



BY SPEED POST / EMAIL

भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

AAM/E & M/734/TATA-407/69C/ **667**

SEPTEMBER 25, 2020

To

M/s V.M. Babu Service
No. 2, 1st Floor, East Road,
Ramakrishna Weigh Bridge Complex
Koyambedu
Chennai - 600107

AWARD LETTER / WORK ORDER

Dear Sirs,

SUB: Hiring of TATA 407 or equivalent truck on monthly basis for CISF at Chennai Airport.

REF: 1. NIT No. AAI_CHN_TECH_2020_03.
2. Tender ID 2020_AAI_54238_1.
3. Your Technical Bid & Financial Bid submitted through CPP portal.

- - -

With reference to the above, the Competent Authority is pleased to award you the subject work on the following rates quoted by you:-

Sl. No.	Descriptions of Work/Item(s)	Rate per Month per vehicle	No. of Vehicle	Amount per Month
1.	Hiring of TATA-407 or equivalent truck on monthly basis for CISF at Chennai Airport - to be deployed daily from 0500 hrs. to 1500 hrs. (10 hours) on an average run of 1500 KM per month.	Rs.63,552/-	02 Nos.	Rs.1,27,104.00
2.	Rate per KM for run beyond 1500 KM per month.	Rs.16/-		
3.	Rate per extra hour for deployment beyond 10 Hours a day per vehicle.	Rs.207/-		
Note:- a. GST shall be paid extra (as applicable). b. No additional usage of vehicles beyond 1500 KMs. per month / per vehicle and 10 hours per day / per vehicle is allowed without prior approval from AAI.				

(Contd..2)

फैक्स : 044 - 2256 0008 इ पी ए बी एक्स : 2256 0551, चेन्नै एयरपोर्ट, चेन्नै - 600 027.

FAX : 044 - 2256 0008 EPABX : 2256 0551, Chennai Airport, Chennai - 600 027.



All the Terms & Conditions of the NIT under reference shall form part of this Work Order, however, the mentionable part of it are given below:-

Period of Contract

The above contract shall be valid for an initial period of 2 (two) years commencing from **1st October 2020 to 30th September 2022** and further extendable by 1 (one) more year on the same rates and terms & conditions, subject to satisfactory performance of the contractor.

Security Deposit

(i) The contractor, whose tender is accepted, will be required to furnish a Security Deposit for the due fulfillment of this contract, which will amount to a sum equal to @ 10% of annual contract Value (i.e. Quoted Monthly Hire Charges x 12 months), i.e. **Rs.1,52,525/-** within 30 calendar days from the date of issue of Award Letter/Work Order.

(ii) The Security Deposit shall be furnished in the form of Demand drawn in favour of 'Airports Authority of India', payable at Chennai from a Nationalized/ Scheduled Bank (but not from Co-operative or Gramin Bank) after adjusting the EMD. Alternatively, the contractor can submit a Bank Guarantee as per AAI's prescribed format for the entire amount of Security Deposit and in such case the EMD will be refunded. The Bank guarantee shall be submitted within 30 calendar days from the date of issue of Award Letter/Work Order and it will be valid till 90 days after the end of the expiry of the contract.

(iii) In case the contractor fails to submit the Security Deposit within the stipulated period (30 days), interest @ 12% per annum (non-refundable) on Security Deposit amount would be levied for the delayed period of submission and shall be deducted from the first bill payable to the Contractor.

In case the contractor fails to submit Security Deposit within 60 days from the date of issue of Award Letter/Work Order, AAI reserve the right to forfeit EMD and cancel the order. However, AAI may accept the PBG with delay and may waive-off the payable interest with justified reasons.

Notwithstanding the above, 10% of the basic amount of each running bill would be withheld till the total amount is recovered against Security Deposit. As and when the agency submits the Security Deposit, the withheld amount would be released but the interest shall not be refundable to the contractor.

Escalation / De-Escalation of Rates

No escalation / de-escalation in Fuel Rate shall be allowed during the 1st year of the contract. However, the same shall be applicable from the 2nd year onwards, on account of statutory variation (increase / decrease) in the Rate of diesel effected by the Government.

A corresponding escalation / de-escalation in the Rate of Fuel shall be paid / recovered against each vehicle for the actual Kms run (from 2nd year onwards), based on the following pre-defined formula;



Escalation / de-escalation per KM = $(R2 - R1) / K$ - Where;

R1	Rate of diesel (in Rs. per litre) is Rs.78.98 as on the date of opening of Technical Bid, i.e. 28.08.2020 .
R2	Revised Rate of diesel (in Rs. per litre)
K	The Average KMPL (KM run per litre of diesel) considered for the purpose of this contract is 6 KMs per litre.

R1 & R2 being the rates, as declared by the concerned Regulatory Authority, which is applicable for Chennai city.

The difference payable or recoverable on account of increase / decrease of fuel rate shall be allowed only for total actual Kms run by the vehicles.

Above escalation / de-escalation shall be considered only for the period for which the rates are changed.

Recovery of Diesel Cost towards unused Kms

(i) The unused KMs. of each vehicle, during a particular month, shall be adjusted against extra KMs. of other vehicle and the balance KMs if any, shall only be subjected to recovery of diesel cost.

(ii) In case, none of the vehicle has any extra KMs to adjust against the unused KMs, then diesel cost for such unused KMs shall be deducted from the monthly bill.

(iii) For the above recovery of diesel cost, the average price of diesel prevailed during that month will be taken for calculation. The average diesel consumption of vehicle will be reckoned @ 6 KMs. per Litre.

Note:-

a.	Unused KMs.	Difference between Monthly Average Run (KMs.) as per tender and Actual Monthly Run (KMs.).
b.	Extra KMs.	KMs. run in excess of Monthly Average Run as per the tender.

Contractors Obligations & Liabilities

(i) The contractor has to produce the photocopy (self-attested) of the Challan of the P.F & E.S.I.C paid to the concerned Regulatory Bodies, Statement of minimum wages paid through cheque or e-payment details thereof, for each month to their workmen at the time of submission of bills. No payment shall be made to the firm without submission of these documents for verification.

(ii) The contractor has to produce the photocopy (self-attested) of the proof clearly indicating salary paid to their workmen such as Bank Statement, Bank Pass Book of Workmen etc. for each month at the time of submission of bills. No payment shall be made to the firm without submission of these documents for verification.

(iii) The contractor shall on award of the contract, submit Minimum Wages Affidavit executed on a non-judicial stamp paper of Rs.100/- and attested by Notary Public, as per **Annexure-A**.

(Contd..4)

Contract Agreement

The contract agreement shall be executed on a non-judicial Tamil Nadu Stamp Paper of value Rs.100/- as per the attached format (**Annexure-B**) within one month from the date of award of work and cost of the same shall be borne by the Contractor.

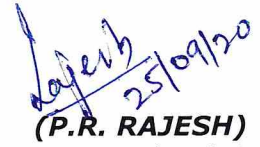
EMS Undertaking

EMS Undertaking as per the attached format (**Annexure-C**) shall be submitted along with the above contract agreement.

Please acknowledge the receipt of this Work Order and return a copy thereof duly signed, dated and stamped as a token of having accepted the same.

Thanking you,

Yours faithfully,


(P.R. RAJESH)

Assistant General Manager (Tech.)

ANNEXURE-A

**(To be executed on a non-judicial Tamil Nadu stamp paper of Rs.100/- and
attested by Notary Public and submitted by
Successful Bidder after award of work)**

MINIMUM WAGES AFFIDAVIT

We, having our Registered Office at
....., hereinafter referred to as 'contractor' which expression shall include
its successors in interest and permitted assigns, do hereby solemnly affirm and
declare as under:-

1. That we are the contractor for executing the work
..... at Chennai Airport.
2. That we are aware that in accordance with the Minimum Wages Act, 1948,
payment of minimum wages to labourers is mandatory.
3. That we are also aware that deduction of provident fund amount at the
prescribed rate and its timely deposit to the P.F. account is a legal obligation under
the EPF & MP Act-1952 & Contract Labour (Regulation and Abolition) Act, 1970.
4. That we are fully observing the aforesaid legal obligations and undertake to
strictly adhere to the same during the currency of the contract.
5. That we understand that in case of any failure in complying with the
undertaking mentioned in the preceding paragraph, we are liable to pay the penalty
that the Government may impose or any other action that may be taken having
regard to the circumstances of the case.
6. That the contents of the foregoing paragraphs of this Affidavit are true to our
knowledge and belief.

Executed at (Name of place) on this
.....(date/month/year).

Signature of authorized signatory

Name :
Designation :
Office Stamp :

Witness:-
(Signature with Name & Address)

1.

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ANNEXURE-B

(To be executed on Rs.100/- Tamil Nadu Non-judicial Stamp Paper)

A G R E E M E N T

This agreement is made on the day of October 2020 between Airports Authority of India, a statutory corporation set under the Act of Parliament and having its branch at Chennai International Airport, Chennai – 600 016, (hereinafter called the 'Authority'), which terms shall mean and include its successors in law and other Party M/s V.M. Babu Service, No. 2, 1st Floor, East Road, Ramakrishna Weigh Bridge Complex, Koyambedu, Chennai - 600107 (hereinafter called the 'Contractor') which terms shall include their legal representative and successor in law any other part.

Whereas the contractor has submitted e-tender for **"Hiring of TATA 407 or equivalent truck on Monthly Basis for CISF at Chennai Airport"** to Airports Authority of India, Chennai Airport and the same has been accepted by the Authority on the terms and conditions contained in the Work Order No. AAM/E & M/734/TATA-407/69C/667, dated 25.09.2020.

NOW THE DEED WITNESSETH AS UNDER:-

That the terms and conditions in the Work Order No. AAM/E & M/734/TATA-407/69C/667, dated 25.09.2020 shall form part of the agreement.

Following documents shall also form part of this agreement –

1. Authority's NIT No. AAI_CHN_TECH_2020_03.
2. Contractor's Technical & Financial Bid submitted through CPP portal.

Authority

Signature with Seal

Date:

Contractor

Signature with Seal

Date:

ANNEXURE-C

**(To be furnished on Company's Letter Head and submitted
by Successful Bidder after award of work)**

UNDERTAKING BY THE AIRLINES, GOODS/SERVICES PROVIDERS AND CONTRACTORS OF CHENNAI AIRPORT

NIT No. Tender ID	NIT No. AAI_CHN_TECH_2020_03. 2020_AAI_54238_1
Name of Work	Hiring of TATA 407 or equivalent truck on monthly basis for CISF at Chennai Airport.
Name of Contractor	M/s V.M. Babu Service
Work Order No. & Date	AAM/E & M/734/TATA-407/69C/667, dated 25.09.2020.

1. Airports Authority of India, Chennai Airport has established an Integrated Management System (IMS) under ISO 9001:2015 (Quality Management System), ISO 14001:2015 (Environment Management System) & OHSAS 18001:2007 (Occupational Health and Safety Assessment) International Standards to provide Quality and Environment friendly services of International Standards.

2. We, the Airlines, Goods/Services providers and Contractors of Chennai Airport appreciate and respect the commitment & initiatives taken by the management of AAI, Chennai airport to protect and preserve the environment at Airport.

3. We hereby abide by the conditions stipulated herein with respect to our activities in the airport and not to pollute the environment of the airport in any manner & cooperate with the Airports Authority of India, Chennai Airport. We hereby undertake that:

a) The work areas shall be kept clean

b) Adequate number of Waste bins shall be placed in working space to collect different type of Scraps and the Wastes.

c) The following wastes shall be segregated and stored in designated place, as far as possible: -

- Oil soaked cotton wastes
- Spent oil (Haz wastes)
- Asbestos wastes
- Worn out Tyres
- Discarded Equipments, structures
- Construction wastes, debris
- Glass wastes
- Insulation wool waste
- Metallic wastes
- Empty Paint drums, containers (Haz wastes)
- Metallic Cans
- Polythene/plastic wastes
- Paper/card board waste
- Discarded food
- Other bio degradable wastes
- E wastes (Haz wastes)
- Automotive/ Industrial Battery etc.

4. The waste shall be stored at locations identified by AAI Management of Chennai airport. Subsequently the wastes shall be disposed off in accordance with waste management plan.
5. Hazardous wastes (Spent oil, contaminated jute/cotton/gloves, e-wastes, bio medical wastes shall be secured and disposed as per guidelines of regulatory authority (TNPCB).
6. To the extent possible, fuel oil, electrical power, water, cooking gas etc. will be conserved.
7. Plastic bags of less than 40 micron shall not be used and /or issued by us inside AAI premises.
8. We shall obtain the MSDS (Material Safety Data Sheet) of all chemicals used by us in AAI campus and study their characteristics and the disposal method. Chemicals which are found to be environmental friendly shall only be used.
9. If any chemical is found not environmental friendly/safe, additional precautions for their use and disposal shall be taken as indicated in MSDS.
10. Copies of MSDS will be retained by us & made available as and when requested by AAI officials.
11. Wherever any chemical like fuel oil, lub oil, Hydraulic oil, grease, paints are used, we shall arrange or keep ready a spill control kit at our own cost, for emergency purpose and shall use the same in case of emergency.
12. Diesel/ Petrol operated Vehicles used by us for transportation of man & material to and from AAI campus, Apron, Runway etc. shall be PUC (pollution under control) compliant. Copies of the PUC certificate shall be handed over to concerned AAI dept.
13. Wherever we arrange food for our workmen, we shall keep waste bins for collection of waste generated in the process.
14. Failure to comply with the requirements mentioned above shall attract a penalty or any other strictures as deemed fit by the AAI authorities
15. We understand that AAI, Chennai Airport will organize briefing/ training of our designated Supervisor/Manager about the IMS requirements. We shall ensure the presence/participation during such session. Thereafter, we shall ensure the necessary training of our workmen and staff and compliance of the requirements.
16. We shall identify one supervisor responsible for EMS compliance.
17. We understand and agree that no additional payment shall be made by AAI management for IMS compliance.

Date:

Authorized Signatory:

Name of the Agency:

Seal