



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

No. AAI/NSCBI/GST CELL/GST CONSULTANCY/2021/ 234

Date: 27-09-2021

M/s S K Patodia & Associates,
Chartered Accountants,

Head Office:

Shree Shakambhari Corporate Park
Plot No.156-58,
J B Nagar, Andheri (East),
Mumbai- 400099

Branch Office:

16 Strand Road, Diamond Heritage,
7th Floor, Suite No 708,
Kolkata- 700001

Sub: - Comprehensive Consultancy Services for Monthly GST Compliance, reconciliation and assistance in filing Annual Return FY 2020-21, FY 2021-22 & FY 2022-23 and related services for 2 years in the state of West Bengal

Dear Sir(s)

1. This has reference to your offer against E-Tender ID: 2021_AAI_82628_1 "Comprehensive Consultancy Services for Monthly GST Compliance, reconciliation and assistance in filing Annual Return FY 2020-21, FY 2021-22 & FY 2022-23 and related services for 2 years in the state of West Bengal"
2. We are pleased to inform that your offer for the subject work at Rs. 7,20,000/- (Rupees Seven Lakh Twenty Thousand Only) plus applicable GST, has been accepted by the Competent Authority at Airports Authority of India, NSCBI Airport, Kolkata.
 - 2.1. The period of Contract shall be 02 (Two) years commencing from 01-10-2021. If AAI feels satisfied with services provided during the period of contract, the contract may be extended for another 01 (One) year with the approval of Competent Authority as per the terms of NIT.
 - 2.2. You are requested to complete the assignment as per Scope of Work and within the stipulated timeline mentioned in the NIT.
 - 2.3. The payment after satisfactory completion of the work for the relevant stages on submission of tax invoice, incorporating AAI GST Registration Number -19AAACA6412D1Z5 and other mandatory details like SAC etc. will be released after necessary statutory deductions.
 - 2.4. An amount equivalent to 10% on the stage payments (excluding GST) shall be deducted towards Security Deposit and the same will be refunded on satisfactory completion of the assignment and filing of Annual Return for the respective year in the prescribed format. No interest shall be paid by AAI on Security Deposit deducted on the stage payment.

.....Contd/-

2.5. Payment Schedule:

2021-2023		
PAYMENT STAGES	Amount (in Rs)	Criteria
(Oct 2021- Sep 2022)		
QUARTER I	72,000	FILING OF ALL RETURN FOR Q1
ANNUAL RETURN (FY 2020-21)	36,000	FILING OF ANNUAL RETURN (FY 20-21)
QUARTER II	72,000	FILING OF ALL RETURN FOR Q2
QUARTER III	72,000	FILING OF ALL RETURN FOR Q3
QUARTER IV	72,000	FILING OF ALL RETURN FOR Q4
ANNUAL RETURN (FY 2021-22)	54,000	FILING OF ANNUAL RETURN (FY 21-22)
(Oct 2022- Sep 2023)		
QUARTER I	72,000	FILING OF ALL RETURN FOR Q1
QUARTER II	72,000	FILING OF ALL RETURN FOR Q2
QUARTER III	72,000	FILING OF ALL RETURN FOR Q3
QUARTER IV	72,000	FILING OF ALL RETURN FOR Q4
ANNUAL RETURN (FY 2022-23)	54,000	FILING OF ANNUAL RETURN (FY 22-23)
Total	7,20,000	

- 2.6. As a part of acceptance of this work, it is required to enter into an agreement (to be signed in duplicate) on a non-judicial stamp paper (To be stamped in accordance with stamp act) with Airports Authority of India within 30 days of issue of this letter.
- 2.7. A duplicate copy of this Award Letter is enclosed herewith, which may be returned, duly signed on all pages, to this office as a token of acceptance of the assignment immediately but not later than 10th day from the date of issue of this letter.
- 2.8. The decision of the Airport Director, NSCBI Airport, Kolkata shall be final and binding on any dispute arising in execution of the work.
3. All others Terms and Conditions including payment terms, shall remain the same as indicated in the Tender Document and shall form part of the contract.

Encl: As above

Yours Truly,



(A.K. Datta)

Jt. General Manager (Finance)
For General Manager (Finance)