

By Post and Email

LETTER OF ACCEPTANCE

No: NHSRCL/BRC/MA/03/Photocopy/345/.2/OBRC **1407**

Date: 13.04.2021

M/s. Copy Classic,
A5/1, Shivaji Nagar, Vakola,
Santacruz East, Mumbai – 400055,
Maharashtra.

Subject: Tender no.: NHSRCL/BRC/2021/02

Providing services of photocopy, printing, binding of reports and allied work for office of Chief Project Manager/ Vadodara, National High Speed Rail Corporation Limited project office, 3rd Floor, Productivity House, Productivity Road, Alkapuri, Vadodara.

- Reference:**
1. NIT no. NHSRCL/BRC/2021/02 dated 26.02.2021
 2. Tender No. **NHSRCL/BRC/2021/02.**
 3. Tender/ bid opened on 15.03.2021
 4. Financial bid opened on 08.04.2021.

Dear Sir,

With reference to above this is to notify you that your Tender/Bid opened on 15.03.2021 for execution of the "Tender no.: NHSRCL/BRC/2021/02 - Providing services of photocopy, printing, binding of reports and allied work for office of Chief Project Manager/ Vadodara, National High Speed Rail Corporation Limited project office, 3rd Floor, Productivity House, Productivity Road, Alkapuri, Vadodara" for the Accepted Contract Amount of the equivalent of Rs. **6,65,845.27 (inclusive of GST.)** (in words: **Six Lakhs Sixty-Five Thousand Eight Hundred Forty-Five Rupees and Twenty-Seven Paise only**), as corrected and modified in accordance with the Instructions to Tenderers, is hereby accepted by the Employer.

13/04/21

नेशनल हाई स्पीड रेल कॉर्पोरेशन लिमिटेड
(केन्द्र सरकार एवं भाग लेने वाली राज्य सरकारों की संयुक्त क्षेत्र कंपनी)

National High Speed Rail Corporation Limited
(A Joint sector company of Govt. of India and participating State Governments)

परियोजना कार्यालय : तृतीय तल, उत्पादकता हाउस, उत्पादकता रोड, अलकापुरी, वडोदरा - 390007
Project Office: 3rd Floor, Productivity House, Productivity Road, Alkapuri, Vadodara - 390007
Phone No (Office): 265-2600000, Email id: cpmbrcl@nhsrcl.in
पंजीकृत कार्यालय : एशिया भवन, द्वितीय तल, रोड नम्बर 205, सेक्टर 9, द्वारका, नई दिल्ली - 110077
Registered Office: Asia Bhavan, 2nd Floor, Road No. 205, Section 9, Dwarka, New Delhi - 110077
+91-11-28070001/02/03/04, +91-11-28070150, Email id: psmd@nhsrcl.in
CIN No. U60200DL2016GOI291002

The scope of work, accepted rates and terms and conditions applicable to this Letter of Acceptance are as under:

1. Scope of Work:
 - 1.1. The work consists of printing/photocopy of various documents on A4/A3 good quality white paper having minimum 70 gsm in laser colour, black and white printer, spiral binding of A4/A3 size documents in the office of Chief Project Manager/ Vadodara, National High Speed Rail Corporation at Vadodara and for this contractor has to keep one heavy duty laser colour printer and one heavy duty laser B & W printer along (which can print, scan & photocopy, new touch based model) with one operator, all consumables such as paper, ink, cartridges etc in NHSRCL office at Vadodara for the work. Contractor had to deploy one operator for full time (containing the full bio data of the operator with photograph) at this office for purpose of operation of printing/scanning/photocopy/spiral binding. The operator of contractor shall maintain the log book for number of printing /photocopy on various size paper/tracing paper as mentioned in bill of quantities and the payment to contractor shall be done based on log book duly signed by operator and various NHSRCL officials. The operator of contractor shall have to take the signature of NHSRCL official duly entering the detail of printing/photocopy. The billing shall be done generally on monthly basis or as directed by engineer in-charge. All the cost of printers, operator, consumable for printing/photocopy/spiral binding etc. are inclusive in the rate of Bill of quantities and nothing will be paid extra.
 - 1.2. The operator of the contractor should possess sound health and be free from any disease especially contagious and frequently recurring diseases and he should preferably wear neat and clean clothes. The contractor shall further

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responsible for proper discipline for the Operator engaged by him besides observing other obligations. No child operator shall be permitted. The contractor shall also be responsible to pay all the dues of employee as well as statutory dues applicable under Labour laws. In the event of any violation of any contractual or statutory obligations regarding labour (Operator), the contractor shall be responsible.

- 1.3. In case of absent of operator from office an alternative arrangement is to be done by the contractor immediately otherwise penalty will be charged.
- 1.4. All resources, including human, machinery and material resources, will be the sole responsibility of the contractor. All consumable items are to be provided by the contractor as per requirement of NHSRCL within 06 hours at the NHSRCL Office, 3rd floor, Productivity House, Productivity Road, Alkapuri, Vadodara – 390007
- 1.5. Space for the installation of printers, Water and Electricity will be provided by NHSRCL office at the free of cost during contract period.
- 1.6. The rates quoted by the contractor shall be inclusive of costs and charges payable to any authority as per laws of Gujarat. The contractor must ensure its services to NHSRCL lawful in all respects and shall not under any circumstances put NHSRCL (National High Speed Rail Corporation Limited) in any position where NHSRCL is in breach of any laws, regulations, or directions of any authority including (but not limited to) laws, regulations or directions dealing with health, safety, timely payment of wages, Minimum wages and provision of contract technical staff etc.
- 1.7. The contractor shall indemnify the employer of all legal obligations of its services provided under this agreement to the Employer. The contractor shall and does hereby indemnify and hold harmless the Employee from any loss, liability, damages or expenses from or in connection with any claim

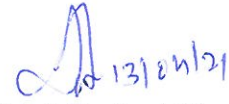
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3. You are hereby requested to please contact **Chief Project Manager, National High-Speed Rail Corporation Limited, Vadodara** to make necessary arrangement to take the work in hand.
4. This Letter of Acceptance (LOA) shall be treated as **"Date of Commencement / Notice to Proceed"** w.e.f. 15.04.2021.
5. The completion period of above work will be **730 (Seven Hundred and Thirty) days** (i.e. 15.04.2023) from the date of commencement, which may please be noted.
6. Unless and until formal agreement is made and got executed, this acceptance letter along with all the tender conditions will constitute a legal binding contract between NHSRCL and contractor M/s. Copy Classic, A5/1, Shivaji Nagar, Vakola, Santacruz East, Mumbai – 400055, Maharashtra.
7. The contractor would be required to furnish the name, with complete bio-data including the work experience of the project personnel to the Chief Project Manager / Engineer in charge of work, for his approval.

You are requested to furnish the Performance Security within 30 days in accordance with the Conditions of Contract, using for that purpose one of the Performance Security Forms included in Annexure to ITT.

Please acknowledge the receipt.

Thanking you,



**Dy. Chief Project Manager,
National High-Speed Rail Corporation Limited,
Vadodara**

Encl: Annexure-A: Bill of Quantities (1 page)

Copy to:

- (1) Labour Enforcement Officer, (Central), Chandraprabha Flats No.2, Krishna Nagar Society, Opp. Moti Baug Palace, Vadodara. 390 001.
- (2) Regional Labour commissioner, (Central). Chandraprabha Flats No.2, Krishna Nagar Society, Opp. Moti Baug Palace, Vadodara. 390 001.
- (3) G.M Contract of New Delhi for information & Necessary Action Please.
- (4) D.G.M. Finance Manager, New Delhi for information and action please.
- (5) D.G.M. Finance Manager, Vadodara for information and action please


13/04/21

Signature Not Verified

Digitally signed by Abodh Kumar
Date: 2021.04.13 19:06:23 GMT+05:30
Location: eProcurement System for
Central PSUs