

National Highways Authority of India - PIU-Ujjain

MINUTES OF MEETING FOR TECHNICAL EVALUATION

Sub. : Tender for Appointment of Outsourcing Agency to engage the supporting staff in NHAI PIU, Ujjain. (Providing manpower viz. Office Assistant/Computer Operator, Stenographers, Accountants, Site Engineers / Peon / Chowkidar / Security Guards, Sweepers) --3rd Call Regarding.

Due to non responsive tender in 2nd call the committee decided to take a 3rd call for which the tender were floated and the key dates are as follows:

The Committee for opening and evaluation of technical bid for the subject work was constituted vide this Office Order No 813-dated 04.06.2020. The Committee is comprised of the following members with scheduled date & time for opening of technical bid being 17.06.2020 at 15:00 Hrs.

- (i) Sh. Ravindra Gupta, PD, PIU-Ujjain – Convener.
- (ii) Sh. R.K. Gupta, DGM(T)-RO Bhopal – Member.
- (iii) Sh. K.P.S. Chauhan, PD, PIU-Ratlam – Member.
- (iv) Sh. Ramrao Dadhe, DGM (T) PIU-Indore – Member.
- (v) Sh. C.S. Kumar, JAO, PIU-Ujjain – Member.
- (vi) Sh. Ashish Birla, DM (T), PIU-Ujjain – Member.

2. As per the schedule, the committee members gathered on 17.06.2020 at 15:00 Hrs and the bid were opened online and offline, for its technical evaluation.

3. The following agencies have submitted their Bid **online** by due date and time i.e. 17.06.2020 at 15:00 Hrs.

- i. Scientific security Management services Pvt. Ltd.
- ii. Sigma InfoTech
- iii. Shree Krupa services Private Limited
- iv. M/s M.S. Services
- v. M/s Parul Services
- vi. M.S. Services Private Limited.

4. The following agencies have submitted their Bids in hard copies as well by due date and time i.e. 17.06.2020 at 15:00 Hrs.

- i. M/s Parul Services
- ii. Scientific security Management services Pvt. Ltd.
- iii. Sigma InfoTech

5. Based on above it is found that **M/s M.S. Services Private Limited., M/S Shree Krupa Services Private limited and M/s M.S Services** these Contractors has not submitted bid document in hard copy at PIU whereas **M/s Sigma InfoTech** has not submitted the tender fee hence the bid of above Four firms are rejected and **not** proceeded with technical evaluation. Further, **M/s Scientific security Management services Pvt.Ltd.** has deposited the tender fee vide DD No. 808906 dated 10.06.2020 from Oriental Bank Of Commerce whereas claimed exemption on bid security through MSME certificate as per point 1 of section I of NIT and **M/s Parul Services** has deposited the tender fee vide DD No. 117130 dated **11.06.2020** from SBI whereas claimed exemption on bid security on submission of MSME certificate as per point 1 of section I of NIT also the compliance by the firms regarding eligibility criteria is enclosed as **Annexure-A**.



6. The Committee evaluated the technical proposals of **M/s scientific security Management services Pvt. Ltd & M/s Parul Services** and found to score 100 marks and 61 marks respectively whereas the minimum requirement is 70% as per clause 4.2.1 (d) of Section-II of Bid Document. The technical evaluation sheet is enclosed as **Annexure-B**, hence only one bidder i.e. **M/s Scientific security Management services Pvt. Ltd** qualified in technical bid which is insufficient number of bids for financial bid opening therefore the instant tender has come out to be non responsive **and may be cancelled**.

In view of above, committee submitted that the tenders are coming out as non responsive continuously for the 3rd time due to high end criteria in marking system for annual average turnover during last 3 financial year which may be due to the tender was supposed to be floated by R.O-Office hence recommend action of committee is as below:

1. Either tender to be floated by RO office.

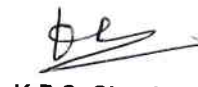
OR

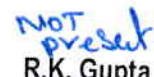
2. Tender may be floated by PIU-UJJAIN Office after according approval of competent authority for reduction in criteria as mentioned in marking system for annual average Turnover during last 3 financial years.


C.S. Kumar
Jr. A.O.
PIU, Ujjain


Ashish Birla
DM, (T)
PIU, Ujjain


NOT present
Ramrao Dadhe,
DGM
PIU-Indore


K.P.S. Chauhan
Project Director
PIU-Ratlam


NOT present
R.K. Gupta
DGM (T)
RO, Bhopal


Ravindra Gupta
Project Director
PIU, Ujjain

Technical evaluation for outsourcing agency - 3rd call									
		Scoring mechanism							
S.No.	Particulars	Max Marks	Values		Marks	M/s Scientific Security Management Services Pvt. Ltd.		M/s Parul Services	
						Detail	Marks	Detail	Marks
1	Number of years in operation (supported with documentary proof of validation)	20	(a) 5 Years		05 marks	40 Years		17 Years	
			(b) More than 5 years and up to 10 years	10 marks					
			(c) More than 10 years (10+02 mark foreach additional completed year)	12-20 marks	20		20		
2	Number of similar nature of completed works during the last 05 years (Supply of manpower / facility management Service) costing Rs. 88.416 Lacs OR above for single work OR two work of 55.260 Lacs would be counted as one OR three work of 44.208 Lacs would be counted as one.	15	(a) 1 to 2 nos.		5 marks	10 asper details attached		5 as per Details Attached	11
			(b) 3 to 4 nos.	10 marks					
			(c) More than 4 nos. (10+01 mark for each additional completed work)	11-15 marks	15				
3	Annual Average Turnover during the last 03 financial year.	25	(a) Up to 10 Crores		05 marks	165 Crore		3.13 Crore	5
			(b) more than 10 crores and upto 25 crores	10 marks					
			(c) more than 25 crores and upto 50 crores	15 marks					
			(d) more than 50 crores and upto 75 crores	20 marks					
			(e) more than 75 crores(20+01 mark for each additional 5 crores)	21-25 marks	25				
4	Maximum Number of Manpower on pay roll deployed at one office (Ministry/Govt. Department/PSUs/Autonomous bodies/Reputed Private Sector) during last one year.	25	(a) Up to 100		05 marks	1000		155	10
			(b) More than 100 and up to 300	10 marks					
			(c) more than 300 and upto 500	20 marks					
			(d) more than 500 (20+01 mark for each additiional 100 manpower)	21-25 marks	25				
5	Quality Related Marks (Supported with valid certificates)	15	ISO 14001		05 marks	All three attached	5	All three attached	5
			SA 8000	05 marks	5		5		
			OHSAS 18001	05 marks	5		5		
Total Marks						100		61	

Signature
C.S. Kumar
Jr. A.O.
PIU, Ujjain

Ashish Birla DM,
(T)
PIU, Ujjain

Signature
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DGM
PIU-Indore

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Project Director
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Signature
R.K. Gupta
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RO, Bhopal

Signature
Ravindra Gupta
Project Director
PIU, Ujjain

Parul Services					
S No.	Particulars				Marks Alloted
1	Number of years in operation (supported with documentary proof of validation)				20
	1	17 year	Establishment Certificate 2002-2003		
2	Number of similar nature of completed works during the last 05 years (Supply of manpower / facility management Service) costing Rs. 88.416 Lacs OR above for single work OR two work of 55.260 Lacs would be counted as one OR three work of 44.208 Lacs would be counted as one.				11
	S No.	Experince in		T/O (in Lacs)	
	1	NHM	2018-19	208	
	2	NHM	2017-18	157	
	3	NHM	2016-17	142	
	4	NHM	2015-16	119	
	5.1	R R CAT	2018-19	84	
	5.2	NHM	2014-15	56	
3	Annualt Average Turnover during the last 03 financial year.				5
	Year 2018-19	393			
	Year 2017-18	280			
	Year 2016-17	266			
	Total T/O	939			
	Avg T/O	313	Lacs		
4	Maximum Number of Manpower on pay roll deployed at one office (Ministry/Govt. Department/PSUs/Autonomous bodies/Reputed Private Sector) during last one year.				10
	Year 2018-19	155			
5	Quality Related Markes (Supported with valid certificates)				15
	ISO 14001	Yes			
	SA 8000	Yes			
	OHSAS 18001	Yes			
Total					61






Sintific Securities Services Pvt. Ltd.					
S No.	Particulars				Marks Alloted
1	Number of years in operation (supported				20
	1	40 Years			
2	Number of similar nature of				15
	S No.	Experince in		T/O (in Lacs)	
	1	Axis bank	From 2014	720 Lacs	
	2	Delhivery	From 2014	2340 Lacs	
3	Annualt Average Turnover during the last 03				25
	Year 2018-19	14472			
	Year 2017-18	15951			
	Year 2016-17	19342			
	Total T/O	49765			
	Avg T/O	16588	Lacs		
4	Maximum Number of Manpower on pay roll				25
	Dehhiveri	2018-19	1000		
5	Quality Related Markes (Supported with				15
	ISO 14001	Yes			
	SA 8000	Yes			
	OHSAS 18001	Yes			
	Total				100









The eligibility Criteria of outsourcing/ placement/ man power agency:-

S. no.	Criteria	Supporting Document	M/s Scientific Security Management Services Pvt. Ltd.	M/s Parul Services
(a)	The Registered Office or one of the Branch Offices should be located either in the location of PIU Ujjain.	Self-attested copies of Telephone bill/Electricity Bill/ Registered Lease Deed supporting the address.	New Delhi	Bhopal
(b)	The firm should be registered with the appropriate registration authority and should be in existence for not less than five years before the bid date.	Certificate of incorporation in respect of the applicant organization issued by Registrar of Companies or a partnership deed duly registered under the Partnership Act.	Year of Incorporation 1974-75	Establishment Certificate 2002-03
(c)	Income / Revenue from Recruitment (Man Power Services) of the firm should be decided by PIU depending upon the classification of the city of the PIU. Revenue from other business will not be considered.	Copies of audited balance sheet/ CA Certificate should be attached for the last three financial years, Attested copy of the latest IT return filed by agency.	CA certificate attached	CA certificate Attached

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Dy. mgr (T)

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(d)	Should have served for minimum of 5 No. of clients as manpower Service Provider out of which minimum 3 No. of clients should be Govt. / PSUs.	Certified documents in support of past contracts with Govt. / PSUs from the concerned establishment.	1. Pubjab Bus Met Society. 2. State Bank of India, ATM project, Bengluru 3. National Government Development Corporation. 4. Axis Bank. 5. Delhivery	1. NHAI 2. BPCL 3. RRCAT 4. NHM 5. Department of Atomic Energy
(e)	The Agency should have been registered with Income Tax and Service tax departments; Attested copy of PAN card; Attested copy of GST registration certificate in respect of manpower services.	Attested copy of PAN Card; Attested copy of GST registration certificate in respect of manpower service etc.	Documents attached	Documents attached
(f)	Annual Average Turnover during the last three financial years, ending 31 st March of the previous financial year, should be at least 30% of the estimated cost which is 33.15 Lacs	A certificate from Chartered Accountant (Registered) as a proof of turnover for the last 3 years.	Certificate attached	Certificate attached
(g)	Maximum number of manpower on pay roll deployed at one office (Ministry/ Govt. department/ PSUs/ Autonomous bodies/ reputed Private Sector) during last one year.	Self- attested declaration by the Agency.	1000	155

Dr. M. S. R. S.
Dy. Mgr (T)

22/02/20

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(h)	The Agency should be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts or any other labour authorities including under the Contract labour (Regulation and Abolition Act).	Attested copy of the Employee Provident Fund registration letter / certificate. Attested copy of the labour License under the Contract labour (Regulation & Abolition) act. Attested copy of the Employee State Insurance registration letter / Certificate.	Documents attached	Documents attached
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C.S. Kumar

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Jr. A.O.
PIU, Ujjain

Ashish

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(T)
PIU, Ujjain

not present

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K.P.S. Chauhan
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not present

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Ravindra

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