



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण (पोत परिवहन मंत्रालय, भारत सरकार)

SAGARMALA
PORT-LED PROSPERITY

उप-कार्यालय : कार्यकारी क्वार्टर B-1, के.इ.बंगला कम्पाउण्ड, स्टेट गेस्ट हाउस रोड, गवर्नरपेट, विजयवाड़ा, कृष्णा जिला, (आंध्र प्रदेश), पिन - 520 002

INLAND WATERWAYS AUTHORITY OF INDIA (Ministry of Shipping, Govt. of India)

Sub-Office : Executive Quarter B-1: K.E. Banglaw Compound, State Guest House Road, Governorpet, Vijayawada, Krishna District, (A.P.) PIN : 520 002

E-mail :-

Tel:- 0866-2575123

File no: IWAI / VJA / NW-4 / 24 / Manpower (O.S) / 2021 / 304

Dt: 21/12/2021

To

M/s Indian Security Force

Flat No: 03, 5th floor,

Opp. Green Park Restaurant,

Danvaipeta,

Rajahmundry – 533 103, A.P

Email: isfhotenders@gmail.com

Tel : 0883-2421113, Mob: 9708499999

Sub: Work order for "Supply and deployment of Technical manpower required on outsourced basis for IWAI, Vijayawada" – Reg.

Ref: 1.) Tender ref No: IWAI/VJA/NW-4/24/Manpower(O.S)/2021/03
2.) Tender id: 2021_IWAI_652162_1.
3.) Technical bids are opened on 25/10/2021, 12.00 hrs.
4.) Price bids are opened on 21/12/2021, 12.00 hrs.

Sir,

Reference to the above cited subject, IWAI has accepted your offer quoted with **2.05% for service charges** and placed the order towards "Supply and deployment of Technical manpower required on outsourced basis for IWAI, Vijayawada" **w.e.f 1st January, 2022 onwards** initially for a period of 01 year as per the **Annexure** with the same terms and conditions of e-tender.

- 1) The contractor shall be required to deposit an amount equal to **5% of the contract value of the work** i.e **Rs. 89,170/- only** as **Performance Security** in the form of an irrevocable bank guarantee bond of any Nationalized / Scheduled bank of India in accordance with the form prescribed within 15 days of the issue of the LOA.
- 2) A sum @ 10% of the amount of the bill shall be deducted from each running bill of the contractor till the sum will amount to security deposit of **5% of the contract value of work** i.e **Rs. 89,170/- only**. Bank guarantee will not be accepted as **security deposit**.

(Continued.....)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.) Tel. : +91-120-2544036, 2543972, 2527667, 2448101

Fax : +91-0120-2544009, 2544041, 2543973, 2521764, Website : www.iwai.gov.in / www.iwai.nic.in

Reg.Offices : Patna (0612-2630100), Kolkata (033-24390393), Guwahati (0361-2570109), Kochi (0484-2389804)

Sub. Offices : Prayagraj, Varanasi, Sahibganj, Farakka, Swaroopganj, Dhubri, Dibrugarh, Silchar, Kollam, Vijayawada, Bhubaneswar

- 3) The Performance Bank Guarantee shall be valid up to the stipulated date of completion **plus ninety days** beyond that. No claim shall be made against such bank guarantee and such bank guarantee shall be returned to the Contractor within 21 days of the completion of the aforesaid period. In case of extension of contract period, the Contractor shall get the validity of the Performance Bank Guarantee extended to cover such extension of time of the work.
- 4) The total security deposit shall remain with IWAI, Vijayawada till the completion of the contract or the payment of the final bill payable in accordance with agreement conditions whichever is later, provided the E-I-C is satisfied that there is no demand outstanding against the Contractor. No interest will be paid on security deposit.
- 5) The Bidder shall submit an undertaking of submitting the Labour License (i.e. registration under Contract Labour (Regulation & Abolition) Act 1970) within 21 days of issuance of Letter of Acceptance (LOA). Further, the Bidder shall also submit an undertaking to the extent that the employees will not be paid less than the remuneration notified under this contract.
- 6) The contractor will submit the invoices / bills in **Triplicate** on the **6th day of every month** for reimbursement along with a declaration that remuneration of all the staff deployed has been paid. The payment shall be made by IWAI within 30 days from the date of receipt of the invoice only on the basis of number of working days for which duty has been performed by each manpower. Amount deducted from the bill / claim for the days of absence in a month shall be as per the approved rate per day per person.
- 7) The invoice(s) shall be accompanied by supporting documents including copies of receipts issued by the personnel / employees to the contractor in respect of payment of salary / remuneration, allowances, reimbursements etc., acknowledgement / receipts issued by concerned Government Departments in respect of and towards proof of deduction and deposit of GST and others relevant documents etc., as applicable.
- 8) The minimum qualification and essential / desirable experience for each personnel to be deployed is given in Section VI: ToR. The contractor shall pay the salary / remuneration to the outsourced staff only through ECS by 5th of the following month without waiting for the clearance of bill from IWAI. The details in this regard will accompany the monthly invoice submitted for reimbursement to IWAI. Also, the statutory remittances claimed from IWAI should be evidenced by relevant documentary proof.

(Continued....)

- 9) The contractor shall supply suitable no. of candidates (at least three no. candidates for each post) for each category so that IWAI have right to take requisite number of candidates in screening / interviews.
- 10) The proof of the GST payment should be submitted along with the monthly bill.

You are requested to attend this office with **Rs. 100/- Stamp paper** to complete the formal agreement within 20 days from the date of issue of this order. **The acceptance of this work order may be acknowledged to this office.**

GST Number of IWAI, Vijayawada: 37AAATI7021F1ZX

Yours faithfully,



P. S. Rao
DIRECTOR

Mob No: 8750501539

Encl: Annex

Copy to: 1. The Chief Engineer (Technical), IWAI, Noida- for kind information please.
2. The Director (Hydrography & NER), IWAI, Noida- for kind information please.

ANNEX**BILL OF QUANTITY (B.O.Q)**

Sl. No.	Item Description	QTY	Units	Percentage (%)
1	2	3	4	5
1.00	Work of supply and deployment of Technical Manpower on out sourced basis in IWAI, Vijayawada.			
1.01	Service charges	1	Nos	2.05%

Note: It may be noted that the contractor will have to pay the wages equal to the minimum salary / remuneration mentioned in the table under “**Details of Cost**” to the deployment of technical manpower on outsource basis every month and submit the proof.

Details of Cost:

Sl. No.	Designation	No. of Posts.	Minimum Salary / remuneration to be paid per Month per person (in Rs.)
1.	Junior Engineer	01	40,000/-
2.	Accounts Executive	01	35,000/-
3.	Data Entry operator	01	22,000/-
4.	Sweeper cum gardener	01	16,020/-
5.	Revenue inspector (for land acquisition issues)	01	28,797/-
	Total	05	

Note:

1. All payments shall be made as per the Clause 6 of ToR and GCC Clause No – 32 of the tender.
2. Any statutory deductions shall have to be from the consolidated remuneration only and no additional payment would be made on that account. (PF & ESI will be reimbursable in case same is mandatory as per Law).
3. In case of any changes in the Act which has a bearing on the contract, the same should be complied with by the Outsourced agency.

Signature Not Verified

Digitally signed by PRADEEP KUMAR
POLAGANI
Date: 2021.12.27 13:53:40 IST
Location: eProcure-EROC