



भारतीय विमानपत्तन प्राधिकरण/ AIRPORTS AUTHORITY OF INDIA
विशाखपट्टणम हवाईअड्डा / VISAKHAPATNAM AIRPORT
विशाखपट्टणम /VISAKHAPATNAM
ISO 9001:2015 & ISO 14001:2015 Certified



REF: AAI/VZ/CNS /STORES/WO(JOB CONTRACT)/2021-22 Date: 31.08.2021

To

M/s Squad 7 Security & Allied Services,
Plot No 102, H.No 21-1382/102,
Road No 3, Samatha Nagar, Old safilguda,
Secunderabad-500056, Telangana.

Subject: Job Contract for Providing Services of Cleaning & Dusting for
CNS Equipments and Environment up keeping at Visakhapatnam Airport
and sites at Yarada hill for the year 2021-22

References: Tender No: AAI/VZ/CNS/STORES/ JOB CONTRACT/2021-22
Tender ID: 2021_AAI_82937_1, dated 23.07.2021

Sir,

With reference to the above, we are pleased to inform you that your offer has been accepted by Competent Authority to the extent indicated in the schedule of quantities and work Order is placed herewith for execution of Job Contract for a period of one year wef 01/09/2021 to 31/08/2022, for providing Services of Cleaning & Dusting etc. for CNS Equipments at various sites and Up-keeping of floors & toilets, in and around premises of MSSR and DVOR sites at Yarada hill, Visakhapatnam Airport. The schedule of quantities is given below.

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प्रमाणित ३१



SCHEDULE OF QUANTITIES

Sl.N O	Description	Qty	Unit	Rate Rs.	Amount Exclusive of GST Rs.
1	Job Contract for providing services for Cleaning & Dusting etc (3 persons unskilled) of CNS Equipments at ILS, Airport Systems, DVOR / MSSR units as directed by the Unit In-Charges at Visakhapatnam Airport.	12	Month	43,794	5,25,528
2.	One Un-skilled person for Environmental Support Service(Up-keeping of floors & toilets , in and around premises) of MSSR ,DVOR sites at Yarada hill.	12	Month	14,598	1,75,176
Total price (excluding GST , employer contribution towards PF & ESI) for the contract period.				Rs 7,00,704 /-	

Total Rupees Seven Lakhs Seven Hundred and four Only.

Terms & conditions:

1. The above cost is exclusive of GST, Employer Contribution towards PF and ESI for the contract period. Employer Contribution towards PF, ESI shall be reimbursed on actual basis.
2. As decided by the competent authority ,Initial work order will be placed for 4 persons instead of 5 persons . Work order will be placed separately for the 5 th

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13/07/2020
पुनर्विचार



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person as and when required with the approval of the competent authority . 03 persons unskilled for cleaning and dusting of CNS equipment shall be physical fit and their age should not exceed 40 Years and one unskilled person for ESS.

3. It shall be the sole responsibility of the contractor (including the Contracting firm/Company) to obtain and to abide by all necessary licenses/ permissions from the authorities concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the Contract Labour (R & A) Act 1970.
4. The Contractor shall discharge obligations as provided under various applicable statutory enactments including EPF and miscellaneous provision act 1952, ESI Act 1948, the Employees state Insurance (ESI) Act 1948, the contract labour (R & A) Act 1970, the Inter State migrant workmen (Regulation of employment and conditions of service) act 1979, the Minimum Wages Act 1948, the payment of wages act 1936, the workmen's compensation act 1923 and other relevant act, rules and regulations, instructions etc. issued / enforced from time to time.
5. On commencement of the contract, the contractor shall continue to have valid ESI, PF code number till conclusion of the contract. AAI reserves the right to withhold any payment, if ESI, PF contribution & bonus are not paid by the contractor and proof to that effect have not been produced regularly by the contractor. Non production of PF and ESI challans of monthly subscription before its due date but not later than 21st of every month by the contractor, shall be liable for action against the contractor and also suitable penalty shall be levied by the Execution Department as deemed fit.
6. Difference in minimum wages based on actual payment made to workers plus difference of mandatory contribution by the contractor towards PF and ESIC due to increase in minimum wages will be reimbursed to the contractor on revision of minimum wages by office of Regional Labour Commissioner (Central/State) and on submission of proof of payments made & same should be paid to the workers. The contract has to issue ESI cards so that the employees can avail medical facilities of ESI.
7. The contractor shall regularly submit all relevant records / documents to AAI representative for verification and upon such satisfaction only, AAI will allow reimbursement of the amounts paid.
8. The contractor shall ensure regular and effective supervision and controls of the personnel deployed by him and give suitable direction for undertaking the contractual obligations.
9. The contractor shall be solely responsible for the payment of wages and other dues to the personnel deployed by him latest by 7th of the subsequent month. The monthly wages payment due to the worker should be remitted directly in the workers bank account and not to be paid in any other mode. The contractor shall

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विशाखपट्टणम पुस्तकालय 57



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- be directly responsible and indemnify the Authority against all charges, dues, claims etc. arising out of the disputes relating to the dues and employment of personnel deployed by him.
10. AAI shall have the right to terminate the contract if the service provided by the contractor is not found satisfactory after giving 30 days' notice to the contractor.
 11. Similarly the case of foreclosing/ abandoning the contract a written notice of 30 days shall be served by Registered Post or by hand at the respective address notwithstanding the above the contractor shall however continue to provide the services as required in the contract for further 90 days or till new tender is awarded whichever is earlier after the completion of the contract.
 12. The contractor shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of works in full but which he did not derive in consequence of the foreclosure of the whole.
 13. The contractor shall be responsible for settling any claim/ compensation against all damages and accidents caused due to negligence on the part of his/her employees and keep AAI indemnified from any compensation/liability.
 14. Any injury sustained by contractor's workers during the performance of their duties and also any damages or compensation due to any dispute between him/her and his/her workers, will be the responsibility of the contractor. However, first aid will be provided by AAI. All the persons employed shall be insured. The contractor shall comply with all provisions of Labour Acts/Enactments hitherto in force or enacted from time to time during execution of this contract and contractor shall be responsible for all liabilities arising out of these provisions. Furthermore, the contractor shall be responsible for payment of compensation, insurance etc. if any, in respect of his/her employees.
 15. The contractor shall furnish all the details of the persons to be employed like Names, address, photo, age, specimen signature etc. to AAI and AAI shall have the liberty to reject any person.
 16. In case if noticed by the AAI that the work carried out by the contractor is not up to the required standards, written notice will be given to him by way of warning him/her of the bad state of work and asking him/her to improve upon the standards within the period specified by the In-Charge. In the event of the AAI finding that there is no improvement and the work is not being carried as per terms & conditions, the AAI will have the right to terminate the contract forthwith.
 17. The contractor shall carry out the job as per terms & conditions of the AAI and to the entire satisfaction of AAI. In case of complaints, either as regards the nature of service or the personnel doing the same, the AAI will intimate to the contractor who shall attend to and sort out the complaints promptly.
 18. The contractor's representatives and workers of the contractor shall abide by the Rules and Regulations of the AAI while performing their job in the said premises.

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28/05/2018 पुष्पावतन



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19. The bills submitted by the contractor shall be verified and certified by the respective unit In-Charges or designated officer. Proportionate deduction from monthly bills will be made for short supply of manpower.
19. The wages to the employees shall be disbursed through bank transfer on individual account of the worker and confirmation thereof should be produced to AAI. The contractor shall make regular monthly payments to the deployed manpower as per minimum wages as applicable from time to time irrespective of the receipt of payment from AAI.
20. Monthly payments will be made in the following month after deducting any or all recoveries, penalties, etc. which the contractor might have rendered himself liable. The contractor has to submit his bill along with bank statements of employees, proofs for PF and ESI payments. Otherwise bills cannot be accepted.
21. Security deposit @ 3 % of gross value of the contract shall be submitted in the form of DD/BG. Other-wise, a proportionate value of 3 % of gross value of the contract amount will be deducted from the monthly bills and the same will be refunded to the contractor after three months from the certified date of completion of the contract. The BG document will return back to contractor after three months from the certified date of completion of the contract.
22. The successful contractor on acceptance of his tender by AAI, shall sign the contract agreement within 30 days from the date of award of the work. The contract agreement shall be executed on a non-judicial stamp paper of value of Rs. 100/- and the cost of the same shall be borne by the contractor.
24. Security Pass: The agency / contractor has to arrange / co-ordinate for issuing necessary entry passes AEP for his staff as per prevailing BCAS / AAI rules. The necessary fee required for issuance of entry pass / AEP as per prevailing BCAS / AAI rules has to be borne by the agency / contractor. The successful bidder need to register and upload the company details in Govt. e-sahaj portal for obtaining security clearance from BCAS and for applying AEP. This process shall be completed within 30 days of award of contract.
25. Other terms & conditions are as per NIT document. DGM(CNS) is the project officer for the above work.

पुरुषोत्तम ३१.०८.२०२१

N. Purushotham
DGM(CNS)

For Airport Director

Visakhapatnam Airport

Dy. Gen. Manager (CNS)

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