



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

BY SPEED POST/E-mail

Ref No. AAI/BM/TECH/Utility Vehicle Hiring/2021/79-83

Date: 22.02.2021
23.

WORK ORDER

To,
M/s. POOJA BUILDCON CONSTRUCTION
1616/23 Vijay Nagar, Gohana
Byepass Jind-126102, Haryana,
Ph.: 91-9518128015, 91 - 01681 – 249300
E-mail: info.poojabuildcon@gmail.com

Sub: Work order for “Hiring of 01 No. of Utility Vehicle at Belagavi Airport”

Ref: CPP portal Tender ID: 2021_AAI_65936_1

Madam/Sir,

Please refer our E-tender with Ref. No. AAI/BM/TECH/Utility Vehicle Hiring/2021/01 with Tender ID No. 2021_AAI_65936_1 towards “Hiring of 01 No. of Utility Vehicle at Belagavi Airport”.

The Airport Director, Airports Authority of India (AAI), Belagavi Airport has approved your offer as per your quoted rates in E –Tender. The **approved rate for monthly hire charges is Rs. 35,000/- plus applicable GST**, and Rs. 8.00/- per KM for extra KMs beyond 1200 KMs per month and Rs.50.00 per Hour for extra Hours beyond 08 Hours a day. **The total amount for 24 (Twenty Four) months will be Rs. 8,40,000/- (Rupees Eight lakh Forty thousand only) excluding applicable GST.**

The approved rates and mileage details, etc. are mentioned in “ANNEXURE–A”

The following terms and conditions shall apply:

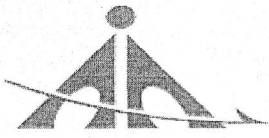
1. The contract shall commence **with effect from 01.04.2021 at 00:00 Hrs** for a period of 24 (twenty four) months and further extendable by another 12 months with the approval of Competent Authority, on the same rates, Terms & Conditions on satisfactory performance and mutual consent.
2. All Terms and conditions as mentioned in the Tender document (TENDER ID No. **2021_AAI_65936_1**) must be complied.
3. Contractor should provide the vehicle of 2018 onwards model at the time of deployment. The vehicle shall be with commercial registration with current Insurance



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and related documents. Any vehicle which may primarily be meeting the above age norms but the same if not found to be in good mechanical and physical condition, having dirt/bad exteriors or interiors, vehicle with peeled off paint, scratches, dents on the body, torn/dirty seat covers etc., will not be accepted. Vehicle should be cleaned hygienically and well maintained at all times.

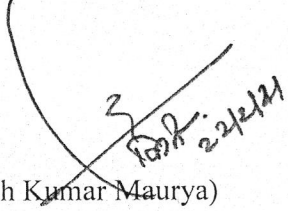
4. The Airport Entry Permit (AEP), Airside Driving Permit (ADP) for vehicles and drivers operating vehicle must be timely taken. Security parameters must be strictly followed.
5. The Driver shall compulsorily wear uniform with name badge displayed and should be well-mannered, neat and tidy in all respects; he should also carry personal mobile phone.
6. **The Junior Executive (Technical)/Technical In-charge, AAI, Belagavi Airport, shall be the Officer-in-charge of the work. The contractor shall execute the contract agreement on a non-judicial stamp of value of Rs.100/- within 30 days from the date of issue of this work order and the cost of the stamp paper shall be borne by the contractor.**
7. **As per the terms and conditions mentioned in the NIQ, the contractor shall deposit an amount (03% of the total contract value) of Rs. 25, 200/- (Rupees Twenty-Five thousand two hundred only) towards Security Deposit by way of demand draft in favour of "Airports Authority of India" drawn on any scheduled/ nationalized bank payable at Chennai or by submitting bank guarantee in AAI's format from a Nationalized / Scheduled Bank (But not from co-operative or Gramin Bank). The Security Deposit/Bank guarantee shall be submitted within 30 calendar days from the issue of this Award Letter and will be valid till 90 days after the end of the expiry of the contract, failing which, the same shall be deducted @03% of the gross amount of each running bill till the total security deposit amount is recovered. No interest on or any other expense whatsoever, on security deposit is payable by AAI.**
8. As per the declaration given in the NIT process, the Contractor is required to register with appropriate EPFO and ESIC Registration authority and deposit their EPFO and ESIC registration certificate with AAI.
9. Starting KMs shall be counted from the respective user reporting place only. The vehicle shall be deployed at the Office of the Technical In-charge, AAI, Belagavi Airport. The driver must ensure that the log book of the vehicle is duly filled in all respect after each trip. The log book must be closed every day duly mentioning the km run per day and countersigned by the corresponding user. The driver should report to **Jr. Executive (Technical)/Technical In-charge** for verification of the log book.
10. The Contractor must name his liaison officer/representative to be available for coordination in connection with day-to-day running of the vehicle.



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11. The contractor shall take prior permission of AAI for substitution of any vehicle in case of Breakdown/maintenance.
12. A set of documents should be available in the vehicle at all times.

Thanking you,


(Rajesh Kumar Maurya)

Airport Director

AAI, Belagavi Airport

Encl.: Annexure-A

Copy to:-

1. Airport Director, AAI, Belagavi Airport.
2. GM (F&A), AAI, RHQ-SR, Chennai
3. AGM (Tech), AAI, RHQ-SR, Chennai.
- ✓ 4. JE (Tech), AAI, Belagavi Airport



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ANNEXURE-A

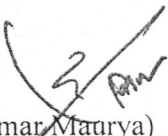
Name of Work: Hiring of One number of Utility vehicle at Belagavi Airport.

Tender ID: 2021_AAI_65936_1

Tender Ref. No.: AAI/BM/TECH/Utility Vehicle Hiring/2021/01

Sl. No.	DESCRIPTION	Amount (In Rupees)
1	Monthly fixed Hiring charge (Basic rate) for 01 No. vehicle for 1200 KMS run per month	35,000.00
2	Rate per Extra KM for run beyond 1500 KMs	8.00
3	Rate per Extra Hour for run beyond scheduled time of 08 Hours a day	50.00
4	GST on Sl. No.1	As Applicable
5	Total Hiring charge per month (Excl. GST)	As per NIT Conditions of fuel rate & unused Kms.

Fuel/ Diesel Rate as on 20.01.2021- Date of Opening of Technical Bid: Rs. 79.88/ Litre


(Rajesh Kumar Maurya)

Airport Director

AAI, Belagavi Airport