



No. AAI/TKN/CNS/UPKEEP /WO-1/2022-23/161

DATE: 08.04.2022.

To  
M/s. Mahima Enterprises,  
C-66, Indrapuri ,  
Ashiana Nagar,  
Patna -800 014.

Sub: Work order for "Job contract for General upkeep & assistance for  
CNS / AS equipment for a period of TWO Years at Tuticorin Airport"

Ref:-

1. Tender Ref. No: AAI/TKN/CNS/UPKEEP/2022
2. Your e- Bid 2022\_AAI\_104312\_1.
3. Your financial offer submitted through financial bid against (2).
4. Your Undertaking regarding the Compliance of NIT documents.

Sir/Madam,

1. Reference may please be made to the above cited E-NIT with Tender Ref. No. AAI/TKN/CNS/UPKEEP/2022 and Tender ID 2022\_AAI\_104312\_1 uploaded on the CPP Portal on 03.02.2022 and your Bid response to the same work,
2. The Competent Authority is pleased to award the above Work to M/s. Mahima Enterprises, C-66, Indrapuri , Ashiana Nagar, Patna -800 014 as per your quoted rates in E – Tender for an amount of Rs 10,07,208/- (Rupees Ten Lakhs Seven Thousand Two Hundred Eight only) Plus Applicable GST, for the period of TWO years.

The following terms and conditions shall apply:

1. All Terms and conditions of the present Tender document (Tender ID No. 2022\_AAI\_104312\_1) must be complied.
2. AGM (CNS), AAI, Tuticorin shall be the In-Charge of the work.
3. The work shall commence within 30 days from the date of issue of work order.

श्री. [Signature] CNS In-Charge  
[Signature]



4. The contractor shall have to intimate his Universal PF account code/ No. allotted by regional PF commissioner, ESI registration no. allotted by ESI Corporation and labour license obtained as per the provisions of the contract Labour Act, 1970 within 30 days of award of work, failing which no payment shall be released to the contractor. Where ESI is not applicable contractor has to provide medical cards.
5. It shall be the sole liability of the contractor (including the Contracting firm / Company) to obtain and to abide by all necessary licenses / permissions from the authorities concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the contract labour (Regulations & Abolition) Act, 1970.
6. The contractor shall pay to labour employed by him wages not less than minimum wages and Bonus as per 10 of Bonus act as defined in the AAI Contractor's Labour Regulation or as per the provisions of the Contract Labour (Regulation and Abolition) act, 1970 and the contract labour (Regulation and Abolition) Central Rules, 1971 wherever is applicable.
7. Under the provision of Minimum Wages (Central) Rule 1950 the contractor is bound to allow to the labors directly or indirectly employed in the works one day rest for 6 days continuous work and pay wages at the same rate as for duty, (ie wage for 30 days)
8. The existing minimum wages in the state is higher than the central, as per G.O. (2D) No. 100, Labour And Employment (J1) Department, Government of Tamil Nadu, Chennai dated 19/11/2018.

- a. Minimum Wages payable according to the above referred notification is

Semi-Skilled : Rs. 755.95 per day, for 30 days Rs.22678.50

Un-Skilled : Rs. 642.95 per day, for 30 days Rs.19288.50

- b. Employer contribution of ESI, and EPF on minimum wages.



c. Bonus @8.33 % as per the PAYMENT OF BONUS (AMENDMENT) ACT, 2015

9. AAI shall additionally pay an amount to the extent of increase in statutory minimum wages from time to time on submission of satisfactory proof of payment.
10. The Job contract includes making available **One Semi-Skilled** and **One un-skilled** person and work shall be carried out normally during 09.30 Hrs. to 18.00 Hrs. **or as per the requirement of AAI.**
11. The decision of AGM (CNS) regarding suitability of the staff provided shall be final and binding on the contractor.
12. **COMPLETION PERIOD:** The completion period of the Job contract is **TWO** years which may be extended for one more year by mutual consent, with the same Terms and Conditions, if required by AAI.
13. The services required are purely on contract basis.
14. The Contractor shall be responsible for the payment of all salaries, wages and allowances etc., payable to the persons employed.
15. The Contractor shall be responsible for the replacement of the staff in case of falling sick, proceeding on leave, or otherwise absent at no additional cost to the AAI.
16. The staff whose work is found to be unsatisfactory, shall be replaced by the contractor at no additional cost to AAI. In case, he fails to replace the staff, penalty at the Govt. approved Semi-Skilled and Un-skilled rates shall be levied. In this respect, the decision of AGM (CNS) shall be final.



17. TERMS OF PAYMENT:

- a. The salary payment to the Employees by the contractors shall be made before **5<sup>th</sup> of every month** through cheques /NEFT only.
- b. The payment towards contract shall be made on MONTHLY basis after the successful completion of each month. The certificate of satisfactory service during the month for which the payment has been requisitioned from the maintenance in-charge, AAI shall be a mandatory requirement for the release of the payment.
- c. The contractor shall submit the monthly bill in duplicate along with following documents without fail. (i) Valid PF remittance challan of the employee's deployed under this job contract, (ii) copy of ECR, (iii) e-challan and (iv) ESI contribution challan.
- d. AAI shall withhold any payment due to the contractor, if PF and other applicable statutory contribution are not paid by the contractor and proof to this effect has not been submitted regularly to AAI.

18. The Contractor are advised to enter in to an Agreement in Non-Judicial stamp paper of value of Rs. 100/- on the contract within 30 days from the date of work order. Draft Agreement is enclosed herewith as Annexure – VI

19. SECURITY DEPOSIT :

The contractor shall be required to furnish a Security Deposit for the due fulfillment of this contract, which will amount to a sum equal to @10% of the Contract Value (quoted), within 30 days from the date of issue of work order in the form of Demand Draft payable at Chennai and in favor of "Airports Authority of India" or by submitting bank guarantee in AAI's format, Annexure-III, from a Nationalized / Scheduled Bank (But not from co-operative or Gramin Bank) after adjusting EMD. If contractor does not furnish Security Deposit, an amount equal to 10% will be deducted from the monthly bills as security deposit and will be returned to the Contractor on successful completion of the contract period. No Interest will be payable by AAI on the Security Deposit. The validity of bank guarantee will be valid till 90 days after the end of the expiry of the contract (stamp duty/cost of bank guarantee shall be borne by the contractor).



20. AIRPORT ENTRY PASSES: The contractor shall fulfill the following requirement which are mandatory for obtaining Aerodrome Entry Permits (AEPs) prior to the commencement of operations at Tuticorin Airport:

- a. The Contractor shall obtain Security Clearance (through E-Shaj Portal of Govt. of India/link via BCAS website) for the company from Bureau of Civil Aviation Security (BCAS).
- b. The contractor shall obtain the approval of Entity's Security Programme from BCAS.
- c. The contractor shall undertake police background checks of the employees recruited and obtain Police Verification Certificate (PVC) from concerned Superintendent of Police in respect of their employees (PVC obtained by the individual prior to the employment is not valid).
- d. Background checks shall be conducted at all the places of the applicant's residence in the previous one year and of his criminal history, if any.
- e. A valid Indian Passport issued in the previous 05 Years shall be considered in lieu of Background check, provided there is no change in the residential address.
- f. After obtaining Police Verification, the contractor shall ensure that their employees shall attend one-day AVSEC Awareness Training arranged by the airport operator.
- g. Further the contractor is required to submit relevant documents to BCAS after submitting e-sahaj application for initiating provisional Security Clearance to the entry as per Addendum Order No. 01/2019 dated 08/09/2020.
- h. It will be the responsibility of the contractor for obtaining airport entry passes at his own cost and expense from BCAS office and AAI in no way will be responsible for the same.
- i. The charges for issuing the passes should be borne by the contractor. The Contractor shall be responsible for the above process and also the misuse, if any, of the Passes issued.



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AIRPORTS AUTHORITY OF INDIA



ISO 9001:2015 Certified

- j. The workers shall subject themselves to physical verification and frisking while entering or leaving the airport premises or at any time while on duty by the authorized representative of the authority or any other security agency appointed for the purpose.

21. The Tender document and the work order shall be part of agreement.

Any further correspondence in connection with this contract should normally be addressed to the AGM (CNS), AAI, Tuticorin Airport, Tuticorin – 628 103.

Yours faithfully,

 08/04/2022

Anil Kumar.P.D,  
Asst. Gen. Manager (CNS),

CNS – In – Charge,

सी. एन. एस. प्रभारी / CNS-In-Charge  
भारतीय विमानपत्तन प्राधिकरण  
AAI, Tuticorin Airport  
Tuticorin Airport  
तूतीकोरिन एयरपोर्ट / Tuticorin Airport  
तूतीकोरिन / Tuticorin-628 103

Encl. Annexure VI : Copy of Agreement.

Annexure III : Copy of Proforma for Bank guarantee.

Copy to : ( For information)

- 1.GM (CNS) - SR, Chennai.
- 2.GM (Finance) – SR , Chennai.
3. Airport Director, AAI, Tuticorin Airport.

Validate

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## Item Rate BoQ

Tender Inviting Authority: Asst.General Manager(CNS), O/o Airport Director, Tuticorin Airport

Name of Work: Job Contract for General Upkeep &amp; Assistance for maintaining CNS/AS equipment at Tuticorin Airport

Contract No: 2022\_AAI\_104312\_1

| Name of the Bidder/ Bidding Firm / Company :                                                                                                                                                                                                                | Mahima Enterprises                                                                                                                                                                                                                    |                                                      |        |                                                                                                |                                                                               |                                           |                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------------------|
| <b>PRICE SCHEDULE</b>                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                       |                                                      |        |                                                                                                |                                                                               |                                           |                                                      |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only ) |                                                                                                                                                                                                                                       |                                                      |        |                                                                                                |                                                                               |                                           |                                                      |
| Note: 1)Bidder shall quote the rates excluding GST.<br>2)Bidder will quote Profit Margin for 30 days                                                                                                                                                        |                                                                                                                                                                                                                                       |                                                      |        |                                                                                                |                                                                               |                                           |                                                      |
| NUMBER #                                                                                                                                                                                                                                                    | TEXT #                                                                                                                                                                                                                                | NUMBER #                                             | TEXT # | NUMBER                                                                                         | NUMBER #                                                                      | NUMBER #                                  | TEXT #                                               |
| Sl. No.                                                                                                                                                                                                                                                     | Item Description                                                                                                                                                                                                                      | Quantity                                             | Units  | BASIC RATE<br>[Total Minimum wages for 01 semiskilled and 01 Unskilled for 30 days ]<br>In INR | Profit Margin In<br>Figures To be entered by the Bidder for 30 days<br>in INR | TOTAL AMOUNT<br>Without Taxes in<br>Rs. P | TOTAL AMOUNT<br>In Words                             |
| 1                                                                                                                                                                                                                                                           | 2                                                                                                                                                                                                                                     | 4                                                    | 5      | 6                                                                                              | 13                                                                            | 53                                        | 55                                                   |
| 1                                                                                                                                                                                                                                                           | Job Contract for General Upkeep & assistance for maintaining CNS/AS equipment at Tuticorin Airport which includes providing One Semi-skilled and One Unskilled Manpower for 24 Months.                                                |                                                      |        |                                                                                                |                                                                               |                                           |                                                      |
| 1.01                                                                                                                                                                                                                                                        | Min. Wages:<br>Semi-skilled = Rs.755.95 /day<br>Unskilled = Rs.642.95/day<br><br>Profit Margin<br>[Including Uniform, shoe & socks, Statutory items, All BCAS and Security related expenses, Profit value and miscellaneous expenses] | 24                                                   | Months | 41967.00                                                                                       | 0.00                                                                          | 1007208.00                                | INR Ten Lakh Seven Thousand Two Hundred & Eight Only |
| Total in Figures                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                       |                                                      |        |                                                                                                |                                                                               | 1007208.00                                | INR Ten Lakh Seven Thousand Two Hundred & Eight Only |
| Quoted Rate in Words                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                       | INR Ten Lakh Seven Thousand Two Hundred & Eight Only |        |                                                                                                |                                                                               |                                           |                                                      |

  
 सी. एन. एस. प्रसाद / S. An. S. Prasad  
 भारतीय विमानपत्तन प्राधिकरण  
 Airports Authority of India  
 तूतीकोरिन एयरपोर्ट / Tuticorin Airport  
 तूतीकोरिन / Tuticorin-628 103