



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

Ref. No. AAI/HB/OPS /MI&BA/ 20-21/1197- 1204

दिनांक/Date: 18.01.2021

(By Speed Post/ By E-mail)

To,

एसएनबी मल्टीपर्स सर्विसेस

Esenbee Multipurpose Services

प्लॉट नं बी/04 कचोरे पाटील चिंच भवन

Plot No. B/04 Kachore Patil

Chincha Bhavan

नागपुर-25/ Nagpur-25

Name of Work: "Job Contract for Deploying Paramedical Staff for Manning MI Room and Conducting BA test as per DGCA CAR requirement at Hubballi Airport."

संदर्भ/Ref. (i) Tender ID: 2020_AAI_63311_1, Dated-30.11.2020

Sir,

Reference is made to your e-tender opened on 23.12.2020 Vide e-bid No. 2020_AAI_63311 for the work of "Job Contract for Deploying Paramedical Staff for Manning MI Room and Conducting BA test as per DGCA CAR requirement at Hubballi Airport." (12 months period).

The competent authority has accepted your offer on behalf of chairman AAI i.r.o above work for 12 (twelve) months period for an amount of **Rs.5,25,555.36/- (Rupees Five Lakhs, twenty-five thousand, five hundred and fifty-five point three six Only)** which is **13.21% below the justified amount of Rs. 6,05,523.30**. The quoted rate and justified cost are excluding GST, ESI, EPF and Bonus. AAI is pleased to place the work order as per the Annexure & terms and conditions indicated hereunder and as per the NIT/ Tender Document.

1. The period of work shall be for twelve (12) months, which shall be reckoned from the **01/02/2021**.
2. The rates quoted shall be inclusive of all applicable taxes/ charges except GST, ESI, PF and bonus. GST amount is payable for taxable supply/ service provided by agency against a valid tax invoice and as per the prevailing rates applicable at the time of billing.
3. The EPF, ESI and Bonus amount will be paid to the employees engaged for the said work as per prevailing labour, PF, ESI rules and the amount towards will be reimbursed after submission of the proper documentary proof on actual payment. The work shall be executed as per the Tender/Agreement specifications as indicated in the schedule of work.
4. The quantity shown in Schedule of work may vary during actual execution of work. You shall carry out the works as per actual site requirement. Increase in quantity of item or items of work shall be executed by you at the quoted rate.

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5. The payment of wages should be made to the employed manpower/ labour's bank account number through RTGS/ NEFT/ Cheque only, by 7th of every successive month. Bank statement/ Challan reflecting the disbursement of wages shall be submitted along with monthly bills as proof of payment. Delay in payment will attract a penalty as per the terms and condition of the contract.
6. You will be allowed monthly running payments for which interim/ running bills as per agreement shall be submitted by you to this Office/ Junior Executive (Operations)/In-Charge (Terminal), AAI, Hubballi Airport with all supporting documents as per SCC Clause-24.
7. **Security Deposit:** The security deposit at the rate of 10% (Ten Percent) of gross amount of each running bill shall be deducted apart from other applicable deductions as per GCC clause 24. The security deposit will be released after the completion of defect liability period on production of labour clearance certificate issued by concerned authority. Defect liability period for this work shall be 03 months.
8. **Payment of Bill:** The bill shall be submitted at monthly intervals or before the date fixed by the Junior Executive (Operations)/Work In-Charge or his authorised representative for all the works executed since previous bill as per SCC Clause-24. The contractor shall submit all the bills on the Performa prescribed by the Work In-Charge or his authorized representative, in triplicate. The payment due to the contractor shall be made within 30 days of the submission of the bill by the contractor and the measurement shall be verified by authorised representative or work in-charge within 10 days of submission of the bill. Following Documents may be submitted for clearing of the bills.
 - a. Tax Invoice
 - b. Monthly Challans of EPF & ESI deposits up to previous month
 - c. Wage Register signed by workers.
 - d. Bonus details received and signed by workers
 - e. Log Books & Attendance Register
 - f. Any other document as required by Work Incharge
9. **Contract Agreement:** The contract agreement shall be executed on a non-judicial stamp paper of value of Rs.100/- and cost of the stamp paper shall be borne by the Contractor within 15 days from the stipulated date of start of work. Contractor's tender including the letters of clarifications between the contractor and the AAI prior to the award of contract shall form a part of the Contract Agreement to the extent they have been accepted by AAI.
10. The Contractor shall comply with all the provision of the Minimum Wages Act, 1948 and Contract Labour (Regulation and Abolition) Act, 1970 amended from time to time and rules framed there under and other labour laws affecting contract labour that may be brought into force from time to time.

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11. The Contractor shall comply with all the provisions of the Employees Provident Fund & Misc. Provisions Act, 1952, and EST Act, 1948, amended from time to time and rules framed there under. Some of the provisions are given below.
12. The contractor shall intimate his PF Account code Number allotted by Regional PF commissioner and ESI Registration Number allotted by ESI Corporation, after award of work and shall continue to have valid PF account code Number and ESI Registration No. till actual completion of the contract. The contractor shall provide a list of contract Workers engaged for contract work along with their PF Account No. & ESI Registration Number.
13. It is the responsibility of contractor that workers engaged through contract should be in proper uniform while on duty. Agency may provide 2 sets of uniform as per SCC of tender document. Colour & Quality of Uniform should be duly approved by Work InCharge.
14. The contractor by 20th of every month shall provide a monthly statement showing recoveries of contribution and proof of remittance of provident fund contribution to RPFC and ESI contributions to ESI Corporation in respect of Workers engaged in contract work.
15. The contractor shall provide copies of PF & ESI challan of monthly contributions in respect of contract workers engaged for the said contract work on month to month basis.
16. AAI reserves the right to withhold minimum amount as detailed under, from the running account payments, if PF/ESI contributions are not paid by the contractor and proof to that effect have not been produced regularly on due dates.
17. It is the responsibility of contractor to obtain Security Clearance from Bureau of Civil Aviation Security and submit Security Programme approved i.r.o Hubballi Airport. This is mandatory requirement for issue of Aerodrome Entry Permit to all its workers. If contractor/ his workers are found to violate any security regulations, he shall be black listed and be subjected to other legal proceedings.
18. Jr. Executive (Operations)/ In-Charge (Terminal)/ Any other Officer Authorized by Airport Director, AAI, Hubballi will be the work In-Charge for this work. You are hereby directed to contact Jr. Executive (Operations)/ In-Charge (Terminal), AAI, Hubballi immediately to take over the site latest by 01/02/2021 and commence the work.
19. Any further correspondence in connection with the contract should normally be addressed to the O/o Airport Director, Airports Authority of India, Gokul Road, Hubballi Airport, Karnataka -580027.

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AIRPORTS AUTHORITY OF INDIA

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20. A copy of the work order duly signed and stamped may please be returned to this office as a token of having accepted the work order.

संलग्नक/Encl. Annexure – A: Schedule of Work

भवदीय/Yours faithfully,

प्रमोद कुमार ठाकरे /Pramod Kumar Thakre
विमानपत्तन निदेशक/ Airport Director
भा.वि.प्रा / Airports Authority of India
हुबबल्ली हवाई अड्डा/ Hubballi Airport

SCHEDULE OF WORKS/ ITEM(S)

Name of Work: Job contract for deploying paramedical staff for manning MI room and conducting BA test as per DGCA CAR requirement at Hubballi Airport

Tender ID: 2020_AAI_63311_1

Item	Description of Works/Items	Unit	Qty	Rate per Month in	Amount
1	2	3	4	5	6 (4 x 5)
1	Job contract for providing paramedic staff in shifts for all days including Sunday and public holidays for manning Medical Inspection Room and conducting Breathe Analyzer Examination services of the Officials working at Hubballi Airport as per DGCA CAR Section 5, Series F Part IV as per specifications and terms and conditions of contract. (For 1 Year period) Note:1. Agency will be required to provide minimum 1 Trained Personnel holding BSC (Nursing)/Diploma (Nursing) per shift for 2 shift operation i.e 2 Paramedic staff per day for all days including Sunday and public holidays 2. The rate shall be quoted inclusive of all taxes but excluding GST and statutory labour components of PF, ESI and Bonuses. Similarly labour component i.r.o. PF ,ESI and bonuses will be reimbursed separately on the actual payment basis on production of documentary evidence /proof of depositing such amount to statutory, regulatory authorities as applicable 3. GST component will be paid to the contractor on the actual payment basis on production of tax Invoice	Per Job Per Month	12	43796.28	525555.36
(A) Total Amount (excluding GST and statutory labour components of PF, ESI and bonus):				Rs	₹ 5,25,555.36

Signature Not Verified

Digitally signed by AKHIL MUTHU E V

Date: 2021.01.18 18:02:14 IST

Location: eProcurement System for Central PSUs

प्रमोद कुमार ठाकरे /Pramod Kumar Thakre

विमानपत्तन निदेशक/ Airport Director

भारतीय विमानपत्तन प्रा. / Airports Authority of India

हबबल्ली हवाई अड्डा/ Hubballi Airport