Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore-560017 by deploying Four persons for 26 days per month, 8 hours a day working basis. The Price is inclusive of: 1. Current Minimum Wages, as stipulated by the State/ Central Govt. Whichever is higher. 2. Cost of Uniforms if supplied by the contractor. 3. Profit and Overheads 4. Charges towards making Airport Entry Pass, Airfield driving permit, Police verification Certificates, BCAS Charges if any etc. for the contract period. The Price is exclusive of: 1. EPF 2. ESI 3. Bonus EPF, ESI and Bonus shall be reimbursed by AAI as per the applicable percentage of wages as stipulated by the state / central government. On revision of minimum wages based on actual payment made to the workers by the contractor will be reimbursed as per actual. However additional amount such as contractors' premium / profit will not be paid on this reimbursement.	80,252.00	9,63,022.00
	Total price in words Rupees Nine Lakhs Sixty Three Thousand Twenty Two only, including GST.		



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For General Manager (CNS)
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Annexure -II

PERFORMANCE BANK GUARANTEE

(To be stamped in accordance with stamp Act)
(The non-judicial stamp paper should
be in the name of issuing Bank)

Name of the work: Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore, 560017.

Tender ref. No: AAI/KIA/CNS/CS/JOBHAL/131903/R&M/02/2021-22 dated 25.02.2022
Work order No. AAI/KIA/CNS/CS/JOBHAL/131903/ 22-23 dated 26.07.2022.

Bank Guarantee No. :
Date.....

To
AIRPORTS AUTHORITY OF INDIA
ATS COMPLEX, ALPHA – 1,
KEMPEGOUDA INTERNATIONAL AIRPORT
BANGALORE – 560300.

In consideration of the Chairman, Airports Authority of India [hereinafter called "AAI"] having offered to accept the terms and conditions of the proposed agreement between..... and..... [here-in-after called "the said Contractor(s)"] for the works..... [here-in-after called "the said agreement"] vide Order no..... Dated, having agreed to production of irrevocable Bank Guarantee for Rs..... (Rupees..... only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We..... (Indicate the name of the Bank) [hereinafter referred to as "the Bank"] hereby undertake to pay to the Chairman, AAI an amount not exceeding Rs..... (Rupees..... only) on demand by AAI.
2. We..... (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from AAI stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees only).
3. We, the said bank further undertake to pay to the Chairman, AAI any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal.

4. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment. We.....(indicate the name of the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of AAI under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till General Manager (CIC) or representative, on behalf of AAI certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.
5. We(indicate the name of the bank) further agree with AAI that AAI shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by AAI against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of AAI or any indulgence by the AAI to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect so relieving us. This guarantee shall not be discharged due to the change in the constitution of the Bank or the contractor(s).
6. We.....(indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of AAI in writing.
7. This guarantee shall be valid up tounless extended on demand by AAI. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs..... (Rupeesonly) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated the (Day) of..... (Month)..... (Year)

For (Indicate the name of bank).

ANNEXURE-III

Request letter by successful vendor to BG Issuing Bank

Date :

The Manager,
(Bank),
(Branch)

Sub : Inclusion of Unique Identification Code of AAI while transmitting BG cover message
where beneficiary bank is ICICI BANK (IFSC – ICIC0000007).

Sir/Ma'am,

I/We, -----, request you to include unique identifier code AAIBANGALORE in field
7037 of the SFMS cover message IFN COV760 (for BG Issue) and IFN COV767 (for BG
Amendment) while transmitting the same to the beneficiary bank (ICICI Bank, IFSC –
ICIC0000007).

Thanking You

(Vendor Name & details)

ANNEXURE-IV

LETTER FOR e-PAYMENT

**To,
THE GENERAL MANAGER (CIC),
AIRPORTS AUTHORITY OF INDIA,
ALPHA 1 BUILDING, ATS COMPLEX,
KEMPEGOWDA INTERNATIONAL AIRPORT,
BENGALURU -560300**

Name of the work: Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore, 560017.

Tender ref. No: AAI/KIA/CNS/CS/JOBHAL/131903/R&M/02/2021-22 dated 25.02.2022
Work order No. AAI/KIA/CNS/CS/JOBHAL/131903/ 22-23 dated 26.07.2022.

Sir,
Following particulars are given for effecting E-payment in respect of our claim / Bill.

1	Name of Company	
2	Company Address	
3	City	
4	Postal Code	
5	Telephone No.	
6	Fax no	
7	Mobil No	
8	Email-Id	
9	GSTN registration number	
10	PAN No	
11	Date from which above PAN number is valid	
12	Company Bank A/c Number	
13	Account holder name	
14	Account holder address	
15	Name of Bank / Branch	
16	Branch Code	
17	Bank Address	
18	City	
19	Mode of Payment	
20	Swift code	
21	RTGS/NEFT details	

We also enclose herewith a cheque duly cancelled of our bank A/c.

Note: Any erroneous information may lead to harmful transaction for which either AAI or the Bank will not be liable / responsible.

Thanking You,

Yours Faithfully
(Authorized Signatory)

ANNEXURE -V

(To be executed on INR 100/--Non judicial stamp paper)

AGREEMENT

Name of the work: Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore, 560017.

Tender ref. No: AAI/KIA/CNS/CS/JOBHAL/131903/R&M/02/2021-22 dated 25.02.2022

Work order No. AAI/KIA/CNS/CS/JOBHAL/131903/ 22-23 dated 26.07.2022.

BETWEEN

Airports Authority of India, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi-110003, (India) and M/S

THIS AGREEMENT, entered into this ---- day of -----Month ----- Year) by and between M/S ----- Having its office at ----- (hereinafter called the " Contractor ") and Airports Authority of India having its office at Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi-110003, India (hereinafter called the "AAI"), the expressions "Contractor" and "AAI" shall mean their successors, legal representatives or assigns, for Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport, Bangalore, 560017.

WITNESSETH

WHEREAS, AAI invited offers for Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport, Bangalore, 560017

WHEREAS, the Contractor has offered for Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore, 560017, with their price bid opened on 30.05.2022 and AAI has accepted the offer.

NOW, therefore, in consideration and mutual covenants contained herein, the Contractor and the AAI (hereinafter referred to as the "**parties**") agree that the following document and conditions shall be part of this agreement: -

1. AAI e-tender document for Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore., 560017.
2. Bid documents submitted by the contractor on 22.03.2022 in fulfilling the contract requirements that includes the signed compliance.
3. Unconditional acceptance of AAI e-tender conditions as given by the contractor.
4. The price bid of the Contractor which was opened on 30.05.2022 and accepted by AAI.
5. Reference of work order issued / acceptance of bidder.
6. Conditions of Contract that are part of Tender:
 - a. **All compliance requirements w.r.t labour minimum wages, acts and regulations as stated in the tender and para 2 of work order.**
 - b. **Timely payment and submission of the bills along with the proof of documents as stated in the tender and para 2 of work order.**

All other terms and conditions mentioned in the Tender document No :AAI/KIA/CNS/CS/JOBHAL/ 131903/R&M/02/2021-22 dated 25.02.2022, shall be the part of this agreement.

For and on behalf of Contractor:

Signature
Name: -
Designation: -
Date: -

For and on behalf of Chairman, AAI:

Signature
Name:-
Designation:-
Date:-

Witness on behalf of Contractor:

Signature
Name:-
Designation: -
Date:-

Witness on behalf of AAI:

Signature
Name :-
Designation:-
Date:-

Annexure: VI

Name of the work: Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore, 560017.

Tender ref. No: AAI/KIA/CNS/CS/JOBHAL/131903/R&M/02/2021-22 dated 25.02.2022
Work order No. AAI/KIA/CNS/CS/JOBHAL/131903/ 22-23 dated 26.07.2022.

ON THE LETTER HEAD OF THE VENDOR/SUPPLIER

Date: DD/MM/YYYY

To,
Airport Authority of India
Name of the Airport:
GSTIN:
Address

Subject: Declaration for Non-applicability of E-Invoicing under GST Act

We, M/s. bearing PAN having GST registration obtained in (No. of states) states with following GST Registration Numbers, hereby declare that our Aggregate Turnover (As per Section 2(6) of CGST Act, 2017) does **not exceed Rs. 20 Crores** in a Financial Year and we are not required to issue E-Invoice to comply with Rule 48 of CGST Rules, w.e.f. 1st Oct 2020 read with Notification No. 68/2019 CT to 72/2019 CT along with Notification No. 13/2020, 60/2020 and 61/2020 CT.

GST Registration details:

S. No.	State	GST Reg. No.
1		
2		
3		
4		

Further, we also undertake that if the aggregate turnover exceeds the current threshold or revised threshold as may be notified by Government of India at any future date, then we shall communicate you and issue invoice, debit note and credit note in compliance with the required provisions of GST Law.

We hereby undertake that we are solely responsible for any contradicting consequences of our declaration to your organization and liable for any loss accrued to you due to our default under GST Law in this regard.

The person signing the declaration is an authorized representative as per Section 2(15) of CGST Act.

Thanking you

M/s

.....(Signature)

.....(Authorized representative)

.....(Designation)

Annexure: VII

Name of the work: Job Contract for conservancy work for the upkeep and maintenance of CNS Equipment at AAI, HAL Airport , Bangalore, 560017.

Tender ref. No: AAI/KIA/CNS/CS/JOBHAL/131903/R&M/02/2021-22 dated 25.02.2022

Work order No. AAI/KIA/CNS/CS/JOBHAL/131903/ 22-23 dated 26.07.2022.

Declaration Regarding Deduction/Collection of Tax
(On the Latter-head the Company/Firm/LLP/Entity, etc.)
(To be uploaded in Cover-1)

Dated:

To

The Airport Director/ Concerned Officer-in-Charge,
Airports Authority of India,

Sub: Declaration regarding Deduction/Collection of Tax – Section 206AB/206CCA of the
Income Tax Act
1961 – Reg.

Dear Sir/Madam,

With reference to the New Provisions vide Section 206AB/206CCA of the Income Tax Act 1961 for deducting/collecting Income Tax at higher rates for non-filing of Income Tax return, I/We,

----- (Name of the Company/Firm/LLP/Entity, etc.) with PAN -----
hereby declare that I/We have filled Income Tax Returns for the Financial Years 2020-21 & 2021-22,
as per the details below:

Financial Year	Whether aggregate amount of TDS & TCS is more than Rs.50,000/-	Date of filling ITR	ITR-V Acknowledgement No.
2020-21	Yes/No		
2021-22	Yes/No		

Further, I/We also hereby declare that the PAN & the above-mentioned details are correct.

In case of any liability on account of tax, interest , penal impositions., on AAI on account of this declaration, I/We undertake to fully indemnify AAI for the same.

It is requested to consider me/us to be complaint with the requirements of section 206AB/206CCA of the Income Tax Act 1961 and deduct/collect tax at appropriate rates.

Signature of the Authorized Signatory
Name & Designation

Encl : Self-attested copy of PAN (In case of the Proprietor/ Proprietrix firms, additional document like Bank Account 1st Page, etc. linking the name of the firm with the name in the PAN to be submitted)