



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



संदर्भ: AAI/CH/CS-1/Com.Stores/20-21

29 November, 2021

To
M/s. Sree Services
No: 55, Hari Dhivya Complex
2nd Floor, Palayam Bazaar
Woraiyur
Trichy-620 003

Sub: Out sourcing of 18 nos. Semiskilled manpower for up-keeping CNS equipment and other CNS related maintenance works at Chennai Airport

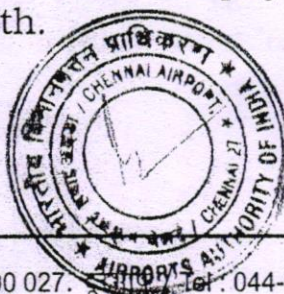
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Sir,

The General Manager (CNS), Airports Authority of India, Chennai Airport, Chennai-27 is pleased to accept your offer vide Tender ID:2021_AAI_88135_1, dated on 14th September, 2021 published on CPP portal, for providing 18 nos. Semi-skilled manpower for up-keeping CNS Equipment and other CNS related maintenance works at Chennai Airport for a period of 12 (twelve) months with effect from 1st December, 2021 under following terms and conditions.

TERMS & CONDITIONS

1. The Contractor shall deploy persons competent for rendering efficient and expeditious performance for the specification covered under this job contract.
2. In case, at any time the Job or conduct of any job or jobs is/ are found unsatisfactory by AAI such job or jobs shall be rectified by the contractor immediately and replaced with suitable substitute.
3. The Contractor shall comply with all applicable laws, Ordinance, Rules & Regulations prescribed in various Labour Laws in respect of this contract and shall pay at his own cost all charges in Connection therewith.



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4. The personnel engaged by the contractor shall be experienced as required for the nature of job.
5. The work force deployed for this job contract shall be the regular employee of the contractor. The Contractor shall be responsible for the recruitment, detainment and retrenchment of the employee for their establishment and for settlement of dispute arising out of the terms and conditions of services of the personnel.
6. An Officer as authorized by Airports Authority of India shall give instructions to the personnel deployed by the contractor on all matters relating to this job.
7. The period of contract shall be for 12 (Twelve) months with effect from 1st December, 2021 with provision for extending the contract for another period of 12 (Twelve) months with same terms and conditions under discretion of AAI.
8. The Authority shall reserve the rights to fix responsibility for omissions & commissions and to impose levies and for such deficiencies in services after serving notice and giving fair opportunity to the contractor.
9. The Authority shall have the right to terminate the contract after serving a notice of 60 days in advance. The contractor can also terminate the contract by serving a similar notice in writing. Such notices shall be served by Post or by Hand, at the respective address. Notwithstanding the above, the Contractor shall continue to provide the services as per mutual agreement till alternative arrangements are made by AAI.
10. The work shall comprise of various electrical & mechanical installation including preventive and breakdown maintenance / repairs.
11. As the site of work is in the restricted area, the contractor has to arrange for the security clearance (Police verification Certificate) which is mandatory for obtaining Airport entry passes from Bureau of Civil Aviation Security (B.C.A.S) at contractor's cost for the work force deployed under this job contract as per the procedures in vogue.



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12. The contractor shall deploy suitable workmen of minimum ITI qualification (ELECTRONIC MECHANIC/ ELECTRICIAN) or + 2 pass/fail with 3 / 5 years of experience in the relevant field (age is above 18 years and not more than 45years) for semi- skilled for rendering efficient, expeditious, complaint free services for the areas covered under this contract, at all time during the working of contract.

13. The contractor shall at their sole cost and expenses furnish and provide for rendering services covered by this agreement to the entire satisfaction of Airports Authority of India.

14. The work shall be carried out round the clock / general duty (maintenance) on all days including Closed holidays with one day weekly off. Duties performed on National Holidays (3 days in a year) will be compensated by Airports Authority of India as per labour rules in vogue.

15. Any complaints received in connection with the services shall be attended to by the Contractor immediately and within the time specified elsewhere in the contract, any failure will attract penalty.

16. The contractor shall provide pay slip to the employees every month and provide atleast two set of Uniform which includes black shoes and ID cards.

SCOPE OF WORK

The hired man power under "Out sourcing semiskilled manpower for up keeping CNS equipment and other CNS related maintenance works at Chennai Airport" is expected to assist the CNS Executives in carrying out the following works:-

1. All types of Preventive and corrective maintenance works for CNS and Automation installations at ATS complex, operational units and Com stores.

2. Maintenance of power supply and power supply protection systems including environmental protection such as UPS, Battery, Lightning arrestor, earthing ,surge protection, Air-conditioning, humidity control etc.

3. Maintenance of Antenna related works of CNS installations.

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4. Maintenance of Com stores: - Inventory management and up keeping of stores, Packing/unpacking, Receipt/dispatch of stores, write off action /survey report of obsolete stores etc.
5. To change or replace strip rolls in flight strip printers in Automation, attending Line Printers, Fax/Telephone problems etc.
6. In addition to the above, any other work assigned time to time by CNS officials should be carried out.

ACKNOWLEDGEMENT AND SIGNING OF AGREEMENT

1. The firm shall acknowledge in writing, the receipt of the work order and shall send their acceptance to enter into an agreement within 10 (Ten) days from the receipt of the work order.
2. Pursuant to the firm's acknowledging the work order, the firm and AAI shall promptly and in no event later than 10 days from the date of Acknowledgement of the work order, sign the Contract.
3. The deployment of 18 nos. Semiskilled manpower to be completed within 7 days from the date of signing of the contract.

Price Quoted and Accepted as shown below:
HSN/SAC Code: 998519

Description (per month)	No. of months	Basic Rate in Rs.	GST %	Amt without GST	Total amount with GST
Minimum wages for 18 semiskilled manpower	12	3,34,152.00	18	40,09,824.00	47,31,592.32
Company profit & other overheads	12	0	18	0	0
Total amount				40,09,824.00	47,31,592.32



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MINIMUM WAGES TO THE EMPLOYED MANPOWER AND PAYMENT

- Minimum wages to be paid to the employees as per Central/State government whichever is higher.
- Contractor shall comply with the provisions of Central Government Rules and Regulations under Minimum Wages Act – 1948, Contract labour (Regulations & Abolitions) act – 1970, Payment wages act 1936, Payment of Bonus act 1965, Employees liability act 1938, Workmen's compensation act 1923 Industrial disputes act 1947, Employees state insurance act 1948 or any modifications thereof or any other laws relating thereto and rules made there under from time to time.
- It is mandatory for the contractor to produce a written document that the statutory items like EPF, ESI and Bonus as per government norms shall be implemented and the same will be reimbursed after producing necessary documents. No overhead and profit will be paid on reimbursement towards EPF, ESI and Bonus.
- The firm to produce a written document that the statutory items like EPF, ESI will be reimbursed after producing necessary documents.
- Monthly bills to be submitted by first week of every month and the Payment of wages should be made to the employed manpower latest by 7th every month.
- All other terms and conditions of the Tender document shall form the part of this work-order

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PERFORMANCE BANK GUARANTEE

- Contract Performance Guarantee (in lieu of Contract Performance Security) of the value equivalent to 3% of the total price of contract shall be submitted within 30 days of acceptance of the work order and will be valid till 90 days after the end of the period of contract.
- While generating the **GST Invoice in the prescribed format clearly indicating the SAC/HSN Code & also incorporating AAI GST No.33AAACA6412D1ZF** and forward to "The General Manager (CNS), Airports Authority of India, ATS Complex, Meenambakkam, Chennai Airport, Chennai-600027 for payment action.
- Kindly provide bank details for making payment through RTGS. Please acknowledge the receipt in acceptance of this Work-order immediately.



Yours sincerely

(R. RAJA)

Dy. General Manager (CNS)
for General Manager (CNS)
Chennai Airport

आर. राजा / R. RAJA
उप महाप्रबंधक (सं.दि.नि)
Deputy General Manager (CNS)
भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
एट्स कॉम्प्लेक्स / ATS Complex
चेन्नई हवाई अड्डा, Chennai Airport
चेन्नई / Chennai- 600 027