

**DEHRADUN AIRPORT  
DEPARTMENT OF OPERATIONS**

Ref. No.:- AAI/DDN/OPS/2021/41/MIHY/

DT:

**NOTICE INVITING e-TENDER (2 ENVELOPE OPEN TENDER)**

- Item rate tenders are invited through the e-tendering portal by Assistant General Manager (Operations), AAI, Dehradun Airport on behalf of Chairman, AAI, from eligible agencies in the field of Hospitality services for the work of **“Management of “May I Help You Counters “at Dehradun Airport”** at an estimated cost of **Rs.61,17,430/- (Rs Sixty One Lakhs seventeen thousand four Hundred and thirty only) (Excluding GST)** with period of completion **36 (Thirty Six) Months (Further Extendable for another 12 Months subject to satisfactory performance.**

Tender documents may be downloaded from CPP portal: <http://etenders.gov.in/eprocure/app> and Airports Authority of India web site [www.aai.aero](http://www.aai.aero) (for reference only) as per the schedule given in CRITICAL DATE SHEET under.

**Critical Dates**

| Sr. | Activity                                                                                   | Date       | Time in IST   |
|-----|--------------------------------------------------------------------------------------------|------------|---------------|
| 1   | Published Date                                                                             | 18-05-2021 | By 1700 Hrs   |
| 2   | Bid Document Sale Start Date                                                               | 18-05-2021 | From 1700 Hrs |
| 3   | Submission of pre-bid queries by bidders through e-portal                                  | 18-05-2021 | From 1700 Hrs |
| 4   | Submission of clarifications by AAI to the bidders queries                                 | 31-05-2021 | 1700 Hrs      |
| 5   | Bid submission Start Date                                                                  | 18-05-2021 | 1701 Hrs      |
| 6   | Bid Submission End Date                                                                    | 02-06-2021 | 1700 Hrs      |
| 7   | Bid Opening Date (Cover-I) (Fee + Pre-Qualification+ Technical Bid)                        | 08-06-2021 | 1100 Hrs      |
| 8   | Last date and time of submission of tender Fee, EMD and other offline supporting documents | 07-06-2021 | 1500 Hrs      |
| 9   | Bid opening Date : Cover-II (Financial Bid)                                                | 17-06-2021 | 1500 Hrs      |

Tender fee (Non –Refundable) of **Rs.1120/-** will required to be paid in the form of Demand Draft drawn in favour of **Airports Authority of India** payable at Dehradun Airport from Nationalized or any scheduled bank (but not from co- operative or Gramin bank). The Hard copy of original instruments in respect of cost of tender document must be delivered to the office of Assistant General Manager (OPS), Airports Authority of India, Dehradun Airport latest as specified in the Tender Document.

**EMD of the Value of Rs,1,22,400/- (Rs. One Lakh Twenty Two Thousand four Hundred Only)** shall be accepted offline only in the form of Demand Draft Drawn

**in favour of Airports Authority of India payable at Dehradun Airport from a nationalized or any scheduled bank (but not from co-operative or Gramin bank).**

The original Demand Draft against **Tender Fee, EMD, duly stamped and signed hard copy of AAI's Unconditional Acceptance letter & affidavit for payment of minimum wages shall reach the office of Tender Inviting Authority (Assistant General Manager (Ops), AAI, Dehradun Airport,** on or before the last date and time of submission of Tender Fee, EMD and other offline supporting documents.

**The bidder who fails to submit the original DD towards Tender Fee & EMD before the stipulated time, their tender shall be rejected out-rightly. Any postal delay will not be entertained.**

## **2. Bid Submission:**

Bidders are advised to visit this website regularly to keep themselves updated as any change/modification in the tender will be intimated through this website only. Bids shall be submitted online only at CPP portal: <http://etenders.gov.in/eprocure/app>.

Tenderer/Agency are advised to follow the instructions "Instructions to Bidder for Online Bid Submission" provided in the **Annexure "A"** for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Following 2 covers shall be submitted through online CPP-portal by the bidder.

### **Cover I (EMD, Tender Fee + PQ + Technical Bid folder): -**

**The tenderer shall upload the digitally signed file of scanned documents in support of their meeting each criterion in Cover I as mentioned below.**

#### **A. Scanned copy of DD against EMD & Tender Fee.**

#### **B. Qualifying requirements of Agencies / firms:-**

- (i) Agency specialized in the similar nature of work having Permanent Account Number. The agency shall submit the relevant proof in this regard.
- (ii) The Bidder should have experience of similar works (definition of similar works as below) during the last five years ending on **31 March 2021**. The bidder has to submit the relevant **work experience certificates** to the tune of 03 works each of 40% of annual estimated value (or) 02 works each of 50% of the annual estimated value (or) 01 work of 80% value of the annual estimated value in last 05 years.

***Similar works mean – Managing "Helpdesk/Information Counters" at airports/ Providing skilled and trained manpower for Airlines Cabin Crew,Airline check-in counters/Managing Executive & Business Lounges at Airports/Providing skilled manpower for 5-star Hotel Front***