



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



संदर्भ संख्या/भाविप्रा/रा.पु./वाणिज्य/2021/ १/96-२०३

दिनांक 13.07.2021

प्रति,

मेसर्स Vyapak Enterprises
503-504, 5th Floor
Offizo, Magneto Mall
G.E. Road, Raipur – 492006
Chhattisgarh

(E-Bid No. 2021_AAI_77272_1)

विषय: एवार्ड लेटर का प्रेषण।

(Award of License for Baggage Trolley Advertisement Rights Cum Retrieval Facility at
S.V. Airport, Raipur.)

महोदय,

उपरोक्त विषय के संबंध में एवार्ड लेटर की प्रति आपके जानकारी एवं आवश्यक कार्यवाही हेतु इस पत्र के साथ संलग्न है।

संलग्न: यथोपरि।

31/7/21

सहायक महाप्रबंधक (वाणिज्य)
कृते विमानपत्तन निदेशक

प्रतिलिपि:-

बाह्य वितरण :-

1. क्षेत्रीय कार्यपालक निदेशक (पूर्वी क्षेत्र), भा.वि.प्रा. ने.सु.चं.बो.अं. हवाईअड्डा, कोलकाता- 52

आन्तरिक :-

1. उप.महाप्रबंधक (सीएनएस)
2. उप महाप्रबंधक (वित्त एवं लेखा)
3. सहायक महाप्रबंधक (सिविल)
4. सहायक महाप्रबंधक (विधुत)
5. वरिष्ठ प्रबंधक (ऑप्स)
6. प्रबंधक (सुरक्षा)



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संदर्भ संख्या / भाविप्रा / रा.पु. / वाणिज्य / 2021/

दिनांक 13.07.2021

प्रति,

M/s Vyapak Enterprises
503-504, 5th Floor
Offizo, Magneto Mall
G.E. Road, Raipur – 492006
Chhattisgarh

(E-Bid No. 2021_AAI_77272_1)

Sub: License for Baggage Trolley Advertisement Rights Cum Retrieval Facility at Swami Vivekananda Airport, Raipur.

Sir

Please refer to your bid for e-tender no **2021_AAI_77272_1** in respect of **Baggage Trolley Advertisement Rights Cum Retrieval Facility** at Swami Vivekananda Airport Raipur.

The Competent Authority is pleased to award the license for **Baggage Trolley Advertisement Rights Cum Retrieval Facility at S.V. Airport, Raipur** at monthly License fee of **Rs. 10,200/- (Rupees Ten Thousand Two Hundred Only)** per month (i.e. 300 nos trolley @ Rs. 34.00 Per Trolley per month) and Taxes as applicable. An Annual escalation of @10% on license fee is applicable subject to the following Terms and Condition:

1. **Period:** 01 (One) Year extendable upto 6 month from the date of commencement of operation or expiry of gestation period whichever is earlier.
2. **Acceptance of Award:** You have to submit acceptance of all the terms and conditions of the award letter within **07 days** from the date of the award letter by signing and returning of duplicate copy.
3. **License fee: Rs. 10,200/-** per month and taxes as applicable. Compound escalation @ 10% of Space rent will be applicable on 1st April every year. The same may be reviewed by AAI, CHQ and the license will have to pay accordingly.
b) **Advance License fee:** Payment of one month advance license fee, Utility Charges @10% on Space rent with GST within 15 days from the date of the award letter as given below:

License fee (per month)	Rs. 10,200/-
GST @ 18%	Rs. 1,836/-
Grand Total	Rs 12,036 /- p.m.

4. **Security Deposit:** That the licensee shall deposit a sum of **Rs. 30,600/- (Rupees Thirty Thousand Six Hundred Only)** i.e. an amount equal to **03 months** of license (based on first year license fee) fee as Security Deposit in the form of Demand Draft / Pay order / RTGS/NEFT/ Bank Guarantee from a Nationalized/Scheduled Bank (Bank Guarantee from Co-operative Banks, even scheduled

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co-operative banks, shall not be acceptable) in favor of **Airport Director, AAI, S.V. Airport Raipur Airport**. Bank Guarantee should be valid for the entire period of license plus six (06) months. Payment of SD amount may be deposited within 15 days from the date of issuance of award letter.

5. **No Interest** is payable on Security Deposit.
6. **Handing/Taking over of site:** The Party shall take over the possession of the premises from the next date of signing of agreement.
7. **Joint Measurement:** The joint measurement of the area shall be conducted by AAI and the party within 15 days of the award letter. The joint measurement shall form part of the agreement. If the Party fails to depute an authority representative for the measurement within 15 days, then AAI representative may conduct the measurement and inform the party and the same will be forming part of Agreement and will be binding.
8. **Other Charges:** In addition to above mentioned license fee the party shall be required to pay the space rent, electricity, water, conservancy charges as applicable to all licensees at prevailing rate, which are subject to revision from time to time.
9. **Rate & Taxes:** That the Licensees shall pay all rates, assessments, out goings and other taxes including GST as leviable on the licensees as per law from time to time.
10. **Agreement:** The Agreement between the licensee and AAI shall be completed within 15 days of the date of award letter. The Licensee shall execute an agreement in duplicate on non judicial stamp paper worth **Rs. 100/-** each. Two copies of recent and attested passport size photographs of authorized signatory are to be submitted together with agreement of the licence within 15 days from the date of award.
11. **NOC/Approval plan:** The party shall submit the layout/plan including electric installation and power requirement of the counter within 10 days from the date of the award for approval of AAI. Licensee shall construct the partition on the premises at this own cost but in accordance with the size and design approved by the Authority in writing to be obtained by the licensee.
12. **Business Incubation Period:** A period of 15 days from the date of issuance of LOIA for completing for all the formalities/ conditions by the licensee.
13. **Gestation Period:** A maximum **90 days** gestation period (30 days for retrieval of trolley and 60 days for planning, implementation of business), however bill will be start from 91st day of issuance of LOIA and in case where part trolley's with advertisement are introduced before expiry of gestation period, pro rata billing will be done.
14. **Raising of bill:** AAI shall raise bill on or before 10th of every month. The concessionaire has to make the payment of License Fees etc. by 25th of the same month, failing which

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interest on delayed payment at the rate of 9% per annum shall be charged from the due date for delay period of up to 30 days and if delay s for more than 30 days, then interest the rate of 18% per annum shall be charged from the due date, of entire delay period.

15. **Delayed Payment:** The licensee shall pay the licence fee and other charges by way of Demand Draft/RTGS/NEFT etc. from a Nationalized/ schedule Bank in absolute favour of Airport Authority of Inida, payable at Raipur. In the event of failure to pay the licence fee another charges by due dates, the authority may without prejudice to other rights and remedies be entitled to charge interest as per agreement.
16. **Penal Action:** On account of unsatisfactory performance such as: (i) Delayed Payment of licence fee, (ii) Not maintaining of quality in providing facility/service, (iii) any other breach in terms and conditions of licence agreement, AAI will be at liberty to terminate the contract.
17. The Licensee may be required to change the location as and when required by AAI without an protest/ demur and at his own cost.
18. Licensee cannot transfer the present licence to any other party.
19. Licensee shall obtain proper fire insurance coverage including theft and burglary in respect of all their properties/goods to be stored or used in the licensed premises. AAI shall not be responsible for any kind of loss or damage of property/goods of the licensee.
20. The licensee shall handover the licensed premises peacefully on expiry of the contract period if not handover/vacated the space by licensee, it will be treated as unauthorized occupancy and will be penalized as per AAI rules, in addition to charging at double the rate. Further if AAI vacate the space and remove the structure the expenditure incurred for vacation/removal of structure will be recovered from the licensee.
21. The licensee shall display the signage as per the approved design. No deviation in the design of the signage shall be allowed.
22. The Licensee shall comply with Bureau of Civil Aviation Security (BCAS) rules and regulations.

The Agency should obtain security clearance from BCAS for getting AEP. Otherwise if any delay in getting AEP Airports Authority of India is not responsible for that.

How to Apply:-

The Agencies with their Registration of firm/company and work order's copy should apply to BCAS through Airport Director at Following Address.

**O/o Regional Director
Ministry of Civil Aviation
Bureau of Civil Aviation Security (BCAS) ,
Swami Vivekananda Airport,
Raipur-492015**

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23. The licensee shall furnish Character and Antecedent/back ground check of their employees done by SHO/SP concerned before apply for Airport Entry Passes. Necessary charges as applicable for issuance of passes shall be borne by the licensee.
24. This award letter along with tender documents (e-bid No. 2021_AAI_74244_1) will form part and parcel of the licence Agreement.

All other terms and conditions mentioned in NIT will be part of Agreement.

धन्यवाद

भवदीय

20/12/21

AGM (Commercial)
For Airport Director
S.V. Airport Raipur

Copy to: - NOO

External:

The Regional Executive Director (ER), AAI, NSCBI, Kolkata-52 – (For Information)

Internal: -

1. DGM (CNS), 2.DGM (F&A) 3. AGM (Civil), 4. AGM (Elect), 5. Sr.Mgr. (ATSEP/OPS), 6. Sr. Mgr (Security)