



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

सं /:भा.वि.प्रा / एम.डी.यू /
Ref: AAI/MDU/C-36/

दि : 05.03.2021
Dt: 05.03.2021

सेवा में /To

By Speed Post/email

M/s Yokesh Travels
4, First floor, Aruppukottai main road
Perungudi,
Madurai-625022

विषय /Sub: Award of contract for "Meet & Greet Services and Paid Porterage Services" in Madurai Airport – Reg.
Ref: Your tender for the above contract at Madurai Airport

महोदय / Sir,

1. The Competent Authority is pleased to award the contract for "Meet & Greet Services and Paid Porterage Services" in Madurai Airport to you with an area of 05.76 sqm in arrival area and 02 sqm in departure area in your favour for a period of 03 years from the date of commencement of contract subject to maximum gestation period of 90 days from the date of award letter as per the following terms and conditions:
 - a) The licensee shall pay the licence fee @ Rs.1,65,000/- per month for the first year subject to rate of escalation as per the details given below
 - i) License Fees shall be subject to annual escalation of 10%
 - ii) The first annual escalation will be applicable after completion of one year + six months license period. Thereafter the same will be applicable after completion of subsequent one-year period there from. Even if, on account of any delay whatsoever, licensee could not commence business operations on the expiry of gestation period stipulated in NIT, for the purpose of calculation of date on which 18 months of license are completed (date on which first escalation is applied) shall be deemed from next day of expiry of gestation period stipulated in NIT.
 - b) Utility/ Facilitation Charges at 10% of normal space rent (or as may be notified by AAI from time to time). Presently normal notified A/C space rent is Rs.1240/- and Non A/C space rent is Rs.830/- Per Sqm per month up to 31.03.2021. With effect from 01.04.2021, the space rental amount is for A/C Rs.1250/- and Non A/C Rs.830/- per sqm per month. Subsequently every year 7.5% annual compound escalation rounded off to nearest multiple of 10 Rupees on 1st April every year

Contd...2

84

- c) All applicable Government Taxes including GST (presently at the rate of 18%) or at the rates declared by Government of India or State Government from time to time.
 - d) Charges for the consumption of the electricity and water consumed for the purpose of use of the said license as becomes due and payable and in accordance with the directions of the Authority and at the rates as fixed by AAI from time to time.
 - e) In addition to above, Licensee has to pay parking fee & other fee, if any, to the parking contractor, as per the terms & conditions of prevailing Car parking license at Madurai Airport.
 - f) (The business incubation period of maximum 15 days will be counted from the date of issuance of letter of intent / award to the successful bidder to complete the contractual formalities (Submission of Acceptance, Security Deposit, Advance License Fee, Execution of agreement and Handing/taking over the site etc).
 - g) Gestation period of 90 days or actual commencement of commercial operation whichever is earlier from the date of handing / taking over the site will be permitted.
 - h) The licensee has to ensure all the compliances including security compliances etc. within the business incubation period itself. The licensee has to apply for BCAS security clearance through online in the website <https://esahaj.gov.in> as an auxiliary service providers. Hence the licensee has to submit the required document as per BCAS requirement and to get the clearance
 - i) You have to ensure that the Police verification/antecedents verification of your employees as per guidelines of BCAS is available before applying for Airport Entry Passes in favour of their employees. Charges applicable for issue of Airport Entry Passes of their employees shall be borne by the licensee.
2. The licensee shall pay the advance licence fee for one month works out to Rs.65,746/- (L/Fee Rs. 1,65,000/- + Utility Charges Rs./- (Rs. 720 for 5.76 sqm A/C Space and Rs. 166 for 2 sqm Non AC space)+ Rs.29,860 as GST @18% minus EMD Rs.1,30,000). The L/Fee and other applicable charges shall be paid in advance every month by way of DD drawn in favour of 'Airports Authority of India' payable at 'Madurai' or "e"-payment to AAI, Madurai. In addition to the above said L/Fee, Licensee shall pay all charges towards consumption of electricity and water as may be due as determined by the authority and at the rate (s) fixed by it from time to time.
3. AAI shall raise bill on or before 10th of every month. The concessionaire has to make the payment of license fees etc. by 25th of the same month, failing which interest on delayed payment at the rate of 9% per annum shall be charged from the due date for delay period of up to 30 days and if delay is for more than 30 days, then interest at the rate of 18% per annum shall be charged from the due date, for entire delayed period.

4. The sketch showing the location of the area allotted at arrival area and departure area is enclosed for information. The area earmarked is 05.76 sqm with the dimension of 2.4 M X 2.4 M in arrival area and 02 sqm in departure area at city side.
5. The licensee shall pay the security Deposit Rs.8,82,000/- by way of demand draft / Pay order / Bank Guarantee from Nationalized/Scheduled Bank in favour of "Airports Authority of India" payable at 'Madurai' as per the details given below:
 - a) an amount of Rs.7,83,000/-Rounded off (Rupees Seven lakhs Eighty Three thousand only) towards Security Deposit for Licence Fee .
 - b) an amount of Rs.99,000/-(rounded off) (Rupees Nine Nine Thousand only) towards Security Deposit for electricity and water etc.
6. The name of the licensee and period of contract and time of operation shall be displayed in the counter.
7. The Gestation period will be 90 days or actual commencement of commercial operation whichever is earlier, will be permitted. The Gestation period will be counted from the date of award letter. The required gestation period may be mentioned in the acceptance letter.
8. The Licensee must have the security programme approved by RDCOS, Chennai. The licensee has to submit the Security Programme in triplicate or immediately within 10 days as per BCAS requirement
9. It may be noted that the Earnest Money Deposit of the successful bidder may be forfeited and the bidder shall be liable to be debarred for further participation in AAI's tender(s) / e tender(s) for a period of One (1) year, on account on non- completion of the following:
 - a) Acceptance of the offer within seven (07) days from the date of issuance of the award letter addressed to the party.
 - b) Payment of advance license fee for one month within 15 days from the date of issuance of the award letter.
 - c) Payment of Security Deposit within 15 days from the date of issuance of award letter, amounting to 4 months equivalent Licence fee/Concession fee & Common Area Maintenance Charges & GST of the First (01st) year to AAI as an interest free security Deposit for 50% in the form of DD/PO/RTGS/NEFT and 50% in the form of DD/PO/RTGS/NEFT or Bank Guarantee. SD to be furnished in the form of Bank Guarantee only to be issued by Scheduled Bank having a validity period of 180 days from the date of expiry of contract. However, BG from Cooperative Bank (even scheduled) or in the form of FDR is not acceptable.
 - d) Execution of the Agreement within 15 days from the date of issuance of award letter (Stamp Duty and Agreement Registration Fees to be borne by the licensee).
 - e) Commencement of the facility within gestation period.

Contd...4

Jey

10. Application for issue of Airport Entry Permit for their staff along with required documents such as police verification etc should be submitted within 10 days.
11. The acceptance should be conveyed within 10 days by signing and returning the duplicate copy of the award letter.
12. The licensee is liable to obtain proper insurance coverage for their properties/goods stored or used in the licensed premises.
13. The licensee shall obey the various central and State Govt. labour laws in force from time to time and ensure their registration etc. as per rules.
14. The licensee shall abide by the rules and regulations and legislations of Central and State Government on Environmental protection.
15. The licensee is liable to implement the AAI commitments and practices on ISO 9001-2015 (Quality Management System and ISO 14001-2015 (Environmental Management System).competent
16. The Licensees shall render passenger handling services as per the terms and conditions mentioned in the NIT.
17. The licensee shall ensure that the passengers are not coerced/ persuaded for availing the services. No canvassing shall be permitted. The service provided by the Licensee shall be purely optional which could be availed by the desirous/ needy passengers only.
18. The licensee shall maintain a complaint book at the allotted counter(s) and the same should be easily accessible to the passengers for recording their suggestion/complaints which shall be kept open for inspection by the Airport Director or his authorized representatives.
19. The licensee shall be permitted to charge for providing the services as per the rates mentioned in the NIT.
20. The licensee shall submit a monthly report statement to AAI with regard to the total number of passengers catered /served and amount realized for billing purpose.
21. This award letter and NIT is made as a part of Agreement.

Encl: Location map

Yours faithfully,

(एस. सेंथिल वलवन/S.SENTHIL VALAVAN)

विमानपत्तन निदेशक / Airport Director

Copy to: RED, AAI, SR- Kind Attn: JGM (Comml), AAI, SR.

Internal: In-Charge, Finance/Electrical/Civil/TM/CNS/ATM/Security/Fire

Location Sketch



Signature Not Verified

Digitally signed by JEYAKUMAR T S
Date: 2021.04.19 12:31:16 IST
Location: eProcurement System for Central PSUs