



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
विमानपत्तन निदेशक का कार्यालय
Office of the Airport Director

Ref.No. AAI/HB/APD/TM/MESS/WO-1/21-22/541-550

Date: 07.07.2021

(By Speed post/E-mail)

To,

Esenbee Multipurpose Services
App. No. M Flat No. 02, Mulik Complex
Near Airport Center Point Hotel
Wardha Road
Ujjwal Nagar, Nagpur
Maharashtra-440025

Name of Work: "Mechanized Environmental Support Services (Up-Keeping) of Terminal Building & Ancillary buildings at Hubballi Airport."

- Ref: 1. E-Tender ID No: 2021_AAI_76376_1
2. Technical Bid Opened on 21.05.2021
3. Financial Bid Opened on 24.06.2021

Dear Sir,

Reference is made to your e-tender for the work of "Mechanized Environmental Support Services (Up-Keeping) of Terminal Building & Ancillary buildings at Hubballi Airport" (Three (03) years period) and extendable for further Two (02) years subject to satisfactory performance.

The competent authority has accepted your offer on behalf of chairman AAI i.r.o above work for 3 (three) years period for an amount of **Rs. 1,46,04,264.00 (Rupees One Crore Forty Six Lakhs Four Thousand Two Hundred and Sixty Four Only)** (Excluding GST, ESI, EPF and Bonus) which is **22.99%** below the Justified amount of **Rs. 1,89,66,329.00 (Excluding GST, ESI, EPF and Bonus)**. GST amount is payable for taxable supply/ service provided by agency against a valid tax invoice and as per the prevailing rates applicable at the time of billing. The EPF, ESI and Bonus amount paid to the employees engaged for the said work will be reimbursed after submission of the proper documentary proof on actual payment. AAI is pleased to place the work order as per the Annexure & terms and conditions indicated hereunder and as per the NIT/Tender Document

1. The period of work shall be for three (03) Years which shall be reckoned from **16th July 2021**. The contract period can be extended for further Two (02) years subject to satisfactory performance.
2. You are requested to attend the office of the Airport Director, AAI, Hubballi Airport within 10 (Ten) days from the date of issue of this order to sign and complete the contract agreement. The contract agreement shall be executed on judicial stamp paper of value of Rs. 100/- (Rupees One Hundred Only) and the cost of the stamp shall be borne by you. This award letter will form part of the agreement.

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हुबबल्ली विमानपत्तन हुबबल्ली 580 030
Hubballi Airport, Hubballi 580 030

दूरभाषा: (0836) 2237921
भा.वि.प्रा ईमेल / AAI Email:

फैक्स: (0836) 2237920
apchubli@aai.aero



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-2-

3. The rates quoted shall be inclusive of all applicable taxes/ charges except GST, ESI, EPF and bonus. GST amount is payable for taxable supply/ service provided by agency against a valid tax invoice and as per the prevailing rates applicable at the time of billing.
4. The EPF, ESI and Bonus amount will be paid to the employees engaged for the said work as per prevailing labour, PF, ESI rules and the amount towards will be reimbursed after submission of the proper documentary proof on actual payment. The work shall be executed as per the specifications as indicated in the schedule of work & agreement.
5. The contractor shall deploy the minimum machinery/equipment as per clause SCC 13.1 & 13.2, failing which the penalty shall be imposed as per the relevant clauses.
6. The contractor has to arrange all the machineries as per clause SCC 13.1 & 13.2 and are to be positioned in respective places before commencement of work.
7. New equipment/machinery, as specified in 13.2 of SCC will be placed by the Contractor at the start of the program and will be used for the duration of the contract.
8. Contractor shall submit equivalent monthly rental values of each machinery item in SCC 13.2 at the start of work and the same will be approved by the representative of the Airport director. These monthly rental values will be treated as item rates for the purpose of penalty computation.
9. The contractor shall also make arrangement for deployment of consumables and tools as per SCC clause 13.4 and 28.2, failing which the penalty shall be imposed as per the relevant clauses.
10. The contractor shall make arrangement for installation of Biometric attendance system as per SCC 13.2.1.
11. The contractor shall be required to deploy minimum manpower as per SCC 29.2 and provide uniform as per clause SCC 29.5 failing which the penalty shall be imposed as per the relevant clauses.
12. The Contractor has to submit third party insurances as per clause SCC 11 and SCC 12.
13. As per SCC 14.6.4, proof of current AMC (along with a schedule of all servicing) for all machinery/equipment in SCC 13.2 must be submitted to the representative of Airport director along with running bill of each month.
14. The security deposit at the rate of 10% (Ten Percent) of gross amount of each running bill shall be deducted apart from other applicable deductions.
15. The contractor has to ensure the cleaning frequency as specified in the scope of work SCC 29.1 and also ensure the required cleanliness standard.
16. The Contractor is required to make payments to all the persons employed by them for this work as prescribed under the minimum Wages Act and all the related statutory provisions applicable there to on or before 7th of every month failing which shall attract penalty as per SCC 5.3.
17. Work shall be carried out as per the terms and conditions and scope of work given in the tender document.

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Office of the Airport Director

-3-

18. The Contractor shall comply with all the provision of the Minimum Wages Act, 1948 and Contract Labour (Regulation and Abolition) Act, 1970 amended from time to time and rules framed there under and other labour laws affecting contract labour that may be brought into force from time to time.
19. The Contractor shall comply with all the provisions of the Employees Provident Fund & Misc. Provisions Act, 1952, and EST Act, 1948, amended from time to time and rules framed there under.
20. The contractor will be required to abide by all applicable labour laws. The contractor shall display "Labour Board" as per GCC Appendix III.
21. The Contractor has to obtain labour license as per the relevant act before commencement of the work.
22. The charges for insurance of PIC /AEP etc., if any shall be borne by the contractor. No labour shall be allowed to enter in the Airport premises without valid PIC/AEP.
23. The contractor shall abide by all the terms and conditions, Rules and Regulations of AAI as may be enforced from time to time.
24. Jr. Executive (Ops)/ In-charge Terminal, O/o Airport Director, AAI, Hubballi will be the Work-In-Charge for this work.
25. You are hereby directed to contact Jr. Executive (Ops)/In Charge Terminal, AAI, Hubballi immediately to take over the site and commence the work.
26. Any further correspondence in connection with the contract should normally be addressed to the Airport Director, AAI, Hubballi Airport.
27. The workers shall subject themselves to physical verification and frisking while entering or leaving the airport premises or at any time while on duty by the authorized representative of the authority or any other security agency appointed for the purpose.
28. The Authorized representative shall report to Jr. Executive (operations)/ In charge Terminal to submit the sheet showing deployment of labours and for any other specific instructions on daily basis.
29. The work shall be carried out to suit the operational requirement in consultation with the In-charge Terminal, AAI, Hubballi Airport or his/her authorized representative.
30. Any damages caused to AAI property while executing the work shall be viewed seriously and the same will be recovered from contractor's Payments.
31. Payment of Bill: The bill shall be submitted at monthly intervals or before the date fixed by Work-in-charge or his representative for all the work executed since previous bill. The contractor shall submit all the bills on the Performa prescribed by the Work In-charge or his authorized representative, in triplicate. The payment due to the contractor shall be made within 30 days of the submission of the bill by the contractor and the measurement shall be verified by authorized representative or work in-charge within 10 days of submission of the bill. Following Documents may be submitted for clearing of the bills;
 - i. Tax Invoice
 - ii. Measurement Sheet
 - iii. Monthly Challans of EPF and ESI deposits.

Contd.....4



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-4-

- iv. Wage register.
 - v. Bonus details received and signed by workers
 - vi. Log book and attendance register
 - vii. Any other document as required by work in-charge.
32. This work order is allotted with number AAI/HB/APD/TM/MESS/WO-1/2021-22 dated 07.07.2021 which shall be quoted by you for all future correspondence in connection with this work order.
33. The manpower/consumable requirement mentioned in the tender, have been worked out on the basis of normal traffic movement/growth scenario of pre COVID-19 pandemic. However, the actual required manpower and average monthly consumables will be assessed and reviewed by a constituted committee (will be constituted by Airport Director every quarter from the beginning of contract, considering the present footfall/traffic & forecast in near future). This process of quarterly assessment & revision of manpower & consumable will be continued until the normalcy of footfall/traffic i.e. pre COVID-19 footfall/traffic as per GCC clause 37.
34. Please acknowledge the receipt and return the duplicate copy of this letter enclosed herewith after signing it to the undersigned as a token of acceptance.
35. This award letter will form part of the agreement.

Encl. Annexure – A Schedule of Work (Pages i-iv)

Yours faithfully,

प्रमोद कुमार ठाकरे/Pramod Kumar Thakre
विमानपत्तन निदेशक/ Airport Director
हुबबल्लि हवाई अड्डा /Hubballi Airport

SCHEDULE OF WORK

Name of Work: "Mechanized Environmental Support Services (Up-Keeping) of Terminal Building & Ancillary buildings at Hubballi Airport."

E-Tender ID No: 2021_AAI_76376_1

Sl.NO	Description	Qty	Unit	Unit Basic Rate Per Month(Rs)	Total Amount Per Month (Excl.GST)
1.	PAX FLOOR Mechanized Environmental Support Services (Up-keeping) and Maintenance of Terminal Complex (excluding toilets) including scrubbing and cleaning, wet and dry vacuum cleaning of floors, Internal/External walls including cleaning of metal accessories /surfaces etc. Complete with labour, materials and machines as required as per scope of work. (Passenger Area) (Rate quoted for 02 shifts)	2864.89	Per month per sqm	32.45	92,965.68
2.	PAX GLASS FAÇADE Mechanized Environmental Support Services (Up-keeping of external/internal façade, cladding, glass panes/partitions/columns) of buildings complete with labour, materials & machines as required as per scope of work. (Passenger Area) (Rate quoted for ONE shift)	1780.76	Per month per sqm	28.50	50,751.66
3	PAX FALSE CEILING Mechanized Environmental Support Services (Up-keeping of false ceiling) of buildings complete with labour, materials & machines as required as per scope of work (Passenger Area) (Total area 1354.49 sq mtr is to be cleaned at least once in 6 months and on need basis.) (Rate quoted for ONE shift)	225.748	Per month per sqm	18.20	4,108.61

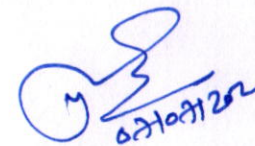
Sl.NO	Description	Qty	Unit	Unit Basic Rate Per Month(Rs)	Total Amount Per Month (Excl.GST)
4	PAX TOILET Mechanized Environmental Support Services and maintenance of PAX Toilet blocks in Terminal Complex including scrubbing and cleaning of floors, tiles, Counters, Walls, sanitary fixtures & fittings and cleaning of metal accessories etc. Providing toilets papers, soaps, sanitary cubes, freshener sticks (where automatic dispensers are not available) etc. complete with Dedicated labour, materials & machines as required as per scope of work. (Passenger Area Toilet) (Rate quoted for 02 shifts)	210.77	Per month per sqm	18.0	3,793.86
5	PAX SOFA CARPET Mechanized Environmental Support Services and maintenance of passenger chairs, sofas, carpets in terminal Buildings including (Passenger Area) cleaning/ shampooing etc. complete with labour, materials & machines as required as per scope of work. (Passenger Area) (Rate quoted for 02 shifts)	185.3	Per month per sqm	24.56	4,550.97
6	PAVED Mechanized Environmental Support Services and Maintenance of Paved/ Metalled areas i/c BMA, kerb area, footpaths etc. of Airport Complex complete with labour, materials & machines as required as per scope of work. (Passenger & Non-Pax Area) (Rate quoted for 02 shifts)	818.74	Per month per sqm	22.45	18,380.71
7	OPS AREA & ROADS etc Environmental Support Services and Maintenance of operational area /apron area/approach roads etc. of Airport Complex complete with labour, materials as required as per scope of work. (Passenger & Non-Pax Area) (Rate quoted for 02 shifts)	8074.442	Per month per sqm	20.00	1,61,488.84

Sl.NO	Description	Qty	Unit	Unit Basic Rate Per Month(Rs)	Total Amount Per Month (Excl.GST)
8	NPAX FLOOR Environmental Support Services (Up-keeping) and Maintenance of offices / Ancillary Buildings (excluding toilets) including scrubbing and cleaning , Internal / External walls including, cleaning of metal accessories /surfaces etc. Complete with labour, materials as required. (Non Passenger Area) (Rate quoted for ONE shift)	2285.07	Per month per sqm	16.15	36,903.88
9	NPAX GLASS FAÇADE Environmental Support Services (Up-keeping of external / internal façade, cladding, glass panes/partitions & false ceiling) of buildings complete with labor, materials & machines as required as per scope of work. (Non Passenger Area) (Rate quoted for ONE shift)	496.8	Per month per sqm	14.20	7,054.56
10	NPAX TOILET Mechanized Environmental Support Services and maintenance of Toilet blocks in offices / Ancillary Buildings including scrubbing and cleaning of floors, tiles, Counters, Walls, sanitary fixtures & fittings and cleaning of metal accessories etc. Providing toilets papers, soaps, sanitary cubes, freshener sticks (where automatic dispensers are not available) etc. complete with labour & materials as required as per scope of work. (Non-Passenger Area Toilet) (Rate quoted for ONE shift)	232.02	Per month per sqm	25.55	5,928.11

Sl.NO	Description	Qty	Unit	Unit Basic Rate Per Month(Rs)	Total Amount Per Month (Excl.GST)
11	PAX SPACE FRAME/ OPEN TRUSS Mechanized Environmental Support Services (Up-keeping of steel space frame / truss structure) of buildings complete with labour, materials & machines as required as per scope of work. (Passenger Area) (Total area 5623.29 sq mtr is to be cleaned at least once in 6 months and on need basis.) (Rate quoted for ONE shift)	937.215	Per month per sqm	21.07	19,747.12
TOTAL AMOUNT PER MONTH (Excl.GST, EPF,ESIC and Bonus)					Rs. 4,05,674.00
TOTAL AMOUNT FOR 36 MONTHS (Excl.GST, EPF,ESIC and Bonus)					Rs. 1,46,04,264.00
SAY					Rs. 1,46,04,264.00



Jr. Executive (OPS)
AAI, Hubballi Airport



Airport Director
AAI, Hubballi Airport

Signature Not Verified

Digitally signed by AKHIL MUTHU E V
Date: 2021.07.16 18:29:29 IST
Location: eProcurement System for Central PSUs

