



# दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड DELHI METRO RAIL CORPORATION LTD.

(भारत सरकार एवं दिल्ली सरकार का संयुक्त उपक्रम)  
(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF NCT DELHI)

No. DMRC/Tender(O&M)/OCP-951/2021/994/2666

Date: 13.08.2021

## LETTER OF ACCEPTANCE

M/s Cummins Sales and Service Private Limited  
10/66D, Ground Floor,  
Industrial Area,  
Kirti Nagar,  
New Delhi -110015

**Sub: Contract: OCP-951: Annual Maintenance of 02 Nos. of Cummins Engines for Rail Grinding Machine (LRG-18 & LRG-30).**

**Ref:** (i) Online Single Tender submission on e-tendering portal on 15.07.2021.  
(ii) Your email dated 09-08-2021 with attached letter Ref. No: CSSPL/KN/VR/09082021-1/21-22 dated 09.08.2021.

Dear Sir,

1. With reference to above, Letter of Acceptance (LOA) is hereby issued to you for the above mentioned work at total cost of **₹53,59,385.87 (Rupees Fifty Three Lakh Fifty Nine Thousand Three Hundred Eighty Five and Eighty Seven Paise only) including all duties, taxes, octroi, royalties, levies etc.**
2. This 'Letter of Acceptance' is sent herewith to you in duplicate. You are required to return one copy of it duly signed by you on all pages indicating "Unconditional Acceptance" thereof so as to reach the undersigned within seven days of the receipt of this letter.
3. This "Letter of acceptance" shall be treated as "Notice to Proceed" as defined in clause 8.1 of GCC and the completion period for this work is **3 (three) Years** from the stipulated date of commencement of work.
4. You shall ensure full compliance with Tax Laws of India with regard to this contract and shall be solely responsible for the same. You shall keep the employer fully indemnified against your liability of tax, interest, penalty etc. in respect thereof which may arise.
5. Dy. CE/Track of this organization will be the Engineer for this contract.

नवल किशोर झा/Nawal Kishore Jha  
जूनियर इंजीनियर (सिस्टम) / Junior Engineer (System)  
दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड  
Delhi Metro Rail Corporation Ltd  
मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली  
Metro Bhawan, Barakhamba Road, New Delhi

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6. You are requested to contact the Dy. CE/Track immediately for further necessary action in this matter and to start the work within 7 days from the date of issue of this L.O.A. or as per the instructions of Engineer.
7. All the works shall be executed in accordance with the specifications stipulated in Tender.
8. It may please be noted that until a formal agreement is executed, this letter will constitute a binding Contract between you and DMRC. Please take necessary action as required vide Clause Nos. F4 and F5 of Instructions to Tenderers (ITT) regarding signing of agreement within 45 days from the issue of Letter of Acceptance and submission of performance security within 30 days from the date of receipt of LOA. Further, it is pertinent to mention that delay in submission of performance security shall attract penal interest/lead to termination as per clause 4.2 of GCC.
9. With regards to your deviation mentioned in Appendix-3 of FOT and Appendix-3A of BOQ regarding the third Party insurance as per Clause 15 of GCC, you are informed that the same is accepted and therefore you shall provide Employee Corporate insurance in place of Contractor's/Erection All Risk and other requirements as specified in the Clause 15 of GCC. All other terms and conditions remain unchanged.
10. In addition, you have agreed if any risk or damage or loss will be done by your side to the engine, which is the property of DMRC during the execution of work for service maintenance of Cummins engine of RGM Machine shall make good at your own expense. Also, you have agreed that you will take all safety measures and proper precautions in process of carrying out the work and you are responsible to ensure that the work will be done with relevant rules and regulations.
11. You are instructed to register yourself on vendor payment portal on receiving the LOA. The instructions to do the same are provided in Annexure-A.

Thanking you,

Yours sincerely,  
For Delhi Metro Rail Corporation Limited

(N. K. Jha)

Dy. CE/Tender (O&M)

**Encl:-One Copy of this letter in duplicate & Annexure-A.**

नवल किशोर झा/Nawal Kishore Jha  
उप मुख्य अभियंता (O&M) पद पर, Dy. CE/Tender O&M  
दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड  
Delhi Metro Rail Corporation Ltd  
मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली  
Metro Bhawan, Barakhamba Road, New Delhi

## ANNEXURE A

In order to facilitate contract management and ensure timely processing of requests made by the vendor, DMRC has implemented the Vendor Payment Portal that will allow the vendor to register themselves, raise payment requests, modify vendor information and request variation in contract. The portal will provide updates to the vendor and DMRC of the current status of the process and help to ensure timely action.

To register on the portal follow these steps

1. Go to : **<https://vpp.dmrc.org>**
2. Click on vendor sign up button.
3. Enter the required contact information and contract details.
4. The information about nodal officer may be obtained from engineer-in-charge
5. Click on submit button.
6. You will get the message "Your request has been sent to the nodal officer for verification. Once verified, you will receive notification via email and sms."

In case of any queries, click the help button on the landing page:

1. Queries can be sent on the following email id : **[vpp.support@dmrc.org](mailto:vpp.support@dmrc.org)**
2. User manual is available by clicking the button: " Download vendor user manual" on the help page



नवल किशोर झा / Nawal Kishore Jha  
उप सहायक निदेशक (वित्त) / Asst. Controller (Finance)  
दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड  
Delhi Metro Rail Corporation Ltd.  
मेट्रो भवन, बाराखम्बा रोड, नई दिल्ली  
Metro Bhawan, Barakhamba Road, New Delhi