



Lt. No. AAI/TKN/CNS/ Job Contract/603

DATE: 04/12/2020.

To
M/s. JJ Enterprises,
12/457, 1st Street,
Thalamuthunagar,
Thoothukudi. 628 002.

Sub: Work Order for "General upkeep & Assistance for Maintaining CNS equipments as Job contract at Tuticorin Airport".

Ref:-

1. Notice Inviting E – Tender for the above work published in CPPP Tender on 12.10.2020 and Tender ID is 2020_AAI_59609_1.
2. Tender No: AAI/TKN/CNS/Upkeep /2020.
3. Price bid opened in CPPP portal on 09/11/2020

Sir/Madam,

1. Reference may please be made to the above cited E-NIT with Tender Ref. No. AAI/TKN/CNS/Upkeep/2020 and Tender ID 2020_AAI_59609_1 uploaded on the CPP Portal on 12.10.2020 and your Bid response to the same work,
2. The Competent Authority is pleased to award the above Work to M/s.JJ Enterprises, 12/457, 1st Street, Thalamuthunagar, Thoothukudi. 628 002 as per your quoted rates in E – Tender for an amount of Rs 4,93,200.00/- (Rupees Four Lakhs Ninety Three Thousand Two Hundred only) Plus Applicable GST.

The following terms and conditions shall apply:

1. All Terms and conditions of the present Tender document (TENDER ID No. 2020_AAI_59609_1) must be complied.
2. AGM (CNS), AAI, Tuticorin shall be the In-Charge of the work.
3. The work shall commence within 30 days from the date of issue of work order.
4. The contractor shall have to intimate his Universal PF account code/ No. allotted by regional PF commissioner, ESI registration no. allotted by ESI Corporation and labour license obtained as per the provisions of the contract Labour Act, 1970 within 15 days of award of work, failing which no payment

shall be released to the contractor. Where ESI is not applicable contractor has to provide medical cards.

5. It shall be the sole liability of the contractor (including the Contracting firm /Company) to obtain and to abide by all necessary licenses / permissions from the authorities



concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the contract labour (Regulations & Abolition) Act, 1970.

6. The contractor shall pay to labour employed by him wages not less than minimum wages and Bonus as per section 10 of Bonus act as defined in the AAI Contractor's Labour Regulation or as per the provisions of the Contract Labour (Regulation and Abolition) act, 1970 and the contract labour (Regulation and Abolition) Central Rules, 1971 wherever is applicable.
7. Under the provision of Minimum Wages (Central) Rule 1950 the contractor is bound to allow to the labors directly or indirectly employed in the works one day rest for 6 days continuous work and pay wages and pay wages at the same rate as for duty.
8. The existing minimum wages in the state is higher than the central, as per G.O. (2D) No. 100, Labour And Employment (J1) Department, Government of Tamil Nadu, Chennai dated 19/11/2018.
 - a. Minimum Wages payable according to the above referred notification.
 - b. Employer contribution of ESI, and EPF on minimum wages.
 - c. Bonus @8.33 % as per the PAYMENT OF BONUS (AMENDMENT) ACT, 2015
9. AAI shall additionally pay an amount to the extent of increase in statutory minimum wages from time to time on submission of satisfactory proof of payment.
10. The Job contract includes making available one Semi-Skilled and one un-skilled person for six days in a week and shall be carried out normally during 09.30 Hrs. to 18.00 Hrs. or as per requirement of AAI.
11. The decision of AGM (CNS) regarding suitability of the staff provided shall be final and binding on the contractor.
12. COMPLETION PERIOD: The completion period of the Job contract is One year which may be extended for another one year by mutual consent, with the same Terms and Conditions, if required by AAI.
13. The services required are purely on contract basis.
14. The Contractor shall be responsible for the payment of all salaries, wages and allowances etc., payable to the persons employed.



15. The Contractor shall be responsible for the replacement of the staff in case of falling sick, proceeding on leave, or otherwise absent at no additional cost to the AAI.

16. The staff whose work is found to be unsatisfactory, shall be replaced by the contractor at no additional cost to AAI. In case, he fails to replace the staff, penalty at the Govt. approved Semi-Skilled and Un-skilled rates shall be levied. In this respect, the decision of AGM (CNS) shall be final.

17. TERMS OF PAYMENT:

- a) The payment towards contract shall be made on quarterly basis after the successful completion of each quarter. The certificate of satisfactory service during the quarter for which the payment has been requisitioned from the maintenance in-charge, AAI shall be a mandatory requirement for the release of the payment.
- b) The contractor shall submit the quarterly bill in triplicate along with following documents without fail. (i) Valid PF remittance challan of the employee's deployed under this job contract, (ii) copy of ECR, (iii) e-challan and copies of salary/wages register, (iv) ESI contribution challan.
- c) AAI shall withhold any payment due to the contractor, if PF and other applicable statutory contribution are not paid by the contractor and proof to this effect has not been submitted regularly to AAI.
- d) GST amount will be paid only after providing Back to Back screenshot for the invoice raised in GST portal.

18. The Contractor are advised to enter in to an Agreement in Non-Judicial stamp paper of value of Rs. 100/- on the contract within 15 days. Draft Agreement is enclosed herewith as Annexure –VI

19. SECURITY DEPOSIT :

- a. An amount equal to 10% will be deducted in each bill as security deposit and will be returned to the Contractor on successful completion of the contract period. No Interest will be payable by AAI on the Security Deposit. Alternatively he can submit performance bank guarantee from Nationalized/Scheduled commercial bank (as given in Annexure-III) for 10% of contract value to AAI within 30 days on contract award letter (stamp duty/cost of bank guarantee shall be borne by the contractor).

20. AIRPORT ENTRY PASSES:

- a. The Airport entry passes of the employee will be made as per BCAS guidelines. It will be the responsibility of the contractor for obtaining airport entry passes at his own cost and expense from BCAS office and AAI in no way will be responsible for the same.
- b. Necessary security clearance including character and antecedents verification for the firm/directors/partner/proprietor by the BCAS is a must for issue of AEP to personnel deployed.



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- c. The charges for issuing the passes should be borne by the contractor. The Contractor shall be responsible for the above process and also the misuse, if any, of the Passes issued.
- d. The workers shall subject themselves to physical verification and frisking while entering or leaving the airport premises or at any time while on duty by the authorized representative of the authority or any other security agency appointed for the purpose.

21. The Tender document and the work order shall be part of agreement.

Any further correspondence in connection with this contract should normally be addressed to the AGM (CNS), AAI, Tuticorin Airport, Tuticorin – 628 103.

Yours faithfully,

04/12/2020

Anilkumar.P.D,
Asst. Gen. Manager (CNS),
CNS – In – Charge,
for Airport Director,
AAI, Tuticorin Airport In-Charge
भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
तूतिकोरिन एयरपोर्ट / Tuticorin Airport
तूतिकोरिन / Tuticorin-628 103

Encl. Annexure VI : Agreement copy.
Annexure III : Performance Bank guarantee copy.

Copy to : 1.GM (CNS) ,RHQ,SR, Chennai. (For kind information)
2.GM (Finance) ,RHQ, SR , Chennai. (For kind information)
3. Airport Director, AAI, Tuticorin Airport.
✓ 4. Sh. Malireddi Ravi,JE(CNS),AAI,Tuticorin Airport. – For follow up action.