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भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

विमानपत्तन निदेशक का कार्यालय

O/o Airport Director

वडोदरा विमानक्षेत्र, Vadodara Airport

संख्या : भाविप्रा/वडो/वाणिज्य/NITB/VPM/ 2021/ 1250 (1-7)

दिनांक: 16.12.2021

मेसर्स द्रिथा सर्विसेज / M/S DRITHA SERVICES

साईदीप नगर, डी-162, नियर वैकुंठ 2, वडोदरा, गुजरात-390022.

विषय: वडोदरा विमानक्षेत्र पर "वाहन पार्किंग प्रबंधन करने के लिए जॉब कॉन्ट्रैक्ट"

संदर्भ:- ENIQ क्रमांक:- 2021_AAI_86806_1 जिसकी तकनीकी बिड दिनांक:- 10.09.2021 को खोली गई।

महोदया / महोदय,

आपको सूचित किया जाता है कि ENIQ क्रमांक 2021_AAI_86806_1 में आपके द्वारा निविदित राशि न्यूनतम होने पर आपको उपर्युक्त कार्य हेतु निम्न शर्तों पर ठेका आवंटित किया जाता है:-

1. उपर्युक्त कार्य हेतु आपके द्वारा उद्धृत निविदा की राशि कुल रु.76,516/- (रुपये छिहत्तर हजार पाँच सौ सोलह मात्र) प्रति माह (पीएफ, ईएसआईसी, बोनस, वेज डिफरेंस एवं जीएसटी अतिरिक्त) को स्वीकृत किया जाता है, जिसका विवरण निम्नानुसार है:-

S. No.	Particulars	Qty	Unit	Rate in Rs. (Excluding PF, ESI, Bonus and GST)
1	Providing 04 Nos. Semi-skilled Manpower for all days of the month to operate Vehicle Parking Management system at Vadodara Airport – {02 (two) Persons Per Shift for 02 (two) Shifts}	01	Month	रु. 75,516/-
2	Providing 02 (two) nos. Handheld Machines along with Paper Rolls for issue of Parking Slips	01	Month	रु. 500/-
3	Providing 05 (Five) nos Vehicle Clamps	01	Month	रु. 500/-
TOTAL				रु. 76,516/-

2. अनुबंध की अवधि:- अनुबंध की अवधि दिनांक 01.01.2022 से 30.06.2022 (अतिरिक्त 03 माह के लिये विस्तार योग्य) या नये वाहन पार्किंग लाईसेंस द्वारा टेकओवर करने तक, जो भी पहले हो, होगी।

जारी पेज...02

[Handwritten Signature]
16/12/2021

नागर विमानक्षेत्र, वडोदरा – 390022

दूरभाष 0265-2485356

फैक्स 0265-2464 249

Civil Aerodrome, Vadodara- 390022, Phone : 0265-2485356 Fax 0265-2464 249



www.aai.aero

apdvadodara@aai.aero

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3. वाहन पार्किंग प्रबंधन करने हेतु टोकन मशीन, उसका रखरखाव एवं अन्य खर्च उक्त राशि में सम्मिलित है जो आप के द्वारा उपलब्ध करवाया जायेगा।
4. प्रभारी (वाणिज्य), वडोदरा विमानक्षेत्र कार्य प्रभारी होंगे। आपसे निवेदन है कि आप आपकी ओर से एक प्रतिनिधि / अधिकृत व्यक्ति नामांकित करें जो अनुबंध पर हस्ताक्षर करने के लिए अधिकृत हो तथा वह दिनांक 20.12.2021 सायं 05:00 बजे तक प्रभारी (वाणिज्य), वडोदरा विमानक्षेत्र के कार्यालय में उपस्थित हो तथा अनुबंध को पूरा करें। ठेके का करारनामा रु. 300/- नोन ज्यूडिशियल स्टाम्प पेपर पर निष्पादित किया जाएगा तथा स्टाम्प पेपर का खर्च आपके द्वारा उठाया जाएगा।
5. इस पत्र के जारी होने की तिथि से 05 दिन के भीतर 3% सुरक्षा राशि रु. 13,773 (रु. तेरह हजार सात सौ तिहत्तर मात्र) जमा करें अन्यथा यह राशि आपके रनिंग बिलों से काट ली जाएगी।
6. आप के द्वारा केन्द्रीय अनुबंध श्रम नियम 1970 (नियमन तथा अन्मूलन) एवं केन्द्रीय अनुबंध श्रम नियम 1971 (नियमन तथा उन्मूलन) तथा केन्द्र तथा राज्य सरकार के न्यूनतम वेतन अधिनियम और नियमों के प्रावधानों का अनुपालन किया जायेगा।
7. आपके द्वारा इस कार्य में संलग्न सभी कार्मिकों को केन्द्र सरकार द्वारा समय-समय पर अधिसूचित न्यूनतम वेतन का भुगतान किया जायेगा। न्यूनतम वेतन के अंतर का पुनर्भुगतान भाविप्रा द्वारा भुगतान का प्रमाण उपलब्ध करवाने पर किया जायेगा। निविदा प्रस्तुत करने की अंतिम तिथि पर Semi-Skilled कार्मिकों का न्यूनतम वेतन रु. 609/- प्रति दिन था।
8. इस ठेके से सम्बंधित Special Terms & Conditions इस पत्र के साथ संलग्न है, जिनकी आपके द्वारा अनुपालना की जायेगी।
9. आपको निर्देश दिया जाता है कि इस कार्य में संलग्न सभी कार्मिकों का मासिक वेतन अगले महीने की 7 तारीख तक भुगतान कर दिया जाये।
10. आपको निर्देश दिया जाता है कि इस कार्य में संलग्न सभी कार्मिक अनुशासित रूप से कार्य करें तथा Covid-19 के नियमों का अनुपालन करें।
11. आपको निर्देश दिया जाता है कि आप तुरंत प्रभारी (वाणिज्य), वडोदरा विमानक्षेत्र से मिलें। वह आपको साइट सौंपने की व्यवस्था करेंगे। कृपया नोट कर ले कि काम दिनांक 01.01.2022 से प्रारम्भ करना अनिवार्य है।

जारी पेज...03


16/12/2021



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12. इस ठेके के संबंध में आगे का कोई भी पत्राचार प्रभारी (वाणिज्य), भारतीय विमानपत्तन प्राधिकरण, वडोदरा विमानक्षेत्र, पिन कोड 390 022 के पते पर किया जाए।
13. यह आवंटन पत्र अनुबंध का भाग माना जायेगा।

कृपया इस पत्र की unconditional acceptance दिनांक 20.12.2021 तक इस कार्यालय को प्रस्तुत करें तथा समय सीमा के अनुसार सभी कार्यवाही सुनिश्चित करें, ऐसा न करने की स्थिति में भा.वि.प्रा के नियमानुसार उचित कार्यवाही की जाएगी।

शुभकामना सहित,

भवदीय

16/12/2021
(नवीन कुमार गोयल)
प्रभारी (वाणिज्य)

सलंगन: यथोनुसार

SPECIAL TERMS & CONDITIONS

1. Successful Tenderer is required to submit Security Deposit equivalent to 3% of contract amount in form of Demand Draft / Pay Order / NEFT / RTGS in favor of "Airports Authority of India", Vadodara within 05 days of award of work. Otherwise, security deposit shall be recovered / adjusted from the running bills @ 3% of Gross bill amount.

This Security Deposit deducted from running bills shall be refunded after 3 months of successful completion of the contract.

2. PAYMENT:

- a) The agency will submit the bills on monthly basis (on or before 15th day of next month) subject to submission of following documents: -
 - i. Original GST Invoice
 - ii. Copy of attendance registers
 - iii. Copy of Challans (PF & ESI etc.)
 - iv. Wage register of all contractual labour and payment details (RTGS/NEFT) of all labour.
 - b) The statutory charges as applicable (e.g. Employer PF Contribution, Employer ESIC Contribution and Bonus will be reimbursable on actual basis on submission of documentary proof).
 - c) In case of any increase in minimum wages during the contract period by the competent authority, amount of wage difference shall be reimbursed to contractor on production of documentary evidence of payment to manpower. No additional payment such as contractor profit will be reimbursed due to increased wages.
 - d) No advance payment shall be made. The Agency is liable to pay all applicable Taxes as per Central/State Government laws.
 - e) E-Payments: The payments to the contractor shall be made through e-banking Services. The contractor shall intimate his Account number, Branch name of the bank with IFS Code Number, PAN No. and other relevant details to AAI.
3. The contractor has to ensure the statutory compliance under all applicable Central & State laws & rules. i.e.
 - i) The Contract Labour (Regulation & Abolition) Act & Rules, 1970
 - ii) The BOCW (RE & CE) Act & Rules.
 - iii) The Minimum Wages Act, 1948
 - iv) The Payment of Bonus Act & Rules, 1976
 - v) The Payment of Wages Act, 1936
 - vi) Employees Provident Funds & Miscellaneous Provision Act, 1952
 - vii) Employees State Insurance Act, 1948
 4. The contractor will indemnify AAI, Vadodara Airport from any legal liability arising out of non-compliance of Central & State rules during the execution of this contract.

5. It shall be contractor's responsibility to obtain the license under the Contract Labour (Regulation & Abolition) Act, 1970, and the license shall be kept valid by renewing it from time to time as required by the said act.
6. The workmen employed by contractor on AAI premise for executing the above work shall be under contractor's disciplinary jurisdiction. They shall, however, be subject to the overall discipline of the AAI.
7. If any of contractor's workmen employed on AAI premises commit any misconduct it shall be contractor's responsibility to take disciplinary action against them in accordance with law.
8. It is clearly understood that the workmen employed by the contractor on the AAI's premises for execution of the above work shall be workmen of the contractor and AAI shall not be held directly or indirectly responsible for any of the liabilities of the contractor in respect of the workmen claim to be direct employees of the AAI.
9. It shall be contractor's responsibility to provide all the amenities/facilities required to be provided to workmen under the Contract Labour Act, and in particular provision of rest room, drinking water facility, latrines and urinals and first aid facility to be arranged.
10. No Payment shall be made to the Contractor for damage caused by rain, fire and other natural calamities during the execution of work & no such claim on this account will be entertained.
11. The work is to be carried out in Vehicle Parking area and Arrival and Departure Lanes outside terminal building. The contractor shall have to co-ordinate with AAI for putting in infrastructure regarding vehicle parking management and lane management. Nothing extra shall be paid to the contractor for this. Further, agency shall guide and ensure that all the vehicles are parked in orderly manner inside designated parking area.
12. The agency shall be responsible for any damage to AAI property (building, structures, airport fixtures, cable, light, hard surfaces area, water mains, airport roads, etc.). The agency shall restore, replace or repair any such damage to the complete satisfaction of AAI, Vadodara.
13. The agency shall handover the premise in its original condition after the completion /termination of the contract.
14. The agency will work under the overall supervision of AAI. All the revenue collected by the agency will be submitted to the AAI staff appointed for the same which will be further managed as per approved SOP. The agency responsible for vehicle parking management will also come under the purview and be bound to follow the procedures of SOP created by AAI for the purpose of vehicle parking management, lane management, cash handling etc.
15. AAI reserves the right to review the requirement of number of manpower / equipment's. The contractor will increase/decrease the number of manpower / equipment's as per the requirements of AAI. The charges will be reduced / increased on pro-rata basis.

16. Any other conditions as deemed fit by AAI, Vadodara for smooth management of vehicle parking management and lane management at Vadodara Airport shall be binding on the agency.

17. The AAI also reserve the right to award the whole OR part of the work to a contractor.

18. Labour Wages:

(i) The contractor has to pay the prevailing minimum wages issued by the office of Regional Labour Commissioner/ Chief Labour Commissioner (whichever is higher), from time to time. However, the difference in minimum wages based on actual payment made to the labour and wages applicable at the time of submission of tender will be reimbursed including difference in EPF and ESI payment to the contractor on revision of minimum wages and no additional amount such as contractor's overhead & profit will be paid on this account.

(ii) For the purpose of admitting the claim for reimbursement of statutory increase in wages paid by him, the contractor has to produce the required documentary evidence to the satisfaction of Airport Director.

(iii) The payment to the workmen's engaged by the contractor is to be paid through NEFT/RTGS/Cheque on or before 7th of every month irrespective of Saturday, Sunday and bank holidays, if any violation with respect to payment of wages for any two months in a contract period, necessary action for cancellation of contract, debarring of the agency for participating in future contracts in AAI shall be initiated. The agency will not be allowed to participate in any of the tendering process in AAI till finalization of the decision.

Following payments have to be made by contractor to manpower:-

i. Minimum Wages (or more) declared by the Central Labour Commissioner from time to time) with up to date amendments.

ii. PF and ESIC contribution for each worker as per rule of Govt. of India.

iii. Bonus @ 8.33% of wages.

SIGNATURE OF AGENCY