



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(भारत सरकार एवं दिल्ली सरकार का संयुक्त उपक्रम)
(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT. OF DELHI)

OFFICE OF PROJECT DIRECTOR / PATNA METRO

DMRC/Patna Metro/VOL-3/59/1124

Dated: 16.02.2021

To,
M/s Ravi Travels,
1st Floor, Pandooi Place,
Boring Road, Patna,
Bihar - 800001

LETTER OF ACCEPTANCE

Sub: Hiring of Vehicle on Monthly/Daily Basis for Patna Metro Works at Patna.

Ref: i) Your online tender submission on e-tendering portal for the subject work dated 19.01.2021.

ii) Opening of financial bids online on 15.02.2021.

Dear Sir,

With reference to above, Letter of Acceptance (LOA) is hereby issued to you for the above mentioned work at the total cost of Rs. 3,47,95,902.99/- inclusive of all taxes (Rupees Three Crore forty Seven Lacs Ninety Five Thousand Nine Hundred and Two and Ninety Nine Paise Only) as per the enclosed BOQ and terms & conditions said work has been accepted by the competent authority.

1. The period of the said work will be **24 months** from 18.02.2021.
2. The Contractor is required to follow the rates on given on the Bill of Quantities.
3. The Above rates are inclusive of all taxes/duties and fuel/lubrication, maintenance of vehicle, wages of driver, uniform, permit fees, insurance of vehicle etc. However, parking charges, toll taxes (for toll roads), state entry tax, other state tax if any, paid by the agency will be reimbursed on the production of valid original receipts & documentary evidence of payment along with monthly bills duly verified by users.
4. Minimum date of Registration of vehicle shall be 2018 (for monthly basis vehicles) and 2018 (for daily basis vehicle).
5. The contractor shall be required to provide taxis/cars/vehicles on hire basis as and when required. The contractor will be required to provide the Services at a notice which in normal circumstances will be a minimum period of 24 hrs. However, in emergency, vehicles may be required at shorter notice. The contractor shall be required to provide Services as and when required at the desired address. The vehicle hired on monthly basis as mentioned in Schedule A of BOQ shall run minimum 18 days in a month otherwise (if run less than 18 days) recovery shall be made on pro-rata basis.
6. The contractor shall provide monthly cars at the desired location (as mentioned below) on all the working days including holidays, if required by the users of the car. The contractor shall provide quality and uninterrupted Services by sending the car for

Unconditional Acceptance
Raj Kumar
17-02-2021

[Signature]

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कार्यालय : साई कॉर्पोरेट पार्क, ब्लॉक-बी, प्रथम तल्ला, रुकनपुरा, पटना-800014 (बिहार)
Office : Sai Corporate Park, Block-B, 1st Floor, Rukanpura, Patna - 800014 (Bihar)

periodical servicing, pollution check preventive repair and maintenance for which replacement of the fixed monthly car will be given by the contractor without any extra cost to the DMRC.

Location of the DMRC/PMRC offices and residence of the officers of the company at present:-

- a) Office of Project Director/Patna Metro-1, Indira Bhawan, Bailey Road, Patna-800001
 - b) 1st Floor, B-Block, Sai Corporate Park, Rukhanpura, Bailey Road, Danapur, Pargana – Phulwari, Patna, Bihar – 800014
 - c) All Project Offices, Guest Houses, Residence house of Officers/Staffs etc. of Danapur-Mithapur and Patna Jn.-ISBT Corridor of DMRC of Patna Metro Project.
7. No extra garage to garage/dead mileage and time will be given. If the garage/office is located outside Patna, incidental expenses like toll, state entry tax, etc., if any, will not be paid by the DMRC.
 8. The contractor will have to ensure that car is filled with sufficient fuel before it reports on duty of the company. The driver will not be allowed to fill fuel in the car immediately after reporting and/or during normal working hours.
 9. The contractor will be required to provide with each driver a petty cash of Rs. 1,000/- (Rupee one thousand only) to meet on-the-way/contingent expenses like parking, toll, state entry tax, etc. in case of local running and sufficient cash in case of out station duty.
 10. Allocation of the fixed monthly and day to day car booking will be as per requirement of the company and subject to certification by Engineer-in charge. The contractor will be ordered to provide fixed monthly and day to day cars at different offices of the company and at the residences of officers residing at Patna.
 11. **Compliance of all statutory laws, regulations, labour laws (eg. Minimum wages, EPF & ESIC etc) royalties etc. as applicable shall be done by the agency.**
 12. The Contractor shall undertake to provide comprehensive accident insurance policy coverage in respect of every employees employed by him and also of passengers.
 13. All the vehicles shall be supplied at Patna (Bihar) only.
 14. The rate offered shall be inclusive of all item related arrangements and inclusive of all taxes and duties viz. GST Income Tax, etc. and shall not be adjusted to take into account any change in taxes, duties. levies or introduction of any new tax. Nothing shall be paid extra on this account.
 15. Payment shall be made on submission of running bill along with original GST invoice, signed Log Book and other required documents to the satisfaction of Engineer-in-charge. Tax Deduction at Source on account of the monthly bill shall be deducted by the employer as per the provisions of the statutes/acts of statutory bodies/local authorities etc.

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employer as per the provisions of the statutes/acts of statutory bodies/local authorities etc.

16. DMRC has right to cancel the above work order at any time.
17. The contractor will be required to strictly adhere to the terms and conditions of the contract and provide the quality hired car services in the offices of DMRC in Patna. If, hired car services are not found within the scope of Work Scope of Services of the tender, fine will be levied.
18. The Contractor shall also indemnify DMRC against any claims, damages, loss or penalty including cost thereof arising out of any breach or violation of any of the provision of all the laws, including labour laws as applicable from time to time, governing the workers employed and vehicle deployed by contractor's company.
19. You are requested to contact Sri Suman Sarkar AEN/Civil/Patna Metro immediately for further necessary action in this matter and start the work.

The letter of Acceptance is being sent to you in Duplicate. It is requested to return one copy clearly stating Unconditional Acceptance within Seven (07) Days of receipt of this letter

Thanking you

Yours faithfully,


(Suneel Rava)
16.2.2021

DGM/Civil/Patna Metro

Encl: (i) One copy of this letter in duplicate

Copy to:

- i) PD/PM-1 & PD/PM-2 :for kind information pls.
- ii) JGM/F :for kind information and records please.
- iii) AEN/Civil: for kind information and n.a please.



Raju Kumar