



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



Ref: AAI/RPR/OPS/MIHU-20/ 78

Date: 06.04.2021

To

M/s Aroon Aviation Services PVT. LTD.,
A-113, Road No. 02,
Mahipalpur Extn.
New Delhi- 110037.

Subject: Award letter for "Management of May I Help You Desk" at Swami Vivekananda Airport, Raipur.

Ref: E-Tendor ID: 2020_AAI_66456_1

Dear Sir,

1. Your offer for the work mentioned above is hereby accepted on behalf of the chairman, Airports Authority of India, New Delhi, at the item rates quoted by you totaling Rs. {1,46,70,000/- (Rupees One Crore Forty Six Lakhs Seventy Thousand Only) + GST as applicable}, which is 4.915% above the estimated cost put to tender of Rs. {1,39,82,712/- (Rupees One Crore Thirty Nine Lakhs Eighty Two Thousand Seven Hundred Twelve Only)}.
2. The Officer In-charge Operations, Swami Vivekananda Airport, Raipur (C.G.) shall be the In-charge of the work. You are requested to attend his Office at S.V. Airport, Raipur to sign and complete the Contract Agreement. The Contract Agreement shall be executed on non-judicial stamp paper of value of Rs. 100.00 (Rupees One Hundred only), and cost of stamp paper shall be borne by you.
3. The Earnest Money Deposit amount of (Rs. 2,79,655/- Rupees Two Lakhs Seventy Nine Thousand Six Hundred Fifty Five only) received along with your Tender has been converted as a part of Security Deposit. AAI at the time making any payment to him for the work done under the contract to deduct a sum at the rate of 10% of the gross amount of each running bill till the sum along with the sum already deposited as Earnest Money (EMD), will amount to security deposit of 10% of the tender value of the work.
4. You are requested to comply with the provisions of Contract Labour (Regulation & Abolition) Act of 1970 and Contract Labour (Regulation and Abolition) central Rules-1971 and Minimum wages Act and Rules there of Central and state Government.
5. You are directed to contact Officer In-Charge Operations, Raipur Airport before start of work, who will arrange to hand over the site to you.
6. Please note that the time allowed for carrying out the work shall be 36 months and the same shall be reckoned from the date of handing over of site.
7. Payment shall be made on monthly basis for the services rendered based on the Performa Invoice. After recovering as per tender conditions and govt. guidelines.



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8. You shall pay all the taxes & duties, what so ever including GST, labour cess, Octroi if any, work contract tax, Govt. cess or any other tax on materials customs duties, tax in tools and plants and transportation of items upto the airport/place of work.
9. You shall be responsible for setting any claim/compensation against all damages and accidents caused due to negligence on the part of employees and keep AAI indemnified from any compensation/liability.
10. Before start of the work, you shall submit the detail plan of manpower deployment on site as per tender conditions so as to ensure the best quality services are provided to the entire satisfaction of the in charge or his authorized representative. The decision of the incharge shall be the final and binding on the contractor.
11. The contractor has to deploy manpower as per the operational time schedule and as per the plan of manpower deployment before start of the contract.
12. Agency shall have to provide uniform to the deployed manpower Design/color of which will be approved by AAI. The uniform will have agency's LOGO. At least 50% of the manpower deployed must constitute of Female and rest can be Male.
13. The agency shall comply with Bureau of civil Aviation Security (BCAS) rules and regulation.
14. As Per BCAS guidelines all Agencies should obtain security clearance from BCAS for application of Airport Entry Permit. The agency shall be responsible for compliance to all BCAS norms. The Airport Entry Passes of the employee will be made as per BCAS guidelines and it shall be the responsibility of the contractor for obtaining Airport Entry Passes at his own cost.
15. Any further correspondence in connection with contract should normally be addressed to Airport Director, Airports Authority of India, Swami Vivekananda Airport, Raipur-492015 (C.G.). This award letter and other documents submitted by you through e-tender portal shall from part of agreement along with NIT.
16. Please acknowledge the receipt and return the duplicate copy of this letter enclosed herewith after signing it to this office as a token of acceptance.

Encl: Schedule of work

Yours faithfully

for (हेनरी प्रताप कुजूर)
वरि. प्रबंधक ATSEP / प्रभारी प्रचालन अधिकारी
कृते विमानपत्तन निदेशक
स्वामी विवेकानंद विमानतल,
रायपुर, (छ.ग.)



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Schedule of Work

S.no.	Description of Items	Qty.	Unit	Rate	Amount
01	Providing 14 no of manpower				
	1. Shift Supv (Highly skilled) = 02 Nos	01	36 Months	Rs. 4,07,500/-	Rs. 1,46,70,000/-
	2. Helpdesk Assistant (Skilled) = 06 Nos				
	3. Helpdesk attendants (Semi-Skilled) = 04 Nos				
	4. Reserved Lounge Attendants (Semi-skilled) = 04 Nos				
				Total	Rs. 1,46,70,000/-

for (हेनरी प्रताप कुजूर)
वरि. प्रबंधक ATSEP / प्रभारी प्रचालन अधिकारी
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