



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA



IMS ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018

No.AAI/CB/CNS/TELECOM LINES/AMC/2020-22/

Date : 01/10/2020

To

M/S ELECTRO MAC SYSTEM,
Sathya Apartment, Plot No.8, Door No.6,
M.K.Reddy Street, Tambaram (West), Chennai 600045

Sub: Work order for the AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES, BSNL TELEPHONE LINES, NON EXCHANGE LINES AND OTHER COMMUNICATION/DATA LINES AT COIMBATORE INTERNATIONAL AIRPORT FOR TWO YEARS

Ref : E-Tender ID: 2020_AAI_54016_1

Sir,

The Approval of Competent Authority is hereby conveyed for the award of the above contract as per the terms and conditions mentioned below.

Sl.No.	Description
1	Nature of work : AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES, BSNL TELEPHONE LINES, NON EXCHANGE LINES AND OTHER COMMUNICATION/DATA LINES AT COIMBATORE INTERNATIONAL AIRPORT for TWO YEARS
2	Period of Contract : 14/10/2020 to 13/10/2022
3	Amount : 11,16,600/= (Rupees Eleven Lakhs sixteen thousand and six hundred only) plus applicable GST.
4	Payments : Quarterly basis on successful completion of each quarter, on submission of proper Invoice.

The HOD (CNS), AAI, Coimbatore shall be the In-Charge of the work. The services required are purely on contract basis as per the following conditions and those mentioned in NIT.

1. The Contractor, his agents and servants shall observe, perform and comply with all rules and regulations of the Shop and Establishment Act, Factories Act, Industrial Disputes Act, Minimum Wages Act and provisions of any statutory law applicable to the contractor.
2. The decision of HOD (CNS) regarding suitability of the staff provided shall be final and binding on the contractor.

कोयंबतूर अन्तरराष्ट्रीय हवाई अड्डा/COIMBATORE INTERNATIONAL AIRPORT
कोयंबतूर /COIMBATORE-641014

Tel: 0422- 2571941/ 2571956/2573603/2573602/2573561/ Fax 0422 - 2592384/2573223
Email: apdcoimbatore@aai.acro



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3. You shall be responsible for the payment of all salaries, wages and allowances etc., payable to the persons employed.
4. You shall be responsible for the replacement of the staff in case of falling sick, proceeding on leave, weekly off or otherwise absent at no additional cost to the AAI.
5. Terms of Payment: Payment shall be made at the end of every quarter on production of bill with all relevant documents. GST will be paid as per approved rates of GST council. GSTIN for Airports Authority of India shall be quoted in all your Invoices.
6. For proof of payment of GST, Contractor should submit the screenshot of B2E invoice
7. Disbursement of Wages (as per Minimum Wages Act) to the employee of above said AMC work through Bank (NEFT) only and proof shall be attached with the claim bill. The contractor shall forward the salary payment details to this office on monthly basis.
8. You are advised to enter in to an Agreement in Non-Judicial stamp paper of value of Rs.100/- on the contract within 15 days. Draft Agreement is enclosed herewith as Annexure-VI
9. You are required to submit an Acceptance Letter that you accept all the terms and conditions of this Award Letter.
10. You are required to submit PERFORMANCE BANK GURANTEE as per Annexure-III In case you fail to deposit performance guarantee within thirty calendar days of the issue of letter of acceptance of his bid, interest @ 10% per annum on performance guarantee amount would be levied for delayed period of submission and the amount @10% of the gross amount of each running bill would be withheld till the total bank guarantee amount is recovered, against performance guarantee. As and when, you submit the bank guarantee, the withheld amount would be released but the interest shall not be refunded to the agency.

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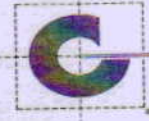
11. You are required to submit GST UNDERTAKING as per Annexure-IV .
12. You are required to submit the list of support staff with qualification background as per Annexure-VII
13. BCAS security clearance has to be obtained for the company as well as the owner and employees provided for the service through AAI, Coimbatore. The contractor should comply with the regulations of BCAS/AAI issued time to time.
14. The contractor has to apply for AEP (Airport Entry Permit) for his employee posted with AAI for this AMC and the charges have to be borne by the contractor. It will be the responsibility of the contractor for obtaining AEP. AAI in no way will be responsible for the same.
15. An amount of 1000 /= (Indian rupees one thousand) per day will be deducted from the running bill if the maintenance staff is found absent on any day due to any reason including the non-issue of Airport Entry Pass, as obtaining the AEP is the sole responsibility of the contractor.
16. The contractor should remit the applicable percentage of PF & ESI on the total wages paid during the month (minimum wages + applicable DA) to the laborers. The payment to EPF & ESI authorities should be made promptly before due date.
17. The contractor shall provide copies of PF & ESI challans of monthly contributions as proof of remittance to this office on monthly basis, failing which AAI reserves the right to withhold Employer's share of PF & ESI contribution.
18. The following documents are to be submitted by the contractor for claiming AMC charges:
 - a. GST Invoice
 - b. PF remittance challan, copy of ECR, E-challan.
 - c. ESI Contribution challan.
 - d. Copy of salary/wages register.
 - e. Attendance copy of the employee.



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- f. Screenshot of B2B invoice (which is uploaded in the GST Portal).
- g. Any other document required by Finance Department
19. All Other Terms and conditions as per e-tender.

[Handwritten Signature]
8/10/2018

रामचंद्रन. पी.बी / RAMACHANDRAN. P.B
संयुक्त महाप्रबंधक (सं दि नि) / JGM - CNS
कृते विमानपत्तन निदेशक / For Airport Director
भारतीय विमानपत्तन प्राधिकरण / Airports Authority of India
कोयंबतूर अन्तरराष्ट्रीय हवाई अड्डा / Coimbatore Intl. Airport
कोयंबतूर / Coimbatore - 641 014.

Copy :

- (1) The Airport Director,
AAI, Coimbatore
- (2) AGM (Finance), SAU, AAI,
Coimbatore

Signature Not Verified

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Tel: 0422- 2571941/ 2571956/2573603/2573602/2573564
Email: apdcoimbatore@aai.aero

Digitally signed by M. NAVANEETH SAGAR
Date: 2020.10.05 17:55:37 IST
Location: eProcurement System for Central
PSUs