



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(भारत सरकार एवं दिल्ली सरकार का एक संयुक्त उपक्रम)
(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT. OF DELHI)

No. DMRC/Tender (O&M)/OOMisc-986/2021/1029/2725

Date: 24/09/2021

Letter of Acceptance

M/s Godrej and Boyce Mfg. Co. Ltd.
Godrej bhavan,
Sher Shah Suri Marg,
Okhla
Delhi - 110065
Contact no.- 9599600844

Sub: Contract OOMisc-986: Rate contract for Repairs of defective furniture (Make M/s Godrej) available at all DMRC stations, depots, crew controls and offices of Operations & Maintenance (O&M) Wing.

Ref: (i) Online Single e-Tender submission on e-tendering portal on 07.09.2021.
(ii) Opening of Technical & Financial bids online on 09.09.2021
(iii) Your letter no. NIL dated 14.09.2021

Dear Sir,

1. With reference to above, Letter of Acceptance (LOA) is hereby issued to you for the above mentioned work at total cost of ₹2,39,97,600.00 (Rupees Two Crore Thirty Nine Lakh Ninety Seven Thousand Six Hundred only) including all taxes, duties, levies, octroi, royalties etc.
2. This 'Letter of Acceptance' is sent herewith to you in duplicate. You are requested to return one copy of it duly acknowledged and signed by authorized signatory on all pages indicating "Unconditional Acceptance" thereof so as to reach the undersigned within seven days (one week) of the receipt of this letter.
3. This 'Letter of Acceptance' shall be treated as "Notice to Proceed" as defined in clause 8.1 of GCC and the completion period for this work is 02 Years from the stipulated date of commencement of work (Contract can be extended by one year period on mutually agreed terms & conditions after review of performance of OEM).
4. You shall ensure full compliance with Tax Laws of India with regard to this contract and shall be solely responsible for the same. You shall keep the employer fully indemnified against your liability of tax, interest, penalty etc. in respect thereof which may arise.

नवल किशोर झा / Nawal Kishore Jha
आरक्षक निदेशक (आरक्षक) 01.09.2021
दिल्ली मेट्रो रेल कॉर्पोरेशन लि०
Delhi Metro Rail Corporation Ltd.
मेट्रो भवन, फायर ब्रिगेड लेन, नई दिल्ली
Metro Bhawan, Barakhamba Road, New Delhi

OOMisc-986 Page 1 of 2

(मेट्रो भवन, 13 फायर ब्रिगेड लेन बाराखंबा रोड, नई दिल्ली-110001)

Metro Bhawan, 13, Fire Brigade Lane, Barakhamba Road, New Delhi-110001

5. DGM/Ops of this organization will be the Engineer for this contract.
6. You are requested to contact the DGM/Ops immediately for further necessary action in this matter and to start the work within 7 days from the date of issue of this L.O.A. or as per the instructions of Engineer.
7. All the works shall be executed in accordance with the specifications stipulated in Tender document.
8. It may please be noted that until a formal agreement is executed, this letter will constitute a binding Contract between you and DMRC. Please take necessary action as required vide Clause Nos. F4 and F5 of Instructions to Tenderers (ITT) regarding signing of agreement within 45 days from the date of issue of letter of acceptance and submission of performance security within 30 days from the date of issue of LOA. Further, it is pertinent to mention that delay in submission of performance security shall attract penal interest/lead to termination as per clause 4.2 of GCC.
9. You are instructed to register yourself on vendor payment portal on receiving the LOA. The instructions to do the same are provided in Annexure-A.

Thanking you,

Yours sincerely,

For Delhi Metro Rail Corporation Ltd.

(N.K. Jha)

Dy. CE/Tender (O&M)

नवल किशोर झा / Nawal Kishore Jha
ज्य. कृ. प्रमुख, प्रमाणित ज्य. कृ. प्रमुख, Dy. CE/Tender O&M
दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड
Delhi Metro Rail Corporation Ltd.
मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली
Metro Bhawan Barakhamba Road, New Delhi

Encl: 1) One copy of this letter in duplicate & Annexure-A.

ANNEXURE A

In order to facilitate contract management and ensure timely processing of requests made by the vendor, DMRC has implemented the Vendor Payment Portal that will allow the vendor to register themselves, raise payment requests, modify vendor information and request variation in contract. The portal will provide updates to the vendor and DMRC of the current status of the process and help to ensure timely action.

To register on the portal follow these steps

1. Go to : <https://vpp.dmrc.org>
2. Click on vendor sign up button.
3. Enter the required contact information and contract details.
4. The information about nodal officer may be obtained from engineer-in-charge
5. Click on submit button.
6. You will get the message "Your request has been sent to the nodal officer for verification. Once verified, you will receive notification via email and sms."

In case of any queries, click the help button on the landing page:

1. Queries can be sent on the following email id : vpp.support@dmrc.org
2. User manual is available by clicking the button: " Download vendor user manual" on the help page



नवल किशोर झा / Nawal Kishore Jha
उप मुख्य अभियंता/मिनिस्टर ऑफ़ फ़ायनान्स/डी.सी.ई.एच.एम.
दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड
Delhi Metro Rail Corporation Ltd.
मेट्रो भवन, बारखम्बा रोड, नई दिल्ली
Metro Bhawan, Barakhamba Road, New Delhi