



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

W.O : AAI/GHT/E&M-30/

Date : 22.01.2021

To
M/s. R. D. Enterprise,
Guwahati, Assam.

Subject: Work Order for Hiring of vehicles for AAI and CISF use at LGBI Airport, Guwahati

Ref:- i). Tender No. AAI_GHT_TECH_2020_02

ii). E- Tender id:2020_AAI_63718_01

iii). Your Technical and Financial bid in response to the above referred Tender.

Dear Sir,

1. The Competent Authority is pleased to convey the approval of your above referred offer for Hiring of vehicles for AAI and CISF use at LGBI Airport, Guwahati.
2. The rates shall be as per **Annexure –B (Copy enclosed)**.
3. **The salient features of the contract are stated under:-**

3.1. **Contract period:-**The contract shall be for a period of 01 year w.e.f. 01.02.21 to 31.01.22.

3.2. **Security Deposit:-** The contractor will be required to furnish a Security Deposit (SD) for the due fulfillment of **Rs. 1,58,400/-** for one year within 30 days from the date of issue of work order. The Security Deposit shall be furnished in the form of Demand Draft payable at Guwahati in favour of "Airports Authority of India, payable at Guwahati".

The contractor shall have an option either to deposit the entire SD at one time or it will be deducted @ 10% of the gross amount (excluding GST) of each running bill till the total security of Rs. 1,58,400/- is recovered.

3.3. The vehicle should be fit in all respect for operation in accordance with Motor Vehicle Act, Rules and Rules and existing laws as applicable from time to time and must be equipped with valid documents, i.e. Registration Book, Insurance Certificate, PUC Certificate, Fitness Certificate, Speed Governor, Permit with taxes, fees paid up to date during the period of contract.

3.4. AAI may increase / decrease the total number of vehicle as specified in the Schedule of Rates, up to 30 % during the currency of contract including extended period, depending on its requirement, on the same rates, terms & conditions as stipulated in the contract and the same shall be obligatory and binding on the contractor. Any variation in quantity beyond this will be mutually agreed upon by the AAI and the contractor.

Received by
S. K. Sankar
30/01/21 13:00

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- 3.5. AAI may increase / decrease the total number of vehicle as specified in the Schedule of Rates, up to 30 % during the currency of contract including extended period, depending on its requirement, on the same rates, terms & conditions as stipulated in the contract and the same shall be obligatory and binding on the contractor. Any variation in quantity beyond this will be mutually agreed upon by the AAI and the contractor.
- 3.6. The contractor shall provide the vehicle from the date of issue of Award Letter. However, extension of above can be considered at the sole discretion of the AAI on merit of the case.
- 3.7. The accredited representative empowered to sign the contract agreement on your behalf may be deputed to the O/o, the Asstt. Manager (Tech) by **15.02.2021** to sign and execute the agreement. The contract agreement shall be executed on a **Non-Judicial Stamp Paper of value Rs.100.00 of Assam** and the cost of the Stamp Paper shall be borne by you.
- 3.8. The monthly hire bill shall be submitted by the contractor in duplicate authenticated by user along with extract of Log Book and daily KM statement duly signed and per NIT for necessary payment. The payment of bills will be made by RTGS after receipt of bills to this office.
- 3.8. The contractor shall provide sufficient number of Drivers holding valid Driving License, AEP, ADP, Police Verification Certificate etc. and to cater for leave, absenteeism, registration from service etc. for smooth operation.
- 3.9. **Others terms of the Contract:-** This contract shall be fully governed by all terms & conditions of the NIT.
- 3.10. Please acknowledge the receipt of this work and return a copy of this work order duly signed, dated and stamped as a token of having accepted the same

Thanking you,

Your's faithfully,

 22.01.2021

(Kamini Kumar Das)
Asstt. Manager (Tech)

For Airport Director,
AAI, LGBI Airport, Guwahati-15.

Internal:-

1. Jt. General Manager (Fin), LGBI Airport. 2. PA to Airport Director, LGBI Airport.
3. CASO, CISE, LGBI Airport



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ANNEXURE -B

Name of Work: Service Contract for providing and operation of 04 Nos. vehicles for AAI and CISF use at LGBI Airport, Guwahati.

Tender Ref: AAI_GHT_TECH_2020_02

SL. No.	Item Description	Unit Rate (inclusive of all but exclusive of GST)	Qty. (Nos.)	Amount for 12 months in (Rs.)	Remarks
01	Basic monthly cost for hiring of Bolero Jeep/TATA Sumo minimum 6+1 seater Non-AC or equivalent Diesel Driven for CISF for 24 Hrs. on all days of the month including Saturday, Sunday and all closed holidays i.e. 365 days in a year for 1350 Kms per month per vehicle exclusive of GST.	48000.00	01	5,76,000.00	M/s. Cozy Tour and Travels, Guwahati, Assam
	Charges per kilometers beyond 1350 kilometers run per month exclusive of GST.	...	01	As per NIT Clause : 6.7	
02	Basic monthly cost for hiring of Bolero Jeep/TATA Sumo minimum 6+1 seater Non-AC or equivalent Diesel Driven for CISF for 24 Hrs. on all days of the month including Saturday, Sunday and all closed holidays i.e. 365 days in a year for 3800 Kms per month per vehicle exclusive of GST.	65000.00	01	780000.00	
	Charges per kilometers beyond 3800 kilometers run per month exclusive of GST	...	01	As per NIT Clause: 6.7	
03	Basic monthly cost for hiring of TATA Indica or equivalent (Diesel Driven Non-AC) for CISF for 24 Hrs. on all days of the month including Saturday, Sunday and all closed holidays i.e. 365 days in a year for 1800 Kms per month per vehicle exclusive of GST.	35000.00	01	420000.00	M/s. R. D. Enterprise, Guwahati, Assam.
	Charges per kilometers beyond 1800 kilometers run per month exclusive of GST	...	01	As per NIT Clause : 6.7	
04	Basic monthly cost for hiring of Maruti WaganR/Ritz or equivalent hatchback type (A/C Petrol Driven) for AAI on 8 Hrs. (* 09:30 AM to 17:30 PM) on all days including Saturday and excluding Sunday and all AAI closed holidays for 1000 Kms per month..	32000.00	01	384000.00	
	Charges per hour beyond 8Hrs. duty per day exclusive of GST	...	01	As per NIT Clause : 6.7	
	Charges per kilometers beyond 1000 kilometers run per month exclusive of GST	...	01	As per NIT Clause : 6.7	

(Signature)
22-01-2021

(Kamini Kumar Das)
Asstt. Manager (Tech)
For Airport Director,
AAI, LGBI Airport, Guwahati-15

*Ram
Sharma
30/1/21*



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W.O : AAI/GHT/E&M-30/4298-4301

Date : 22.01.2021

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Guwahati, Assam.

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2. The rates shall be as per **Annexure -B (Copy enclosed)**.
3. **The salient features of the contract are stated under:-**

- 3.1. **Contract period:-**The contract shall be for a period of 01 year w.e.f. **01.02.21 to 31.01.22**.
- 3.2. **Security Deposit:-** The contractor will be required to furnish a Security Deposit (SD) for the due fulfillment of **Rs. 57,600/-** for one year within 30 days from the date of issue of work order. The Security Deposit shall be furnished in the form of Demand Draft payable at Guwahati in favour of "Airports Authority of India, payable at Guwahati.

The contractor shall have an option either to deposit the entire SD at one time or it will be deducted @ 10% of the gross amount (excluding GST) of each running bill till the total security of **Rs. 57,600/-** is recovered.

- 3.3. The vehicle should be fit in all respect for operation in accordance with Motor Vehicle Act, Rules and Rules and existing laws as applicable from time to time and must be equipped with valid documents, i.e. Registration Book, Insurance Certificate, PUC Certificate, Fitness Certificate, Speed Governor, Permit with taxes, fees paid up to date during the period of contract.
- 3.4. AAI may increase / decrease the total number of vehicle as specified in the Schedule of Rates, up to 30 % during the currency of contract including extended period, depending on its requirement, on the same rates, terms & conditions as stipulated in the contract and the same shall be obligatory and binding on the contractor. Any variation in quantity beyond this will be mutually agreed upon by the AAI and the contractor.

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[Signature]
22-01-2021



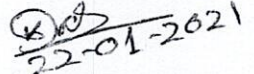
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(Signature)
22-01-2021
(Kamini Kumar Das)
Asstt. Manager (Tech)
For Airport Director,
AAI, LGBI Airport, Guwahati-15

(Signature)
22-1-2021

