Ref. no.: AAI/KJ/CNS/IT-AMC/2020-21/693/109 Date: 01/12/2020

To

M/s. Jayasan Infoware Pvt. Ltd.,
I-174, Nehru Colony,
Fubbara Chauk,
Dehradun (UK) – 248001

Subject: Award of Comprehensive Annual Maintenance contract of IT infrastructure with deployment of one Semi-skilled manpower at AAI, CA, Khajuraho.

Reference Documents

1. Tender No: ***2020_AAI_58504_1*** on CPPP.

Dear Sir,

1. Reference is made to the above-mentioned subject and your offer (technical, commercial proposal and various subsequent technical clarifications) submitted against above referred tender.

2. In this regard Airports Authority of India hereinafter referred to as purchaser, is pleased to place a purchase order for "Comprehensive Annual Maintenance contract of IT infrastructure with deployment of one Semi-skilled manpower at AAI, CA, Khajuraho" as per details in Annexure-I (to this letter) on M/s. Jayasan Infoware Pvt. Ltd., hereinafter referred to as supplier.

3. Price :

3.1 The items as per Annexure-I (to this letter) shall be supplied and work executed by the supplier at a total cost of Rs. 3,68,130.50 (Rupees Three Lakh Sixty-Eight Thousand One Hundred Thirty Rupees and Fifty Paisa only). The prices are inclusive of all applicable taxes, freight, insurance, packaging, forwarding and all other associated costs as detailed in Annexure-I to this letter of award.

4. Time Schedule : As per Annexure 2 to this letter of award.

5. Payment Terms : As per Annexure 2 of this letter of award.

6. Paying Authority:

6.1 Airport Director, Airports Authority of India, Khajuraho Airport, shall be the paying authority for deliverables under this purchase / work order.

7. Project / Purchase Manager

7.1 Officer In-charge CNS shall act as the Project Manager for the work, who shall be responsible for the smooth implementation of the contract as per the tender document. You are requested to attend the office of the Officer-in-charge (CNS) AAI, Khajuraho Airport, Khajuraho within 30 days from the acceptance of this award letter to sign and complete the contract agreement. The contract agreement shall be executed on a non-judicial stamp paper of value Rs. 500.00 (Rupee Hundred only) and the cost of stamp paper shall be borne by you.

8. Performance Bank Guarantee, Liquidated damages and Guarantee / Warrantee shall be as per Annexure 2 to this letter of award. The successful bidder shall be submit an unqualified contract performance guarantee of the value equivalent to 10% (ten percent) of the contract value in the form of an irrevocable and unconditional bank guarantee on scheduled commercial bank as per Performa attached as per Annexure-V of tender document. The guarantee shall be submitted within 30 calendar days from the date of the issue of work order, and will be valid till 180 days (six months) after the end of the expiry of the contract.

9. This letter of awarding of the work shall form a part of the contract and all terms & conditions mentioned in the tender Document and subsequent modifications (if any) circulated through corrigenda to the tender shall be a binding on both the parties i.e. AAI & M/s. Jayasan Infoware Pvt. Ltd., Dehradun (UK) – 248001

10. You are requested to comply with the provision of contract labour (Regulation & abolition) act of 1970 and contract labour (Regulation & abolition) central rules 1971 and minimum wages act & rules thereof central and state government with up to date amendment.

11. All the terms and conditions of E- Tender ID ***2020_AAI_58504_1*** on CPPP will be applicable in this work order.

12. You are also directed to contact the Officer-in-charge (CNS) Khajuraho Airport, Khajuraho, immediately who will arrange to hand over the site to you.

13. Please note that **the time allowed for the carrying out of the work shall be 12 (Twelve) months** and the same shall be reckoned from the date 16.12.2020 or takeover the site whichever is later.

14. Any further correspondence in connection with the contract should normally be addressed to the Officer-in-charge (CNS), Khajuraho Airport, Khajuraho.

15. A duplicate copy of this award letter is enclosed herewith, which may be returned duly signed in each page, to this office as a token of your acceptance either through return e-mail or through post **within 15 days** from the date of this award letter.

16. Please acknowledge the receipt of this letter.

Raj Kunwar
01/12/2020

Raj Kunwar
Officer-in-charge (CNS)
Khajuraho Airport, Khajuraho

प्रभारी अधिकारी (सचार)
Officer In-Charge(CNS)
भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
विमानक्षेत्र खजुराहो-471606
Civil Airport, Khajuraho-471606

<u>Annexure-1 (to the PO / LOA)</u>

Ref: AAI/KJ/CNS/IT-AMC/2020-21/693-01/109

Date: 01/12/2020

Cost of the Work Order

PO No. AAI/KJ/CNS/IT-AMC/2020-21/693/109 Dated 01/12/2020

Tender No: ***2020_AAI_58504_1***

Sl.	Item Details	Qty	Unit Rate	GST	Total unit rate	Net Amount
1	Comprehensive Annual Maintenance contract of IT infrastructure with deployment of one Semi-skilled manpower at AAI, CA, Khajuraho.	01	311975.00	56155.50	368130.50	368130.50
	Total Amount	01	311975.00	56155.50	368130.50	**368130.50 (Inclusive of all taxes and charges)**
Total in words		Rupees Three Lakh Sixty Eight Thousand One Hundred Thirty and Paise Fifty Only (**Inclusive of all taxes and charges**)				

Raj Kunwar 01/12/2020

Raj Kunwar

Officer-in-charge (CNS)

Khajuraho Airport, Khajuraho

प्रभारी अधिकारी (सं.नि.)
Officer In-Charge(CNS)
भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
विमानक्षेत्र खजुराहो-471606
Civil Airport, Khajuraho-471606

Annexure-2 (to the PO / LOA)

Ref: AAI/KJ/CNS/IT-AMC/2020-21/693-02/109 Date: 01/12/2020

The time schedule, Payment terms, Performance Bank Guarantee, Liquidated damages and Guarantee / Warrantee for the award no AAI/KJ/CNS/IT-AMC/2020-21/693/109 dated 01/12/2020 shall be as detailed below.

1. Time Schedule: One year between 16.12.2020 to 15.12.2021 or 12 months from takeover the site whichever is later.

2. Payment Terms: As per para 16 section IV of tender document,

   a) No mobilization advance shall be paid for any activity.

   b) Payment will be made to the contractor on a quarterly basis at the end of every quarter after submitting the following documents for each month.

      i) Wage Muster Copy along with copy of staff attendance.
      ii) EPF / ESIC / Professional Tax /GST Challans copy along with details of PF / ESIC / Professional Tax contribution of each worker and employer along with undertaking that working employee and firm contribution is Exclusive in the challans submitted.
      iii) Quarterly bill for the services rendered.

   c) The payment to staff may be done through A/C payee cheque/RTGS/NEFT only before 2nd week of every month and necessary document of payments of wages, pay slip/Statement, P.F, E.S.I.C and bonus must be submitted to this office along with the **quarterly** AMC invoice raised by the contractor.

   d) The contractor has to maintain the wage register for his employees and has to be produced as and when required.

3. Performance Bank Guarantee: As per section III para 4 and Annexure V of tender document.

4. Penalties : As per section IV of tender document.

Raj Kunwar
01/12/2020

Raj Kunwar
Officer-in-charge (CNS)
Khajuraho Airport, Khajuraho

प्रभारी अधिकारी (...)
Civil Airport, Khajuraho

Signature Not Verified

Digitally signed by KULDEEP RAIKWAR
Date: 2020.12.02 11:36:02 IST
Location: eProcurement System for Central PSUs