



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

Ref. No.: AAI/RHQ/NR/Fin/PV/2020-21/

Dated: 26.03.2021

M/s KB SAXENA ASSOCIATES
10/287, NEAR GAUTAM
BUDHA PARK-INDIRA NAGAR
LUCKNOW-226016

Subject: - Assignment of Work for Physical verification of fixed Assets/ inventories at AAI Airports of northern region.

Madam/ Sir

Reference is invited to E- Tender bid no. 2021_AAI_71538_1 on the subject cited above.

The competent Authority is pleased to award you the work for physical verification of fixed Assets /Inventories in respect of cluster A and cluster B on the quoted fee on the following terms and conditions:

1. Purpose / Scope of Work

The above assignment is for physical verification of fixed assets/inventories at following units of AAI (Northern Region) and the work assigned may started at the earliest to complete the same in the prescribed period. The data/information in respect of fixed Assets / Inventories for cluster A may be collected from the O/o Jt. Gen. Manager (Fin.) AAI, RHQ (NR), Operational offices, Rangpuri, New Delhi for the following units:-

Cluster	States	Airport & Approx Days	Fixed Assets as on 31.01.2021(Line items approx)
B	Himachal Pradesh	Kullu (2 days)	304
		Shimla (2 days)	195
	Punjab	Pthankot (1 day)	100
		Ludhiana (2 days)	203
		Pithorgargh (1 day)	09
C	Madhya Pradesh	Gwalior (2 days)	216
	Uttar Pradesh	Agra (2 days)	282
		Farrukabad (1 day)	44
		Aligarh (1 day)	64
		Bareilly (1 day)	27
		Sikandrabad (1 day)	42
		Hindon (1 day)	06

2. Coverage:-

The scope of work and reporting requirement has already been communicated in the NIQ (Annexure-1). This is an illustrative but not exhaustive. However if any other observations made during the course of assignment the same may also be highlighted in the report. The complete Fixed Assets Register (FAR) as on 31.01.2021 will be provided before start of work of respective airport. The Physical Verification Report for each airport/unit should be furnished to Jt. Gen. Manager (Fin.) AAI, RHQ, (NR). For clarifications, if any, the matter may be addressed to this office.



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3. Period of Physical verification

The work has to be performed as per details attached and submit the report within one month from commencement of the work. The time frame for each airport/unit is as per NIQ.

4. Constitution of Team

The team should consist of at least one fully qualified CA/CMA and one semi qualified CA/CMA for physical verification. You are required to produce proper identification of your partners/audit assistants of your firm when they visit the above units of AAI.

5. Fee

The professional fee is fixed at INR 68722/- ie.(35430+ 33382) (Rupees Sixty Eight Thousand seven hundred twenty two only)(Excluding GST) lump sum for cluster B and cluster C.

6. Terms of payment

100% payment along with EMD would be made after 30 days on submission of final and complete report of physical verification of fixed assets/ inventories for all above mentioned airports/units further consultant shall also discuss the draft prior to submission of Final Report with respective station in - charge and also get endorsed.

7. Rembursement of expenses

Rates quoted in financial bid are inclusive of TA/DA, hotel accommodation and other incidental expenses. The amount quoted only shall be reimbursed.

8. Work Plan

Your letter of acceptance for the above work may be conveyed within three working days from the date of receipt of this letter;and intimate the detailed work plan for execution of assignment by 05.04.2021 to mail id vijaykumar@aai.aero or brijmohan@aai.aero.

9. Penalty

If assignment is not completed within prescribed period of time and final Audit Report of the same is not submitted within permissible time period i.e. 30 working days just after the completion of Audit, penalty @ 2% per week & upto 10% of awarded value will be levied and accordingly be deducted from the payment of the firm. Delay in finalisation of audit and submission of Audit Report for reasons beyond control of the Auditors may be condoned in deserving cases with the approval of competent Authority.

10. Others

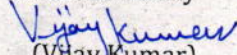
In case of any dispute arising out of the assignment, the decision of General Manager (F&A),AAI-NR shall be final and binding for both the parties.

11. The NIQ will be part of this award letter.

12. This issued with approval of the competent Authority.

Thanking You

Yours faithfully


(Vijay Kumar)

Joint General Manager (F&A)



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

Ref. No.: AAI/RHQ/NR/Fin/PV/2020-21/

Dated: 26.03.2021

M/s MANISH BRIJ GARG & CO.,
56, OLD VIJAY NAGAR COLONY
AGRA-282004

Subject: - Assignment of Work for Physical verification of fixed Assets/ inventories at AAI Airports/Units of northern region.

Madam/ Sir

Reference is invited to E- Tender bid no. 2021_AAI_71538_1 on the subject cited above.

The competent Authority is pleased to award you the work for physical verification of fixed Assets / Inventories in respect of cluster A and B on the quoted fee on the following terms and conditions:

1. Purpose / Scope of Work

The above assignment is for physical verification of fixed assets/inventories at following units of AAI (Northern Region) and the work assigned may started at the earliest to complete the same in the prescribed period. The data/information in respect of fixed Assets / Inventories for cluster D may be collected from the O/o Jt. Gen. Manager (Fin.) AAI, RHQ (NR), Operational offices, Rangpuri, New Delhi for the following units:-

Cluster	States	Airport/units & Approx Days	Fixed Assets as on 31.01.2021(Line items approx)
D	Rajasthan	Bikaner (1 day)	107
		Kota (1 day)	112
		Jaislamer (1 day)	90

2. Coverage:-

The scope of work and reporting requirement has already been communicated in the NIQ (Annexure-1). This is an illustrative but not exhaustive. However if any other observations made during the course of assignment the same may also be highlighted in the report. The complete Fixed Assets Register (FAR) as on 31.01.2021 will be provided before start of work of respective airport. The Physical Verification Report for each airport/unit should be furnished to Jt. Gen. Manager (Fin.) AAI, RHQ, (NR). For clarifications, if any, the matter may be addressed to this office.

3. Period of Physical verification

The work has to be performed as per details attached and submit the report within one month from commencement of the work. The time frame for each airport/unit is as per NIQ.

4. Constitution of Team

The team should consist of at least one fully qualified CA/CMA and one semi qualified CA/CMA for physical verification. You are required to produce proper identification of your partners/audit assistants of your firm when they visit the above units of AAI.



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5. **Fee**

The professional fee is fixed at INR 20000/- (Rupees twenty thousand only)(Excluding GST) lump sum for cluster D.

6. **Terms of payment**

100% payment along with EMD would be made after 30 days on submission of final and complete report of physical verification of fixed assets/ inventories for all above mentioned airports/units further consultant shall also discuss the draft prior to submission of Final Report with respective station in - charge and also get endorsed.

7. **Rembursement of expenses**

Rates quoted in financial bid are inclusive of TA/DA, hotel accommodation and other incidental expenses. The amount quoted only shall be reimbursed.

8. **Work Plan**

Your letter of acceptance for the above work may be conveyed within three working days from the date of receipt of this letter and intimate the detailed work plan for execution of assignment by 05.04.2021 to mail id vijaykumar@aai.aero or brijmohan@aai.aero

9. **Penalty**

If assignment is not completed within prescribed period of time and final Audit Report of the same is not submitted within permissible time period i.e. 30 working days just after the completion of Audit, penalty @ 2% per week & upto 10% of awarded value will be levied and accordingly be deducted from the payment of the firm. Delay in finalisation of audit and submission of Audit Report for reasons beyond control of the Auditors may be condoned in deserving cases with the approval of competent Authority.

10. **Others**

In case of any dispute arising out of the assignment, the decision of General Manager (F&A), AAI-NR shall be final and binding for both the parties.

11. The NIQ will be part of this award letter

12. This issued with approval of the competent Authority

Thanking You

Yours faithfully

Vijay Kumar
(Vijay Kumar)

Joint General Manager (F&A)



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

Ref. No.: AAI/RHQ/NR/Fin/PV/2020-21/

Dated: 26.03.2021

M/s P K Singhal & Co.
E-24A IInd Floor
JAWAHAR PARK
LAXMI NAGAR
NEW DELHI
110092

Subject: - Assignment of Work for Physical verification of fixed Assets/ inventories at AAI Airports/Units of Northern Region.

Madam/ Sir,

Reference is invited to E- Tender bid no. 2021_AAI_71538_1 on the subject cited above.

The competent Authority is pleased to award you the work for physical verification of fixed Assets / Inventories in respect of **cluster A** on the quoted fee on the following terms and conditions:

1. Purpose / Scope of Work

The above assignment is for physical verification of fixed assets/inventories at following units of AAI (Northern Region) and the work assigned may started at the earliest to complete the same in the prescribed period. The data/information in respect of fixed Assets / Inventories for cluster A may be collected from the O/o Jt. Gen. Manager (Fin.) AAI, RHQ (NR), Operational offices, Rangpuri, New Delhi for the following units:-

Cluster	States	Airport/unit & Approx Days	Fixed Assets as on 31.01.2021(Line items approx)
A	RHQ,-NR Delhi	Opreational office, NATS, DATS. Nangloi, Najafgarh, Bijwasan, Kendriya Vidhayala, Transit Guest House & CAFTM at Vasant Kunj (10 days)	3049
	Delhi	Safdarjung Airport(2 days)	576

2. Coverage:-

The scope of work and reporting requirement has already been communicated in the NIQ (Annexure-1). This is an illustrative but not exhaustive. However if any other observations made during the course of assignment the same may also be highlighted in the report. The complete Fixed Assets Register (FAR) as on 31.01.2021 will be provided before start of work of respective airport. The Physical Verification Report for each airport/unit should be furnished to Jt. Gen. Manager (Fin.) AAI, RHQ, (NR). For clarifications, if any, the matter may be addressed to this office.



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3. Period of Physical verification

The work has to be performed as per details attached and submit the report within one month from commencement of the work. The time frame for each airport/unit is as per NIQ.

4. Constitution of Team

The team should consist of at least one fully qualified CA/CMA and one semi qualified CA/CMA for physical verification. You are required to produce proper identification of your partners/audit assistants of your firm when they visit the above units of AAI.

5. Fee

The professional fee is fixed at INR 30,000/- (Rupees thirty thousand only) (Excluding GST) lump sum for cluster A.

6. Terms of payment

100% payment along with EMD would be made after 30 days on submission of final and complete report of physical verification of fixed assets/ inventories for all above mentioned airports/units further consultant shall also discuss the draft prior to submission of Final Report with respective station in - charge and also get endorsed.

7. Rembursement of expenses

Rates quoted in financial bid are inclusive of TA/DA, hotel accommodation and other incidental expenses. The amount quoted only shall be reimbursed.

8. Work Plan

Your letter of acceptance for the above work may be conveyed within three working days from the date of receipt of this letter and intimate the detailed work plan for execution of assignment by 05.04.2021 to mail id vijaykumar@aai.aero or brijmohan@aai.aero

9. Penalty

If assignment is not completed within prescribed period of time and final Audit Report of the same is not submitted within permissible time period i.e. 30 working days just after the completion of Audit, penalty @ 2% per week & upto 10% of awarded value will be levied and accordingly be deducted from the payment of the firm. Delay in finalisation of audit and submission of Audit Report for reasons beyond control of the Auditors may be condoned in deserving cases with the approval of competent Authority.

10. Others

In case of any dispute arising out of the assignment, the decision of General Manager (F&A), AAI-NR shall be final and binding for both the parties.

11. The NIQ will be part of this award letter

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Thanking You

Yours faithfully

Vijay Kumar
(Vijay Kumar)

Joint General Manager (F&A)