



Work Order

Po No: AAI/PRG/CNS/JOB CONTRACT/WO/2022/

Date: 04/01/2022

To

M/s. Vanity Hospitality Services
Vanity Tower, 22 MG Marg
Civil Lines, Prayagraj (UP)

Subject: Work Order for "Annual Job Contract for day- to-day Cleaning & Support for Repair/ Maintenance of CNS Equipment, Airport System Equipment and Telephone Equipment/ lines by providing 01 Semi-Skilled & 03 Un-Skilled Contractor's Employee for 01 Year at Prayagraj Airport, Prayagraj" on six days a week (including Govt. / Public Holidays)".

Reference Documents:

1. Tender Ref No.: AAI/PRG/CNS/JOB CONTRACT/2021-22
2. Tender ID No. 2021_AAI_96882_1

Dear Sir,

1. Reference is made to the above mentioned correspondence and your offer submitted against above referred tender.

2. In this regard Airports Authority of India hereinafter referred to as purchaser, is pleased to place a work order for "Annual Job Contract for day- to-day Cleaning & Support for Repair/ Maintenance of CNS Equipment, Airport System Equipment and Telephone Equipment/ lines by providing 01 Semi-Skilled & 03 Un-Skilled Contractor's Employee for 01 Year at Prayagraj Airport, Prayagraj" on six days a week (including Govt. / Public Holidays)" as per details in Annexure-I (to this letter) on M/s. Vanity Hospitality Services, Civil Lines, Prayagraj (UP) hereinafter referred to as supplier.

The issue of work order shall constitute the intention of the buyer to enter into the contract with the bidder. Acceptance of work order will be deemed as effective from the date of issue of this work order.

3. Price

3.1 The work as per Annexure-I (to this letter) shall be executed by the contractor at a total cost of **INR 6,75,418.00 (Rs. Six Lakh Seventy Five Thousand Four Hundred Eighteen Only)**. The price is exclusive GST, ESI, EPF and BONUS but including all other charges as detailed in Annexure-I to this letter of award

4. Time Schedule : As per Annexure II to this letter of award.

5. Payment Terms : As per Annexure II of this letter of award.

6. Paying Authority



6.1 Airport Director, Airports Authority of India, Prayagraj Airport, Prayagraj, shall be the paying authority for the work executed/ deliverables under this work order.

7. Project Manager

7.1 Sh. Ashish Kr. Saxena, AGM-CNS, Prayagraj Airport shall act as the Project Manager for the work, who shall be responsible for the smooth implementation of the contract as per the tender document.

8. Performance Bank Guarantee, Liquidated damages and Guarantee / Warrantee shall be as per Annexure II to this letter of award,

9. This letter of awarding of the work shall form a part of the contract and all terms & conditions mentioned in the NIT Document and subsequent modifications (if any) circulated through corrigendum to the NIT shall be a binding on both the parties i.e. AAI & M/s. Vanity Hospitality Services.

10. A duplicate copy of this award letter may please be returned with duly signed on each page, to this office as a token of your acceptance.

11. Please acknowledge the receipt of this letter.

Yours Sincerely

(Farrukh Ahsan)
AGM-CNS

Prayagraj Airport

For AIRPORTS AUTHORITY OF INDIA

Copy by email:

1. Purchase Order File
2. RED-NR & GM-NR
3. APD, Prayagraj
4. Head of the concerned finance wing



Annexure-I

Schedule of Quantity & Cost of the Work Order

Po No: AAI/PRG/CNS/JOB CONTRACT/WO/2022/
Tender ID No. 2021_AAI_96882_1

Date: 04/01/2022

S. No.	DESCRIPTION	QTY	Total Amount Exclusive GST, ESI, EPF and BONUS but including all other charges
1	"Annual Job Contract for day- to-day Cleaning & Support for Repair/ Maintenance of CNS Equipment, Airport System Equipment and Telephone Equipment/ lines by providing 01 Semi-Skilled & 03 Un- Skilled Contractor's Employee for 01 Year at Prayagraj Airport, Prayagraj" on six days a week (including Govt. / Public Holidays	01	INR 6,75,418.00
	Total Amount		INR 6,75,418.00
Total in words:- Rs. Six Lakh Seventy Five Thousand Four Hundred Eighteen Only (Exclusive GST, ESI, EPF and BONUS but including all other charges)			


(Farrukh Ahsan)
AGM-CNS

Prayagraj Airport

For AIRPORTS AUTHORITY OF INDIA



Annexure-II

Po No: AAI/PRG/CNS/JOB CONTRACT/WO/2022/
Tender ID No. 2021_AAI_96882_1

Date: 04/01/2022

The time schedule, Payment terms, Liquidated damages and Guarantee / Warrantee for the Award No. AAI/PRG/CNS/JOB CONTRACT/WO/2022/ dated: 03/01/2022 shall be as detailed below:

- 1. Time Schedule:** 01 Years (356 days) from the starting date of work. Supplier must start their work with-in 10 days of the receipt of this work order.
- 2. Payment Terms:**
 - (i) The Contractor by 20th of every month shall provide monthly statement showing recoveries of contribution and proof of remittance of provident fund contribution to EPFC and ESI Corporation in respect of the workers/ employees engaged by him.
 - (ii) On submission of monthly bills (in duplicate), duly signed /verified and completed in all the manners, the AAI will process and release the payment within a period of 30 days from the date of receipt. The payment shall be made after making statutory deductions like Security Deposit, Income Tax, **Labour Cess** as applicable and other liabilities/penalties for which contractor has made himself/herself liable under the provisions of the Contract.
 - (iii) Delay on account of incomplete / late submission / Non-verification of bills by user etc. will be the responsibility of the Contractor.
 - (iv) Bills should be written properly and in easy-to-understand format/language. Bills with any kind of over writings cause unnecessary delay in processing. Delay on such accounts shall be the responsibility of contractor only.
 - (v) The following documents are to be deposited along with the Contractor bills for payment:
 - a. Proof of the GST deposit Challan duly signed by the contractor paid by the contractor in previous month(s). (Two Photocopies duly certified by the Contractor for their genuineness).
 - b. PF and ESIC deposit challans for the manpower employed duly signed by the contractor.(Two Photocopies duly certified by the Contractor for their genuineness).
 - c. Proof of the monthly salary to the manpower deployed by the contractor comply
 - d. Bill of the Contractor in Duplicate.
 - e. No mobilization advance shall be paid.
 - f. TDS shall be deducted as per GOI rules applicable from to time during period ofcontract.
 - (vi) ESI & EPF amount paid to the statutory authorities by the contractor shall be reimbursed on submission of documentary evidence to AAI. Bonus will be reimbursed on submission of documentary evidence by the contractor to AAI. Contractor shall submit the EPF Challan and statement along with EPF code of the individual and proof of depositing the amount to statutory authorities. **The contractor has to deposit EPF & ESI on the minimum wages of their staff individually and provide PF & ESI cards with nos. regularly, failing which Billsshall be withheld and will be released on submission of required documents, penalty willalso impose as per penalty clause.**



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

(vii) Income tax OR any other Statutory tax etc. which will be applicable to be deducted at source, shall be deducted from the running bills of the Contractor by the AAI.

3. **Performance Bank Guarantee** : 3% of the total cost (i.e. 3% of Rs. 675418.00) shall be submitted by the vendor within 30 days after notification of the award and it should remain valid for a period of 90 days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations. All other Terms and Conditions for PBG, mentioned in Tender document shall be applicable.
4. Contractor is required to make a License agreement with AAI (**within 15 days of award of work order**) on a Non Judicial Stamp Paper of Rs. 100 as per Annex-III.
5. Site is ready, vendor may start their work by tomorrow (i.e. 05/01/2022).
6. Vendor shall abide all the terms and conditions mentioned in Tender document.


04/1/22

(Farrukh Ahsan)

AGM-CNS

Prayagraj Airport

For AIRPORTS AUTHORITY OF INDIA



Annexure-III

License Agreement

Airport Director, Prayagraj Airport, Prayagraj OR by his designated person & the contractor will have to execute a work contract on a Non-Judicial stamp paper of Rs. 100 duly attested by an oath commissioner, at his own expenditure.

LICENCE AGREEMENT

This agreement made on thisbetween Airports Authority of India a statutory corporation incorporated under section 18(2) of the Airports Authority of India Act 1994, having its Head Office at Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi- 110 003 through its Airport Director Prayagraj Airport (Herein after referred to as "OWNER" or "AAI" which expression shall include its administrators, Successors, Executors and permitted assigns) of the one part and

..... Referred to as the "Contractor or "X"
(Which expression shall include its administrators, Successors, Executors and permitted assigns) of the other part.

Whereas AAI is desirous of getting the work of "Annual Job Contract for day- to-day Cleaning & Support for Repair/ Maintenance of CNS Equipment, Airport System Equipment and Telephone Equipment/ lines by providing 01 Semi-Skilled & 03 Un-Skilled Contractor's Employee for 01 Year at Prayagraj Airport, Prayagraj" on six days a week (including Govt. / Public Holidays)" (Herein after called the "WORK") done and had invited tenders for this work as per its tender specifications. And whereas

.....has
Participated in the above referred bidding vide their proposal datedand AAI accepted their aforesaid proposal and awarded the work to

.....As per terms and conditions
contained in its Award letter No..... Dated

NOW THEREFORE THIS DEED WITNESSTH AS AWARD OF CONTRACT (ARTICLE 1.0)

AAI has awarded the contract to

.....The work of "Annual Job Contract for day- to-day Cleaning & Support for Repair/ Maintenance of CNS Equipment, Airport System Equipment and Telephone Equipment/ lines by providing 01 Semi-Skilled & 03 Un-Skilled Contractor's Employee for 01 Year at Prayagraj Airport, Prayagraj" on six days a week (including Govt. / Public Holidays)" along with terms and conditions contained in its Award letter and the documents as referred to therein. The award has taken effect from to for **Three (03) Years**. The terms and expressions used in this agreement shall have the same meaning as are assigned to them in the "Contract Documents" referred to in this succeeding article.

ARTICLE 2.0 CONTRACT DOCUMENTS

The Contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (Herein after referred to as "Contract Documents")

Awarded letter No.....Date.....

All the aforesaid contract documents contain corrections as mentioned against individual pages, serially numbered and are initiated by both the parties authorized representative.

All the aforesaid contract documents shall form an integral part of this agreement in so far as the same or any part thereof confirm to the NIT and what has been specifically agreed to by the owner in its letter of award. Any matter inconsistent therewith, contrary or repugnant there to or any deviations taken by the contractor in its "Proposal" not agreed to by the owner in its letter of award shall be deemed to have been withdrawn by the contractor. For the sake of brevity this agreement along with its aforesaid contract documents shall be referred to as the "Agreement".

ARTICLE 3.0 CONDITIONS & CONVENANTS



3.1 The scope of contract consideration terms and payment. Price adjustment, taxes wherever applicable, insurance, liquidated, damages, security money and all other term and conditions are contained in the aforesaid contract documents. The contract shall be duly performed by the contractor strictly and faithfully in accordance with terms of the agreement.

3.2 It is further agreed by the contractor that the security money @ 3% of quoted value shall in no anyway construed to limit or restrict the AAI's right to recover the Compensation due to short fall in the presence of manpower. The amount of Compensation shall be recoverable either by way of deduction from the contract prices, security money and /or by setting off dues of the contractor in any other contract with AAI.

3.3 The contract security money furnished by the contractor is irrevocable and unconditional and the AAI shall have powers to invoke it not withstanding any dispute or difference between the AAI and the contractor pending before any court, tribunal arbitrator or any other authority.

3.4 The agreement constitutes full and completed understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency or repugnancy to the terms and conditions contained in the agreement. Any modification of the agreement shall be affected only by a written instructions signed by the authorized representative of both the parties.

ARTICLE 4.1 SETTLEMENT OF DISPUTES

It is specifically agreed by and between the parties that all the differences or disputes arising out of the agreement or touching the subject matter of the agreement shall be decided by process of settlement and Arbitration as specified the contract and the provision of the Indian Arbitration Act 1940 shall apply and Prayagraj courts alone shall have exclusive jurisdiction over the same.

ARTICLE 4.2 NOTICE OF DEFAULT

Notice of default given by either party to the other party under the agreement shall be in writing and shall be deemed to have been duly and properly served up on the parties here to if delivered against acknowledgment due addressed to the signatories at the address mentioned herein above.

This contract agreement is allotted the No.

In WITNESS whereof, the parties through their duly authorized representative have executed these presents (Execution whereof has been approved by the competent authorities of both the parties) on the day, month and year first mentioned at Prayagraj.

1. Owner's Signature

Name:

Designation:

Company's Stamp:

2. Contractor's Signatures

Name:

Designation:

Company's Stamp:

WITNESS: 1.

2.

Signature Not Verified

Digitally signed by manu shrotriya

Date: 2022.01.05 15:28:19 IST

Location: eProcurement System for

Central PSU, Prayagraj-211012

विमानपत्तन निदेशक, भारतीय विमानपत्तन प्राधिकरण, सिविल टर्मिनल, प्रयागराज हवाई अड्डा
Airport Director, Airports Authority of India, Civil Terminal, Prayagraj Airport, Kausambi Rd., Prayagraj-211012

दूरभाष/ Phone-0532-2288101, ई-मेल/ E-mail -apdprayagraj@aai.aero