



भारतीय विमानपत्तन प्राधिकरण/ AIRPORTS AUTHORITY OF INDIA
विशाखपट्टणम हवाईअड्डा / VISAKHAPATNAM AIRPORT
विशाखपट्टणम /VISAKHAPATNAM
ISO 9001:2015 & ISO 14001:2015 Certified

Ref: AAI/VZ/CNS Store/AS/AMC-Line maint, EPABX & PA System /2022-23/437

Dt: 18.03.2022

To
M/s Unitech Systems,
#43-9-32, New Colony,
Visakhapatnam-530016

Subject: Annual Maintenance Contract (AMC) -Line Maintenance of EPABX, Telephone Instruments cleaning and PA system at Visakhapatnam airport from 01.04.2022 to 31.03.2023.

Reference: Tender id: 2022_AAI_105860_1 .

Dear Sir,

With reference to the above, we are pleased to inform you that your offer has been accepted by Competent Authority and work Order is placed herewith for execution of Annual Maintenance Contract of Line Maintenance of EPABX, Telephone Instruments Cleaning &PA system for One Year i.e, from 01.04.2022 to 31.03.2023.

Sl. No	Item Details	Qty.	Base Rate Exclusive of GST	Total Amount Inclusive of GST
1	Maintenance of EPABX lines, Telephone Instruments cleaning and PA system lines - related works to ensure serviceability as per scope of the work mentioned in NIT by employing one proficient skilled and two semi-skilled manpower	One Year	Rs7,65,804/-	Rs9,03,649/-
Total Rupees Nine Lakhs Three Thousand Six Hundred Forty Nine Rupees only				

Terms & conditions:

1. Time Schedule: Period of AMC shall be 12 months from 01.04.2022 to 31.03.2023.
2. Scope of work: The AMC contractor shall depute one skilled technician and two semi-skilled manpower to operate the following:
 - 1) 100 EPABX lines from New Terminal Building to entire airport spread through 1100 lines. PSTN & non-exchange lines between various sites in operational area& Equipment Room.
 - 2) Projectors (EPSON) -02nos
 - 3) Conference PA system (Ahuja) - 01nos.
 - 4) Ahuja PA systems - 02nos
 - 5) Ahuja Podium Lectren System - 03nos

Tel :0891-2851100 APD
0891-2851102 CNS

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प्रमाणित
18/03/2022



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- 6) PA system (Bosch Praesideo) Qty One with 16 Amplifiers, one Controller, 300 speakers, 7 interface units, 09 Mic consoles in and around NITB of Visakhapatnam.
- The deployed manpower shall carry out cleaning of Audio / Video/ Telephone / EPABX equipment regularly as per schedule decided by Unit In-charge , Airport System.
 - Shall carry out preventive maintenance of Telephone/PA System/Video projectors / Audio Conference equipment and cables at Overhead, Double Heights and underground excluding digging works at regular intervals as per Schedules provided by Shift Supervisor, Airport systems.
 - Shall carryout break down maintenance of Telephone/PA System/Video projectors/ Audio Conference equipment and cables at Overhead, Double Heights and underground excluding digging works. The trouble shooting of problems pertaining to equipment are not in the scope of the contract.
 - Attending faults of telephone instruments which includes replacement of spares such as Rosette Boxes, telephone cables, spiral cables and telephone instruments. However, the spares shall be supplied by AAI as and when required for replacements.
 - Shall replace PA system Speaker/Volume controllers/Mic consoles at ceilings /walls / double heights of NITB as and when required. However all spares like speakers/volume controllers will be provided by AAI.
 - They shall provide assistance during Audio Conferences as and when required by Shift Supervisor.
 - The man power shall able to carry out trans-Installations for Video projectors to walls/Ceiling if required.
 - Analyzing, identifying and rectifying network faults in the Telephone/PA System/Video projectors/ Audio Conference equipment. Network includes CAT6 Cables and Cat 6 patch cords.
 - The Man power shall maintain Complaint book, Fault log book to keep track of complaints and Trouble shooting. All complaints/calls either in writing or on telephone shall invariably be registered. A proper record should be maintained in this matter.
 - Beyond office hours the Man power shall visit site within 30 minutes to attend the complaint.
 - The Man power shall be available at office between 0930-1800 hrs. daily except weekly offs and National Holidays or 8 hours shift duty per day as the schedule provided by Shift Supervisor.
 - The Man power shall possess valid mobile number to receive complaints. During non-office hours.
 - The Contractor shall provide cleaning liquid and cloths for the upkeep of the above equipments.

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3. **Payment terms:** AMC charges shall be released by Airport Director, Visakhapatnam airport to the contractor on quarterly basis, after the completion of each quarter for the work done in previous quarter on production of bill (AAI GST No. 37AAACA6412D1Z7) along with Salary Statement (including bonus), bank statement of salary account, Workmen Compensation Insurance Policy, PF, and ESI statement of the deployed manpower. Applicable prevailing rates of minimum wages should be paid to skilled and semi-skilled workmen employed as per the latest order of Chief Labour Commissioner, New Delhi. Only quarterly bill claims are allowed, annual bill claims are not allowed. Previous GST returns has to be submitted along with 2nd, 3rd and 4th quarter bills.
4. All the necessary penalty/recoveries for which firm has made themselves liable for, shall be deducted from the bills before releasing the payment.
5. Paying Authority: Airport Director, Airports Authority of India, Visakhapatnam airport, Visakhapatnam shall be the paying authority for deliverables under this work order.
6. Unit In-charge Airport Systems, shall act as the Project Manager for the work, who shall be responsible for the smooth implementation of the contract as per the tender document.
7. The contractor shall complete the AMC contract as per tender conditions.
8. Performance Bank Guarantee and Liquidated damages shall be as per NIT.
9. Agreement : Contractor or his authorized representative, within 15 days of award of work, shall contact the DGM (CNS), AAI, Vizag Airport & sign agreement on non-judicial stamp paper of appropriate amount. This work order and NIT terms and conditions shall form part of the agreement. DGM (CNS), AAI, Vizag Airport shall sign agreement on behalf of AAI.
10. Security Pass: The agency / contractor has to arrange / co-ordinate for issuing necessary entry passes AEP for his staff as per prevailing BCAS / AAI rules. The necessary fee required for issuance of entry pass / AEP as per prevailing BCAS / AAI rules has to be borne by the agency / contractor. The successful bidder need to register and upload the company details in Govt. e-sahaj portal for obtaining security clearance from BCAS and for applying AEP. This process shall be completed within **30 days** of award of contract.
11. Other terms & conditions are as per NIT document. DGM(CNS) Airport Systems is the project officer for the above work.

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N.Purushotham 18.03.2022
DGM(CNS)

For Airport Director
Visakhapatnam Airport
उप महाप्रबंधक (सी एन एस)/Dy.General Manager (CNS)
सी एन एस प्रभारी/CNS in-Charge
भारतीय विमानपत्तन प्राधिकरण/Airports Authority of India
विशाखपट्टणम हवाईअड्डा/Visakhapatnam Airport

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