



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

कालिकट अंतर्राष्ट्रीय विमानपत्तन / CALICUT INTERNATIONAL AIRPORT

कालिकट विमानपत्तन प्राधिकरण, कलकट / Calicut Airport (P.O.), Kerala - 673 647

दूरभाष Phone: 0483 271 2630, फैक्स Fax: 0483 271 1406, ई-मेल E mail: apd_calicut@aii.aero

No. AAI/CL/CNS/AS/WO -16/2020-21

Dated: 24/08/2020

To
Daya sankaran .M
Deeshmanjali, Melakkil House,
Post - Thenhipalam, Dist - Malappuram, Pin - 673636
Phone: 0494 2402579
Mob: 9947314986
Email: dayasankar6381@gmail.com

Sub: AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES, NON EXCHANGE LINES AT CALICUT INTERNATIONAL AIRPORT

Reference:

1. AAI, Calicut Airport Tender No. AAI/SR/CL/CNS/AS/NIT-05/2020-21 Dated: 10/07/2020
2. Your Technical bid document opened on 11/08/2020
- 3) Your financial bid opened from CPP portal on 20/08/2020

Sir,

Reference is made to your bid against the above referred tender. In this regard the Airport Director, Calicut International Airport on behalf of Airports Authority of India is pleased to place Work order for **AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES, NON EXCHANGE LINES AT CALICUT INTERNATIONAL AIRPORT** for 3 years for an amount not exceeding Rs. 1496190 (Rupees fourteen Lakh ninety six Thousand one hundred ninety only) plus applicable GST as **per Tender conditions** and as per the terms and conditions mentioned below. The payments and expenses for obtaining Airport Entry passes deployed by the agency has to be borne by the Agency.

Terms and conditions

1) Payment Terms:

As per the BOQ submitted by the Bidder the amount quoted by the bidder for AMC for maintenance of EPABX Telephone Lines, Non Exchange Lines at Calicut International Airport for Three years is Rs. 1496190.00 (Rupees fourteen Lakh ninety six Thousand one hundred ninety only) plus applicable GST.

CAMC Payment will be made on completion of each quarter on production of the following documents

- 1) Two copies of Duly signed Bill/ Invoice



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टेलीफोन: 0483 271 1630, फैक्स: 0483 2711486, ई-मेल: apd_calicut@aaiaero

- 2) Relevant page of Bank Passbook copy of the employees for confirming the minimum wages and prorated Bonus payment to the Employees.
- 3) Proof of ESIC payment for each employee.
- 4) Proof of EPF payment for each Employee.
- 5) Certificate from the Unit Incharge/ Nominated AAI Official that the work completed satisfactorily.

2) Labour rules:

a) The salary payment to the Employees by the contractors should be made through cheques / NEFT only. The copy of the Bank transaction statement regarding this may be produced. The authenticity of these Bank statement and the minimum wages and minimum bonus will be verified by AAI official before clearing the Bill. Proportionate minimum Bonus to be paid to Employees along with monthly Salary. The Salary to the Employees should be made before 7th of every month.

b) The time to time increase in the minimum wages after commencement of AMC will be borne by AAI provided it is claimed by the contractor with the supporting documents/ Ministry order, by considering the minimum wages at the time of AMC commencement as the base value. No increase in the Profit margin to the contractor will be permissible.

c) All statutory payment such as EPF, ESIC, Yearly Bonus as per prevailing rules are to be paid by the contractor on regular monthly basis and the actual amounts can be reimbursed as supplementary bills along with the quarterly bills on production of proper documentary proof.

The receipt for payment towards EPF and ESI for the Employees should be submitted. The E payment receipt of EPF and ESIC should be verified from the EPFO site online by the Unit In charge and certified.

3) Security Deposit:

Bank Guarantee may be submitted for 10% of the CAMC tender amount from a nationalized bank valid for 6 months after the end of the period of contract. Performance Bank Guarantee shall be submitted within 30 Days of acceptance of work order.

4) Paying Authority :

Airport Director, Airports Authority of India, Calicut International Airport, Calicut Airport (PO), Malappuram Dist, PIN-673 647. Payment will be made through e-payment only. Bank A/c details certified by the bank authorities in the format given in Tender, may please be attached along with the bill for payment action.



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5) Tenure of CAMC:

Three year from 01/09/2020

6) Acceptance of Contract & Signing of Contract Agreement.

You have to forward your acceptance of the work order by signing at each page of this purchase order and return to AAI within **seven working** days for confirmation and also to execute an agreement on Rs.200/- Non-judicial stamp paper within **three weeks** of the placement of this purchase order Format is attached.

7) Contract Monitoring:

Airport system Unit In Charge, who is the authorized representative of the competent Authority, shall be the work- In- Charge, who will carry out technical inspection/ monitor performance of this contract.

8) Penalties

The serviceability of all the telephone lines should be maintained more than 95% on all days 24 hours and arrangement should be made for attending the fault without delay as per the condition of the contract. If it is found that the serviceability is below 95% due to failure of data entry on the part of the operator, penalty @ 10% of the bill for that period will be imposed. In addition to that, the contractor will be penalized for the poor maintenance as follows:

Absence of data entry operator:

Rs 1000 /- per day will be charged if the operator is found absent that particular day.

For unattended line complaints:

Actual cost incurred to the department will be levied in addition to the penalty clause mentioned above.

Any complaint which directly or indirectly disturb or affect the normal operation or cause direct or indirect difficulty or discomfort to the office or airlines operators or any other agency involved in air traffic operation. All critical complaints have to be attended and rectified within two hours from the time of reporting of the complaint, failing which a penalty at the rate of Rs 500/- per hour will be recovered subject to a maximum of Rs 2000/- per day.

The contractor will be required to depute sufficient skilled persons for the maintenance of Telephone/NE lines.

Regarding the categorization of complaint, the decision of Engineer in charge will be final and binding on the contractor.

For not paying the wages of employees on time:

The contractor has to pay the wages of the employees by 7th of coming month without fail.

If due to any unseen circumstances, the payment is delayed, it should be intimated to the CNS Incharge and get approval in advance. In the case of any delay beyond the time of



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payment without approval from the concerned authority, a penalty of Rs 200/- per employee for each delayed week will be deducted from the next bill. Part of the week will be considered as full.

9) Defence of Status:

The work order is governed by all the terms and condition of the Tender document referred above.

This Work order shall be part of agreement along with all other correspondence.

You are requested to report Airport system Unit In Charge, AAI Calicut International Airport, who will arrange inventory of Telephone/NE lines and will hand over the same to you for operation and maintenance.

You have to complete formalities for getting the Airport Entry passes prior to taking over the CAMC.

You are requested to furnish the contact numbers, Name and Educational Qualification of the persons employed for CAMC work as per the Tender document.

All other Terms and conditions shall be as per the Tender Conditions.

Thanking you,

(ABDUL KAREEM.E.V)

अब्दुल करीम. ई.वी

ABDUL KAREEM. E.V

सहायक महाप्रबन्धक (सं.दि.नि)

ASST. GENERAL MANAGER (CMS)

भा.वि.प्र, कलिकट अंतर्राष्ट्रीय विमानपत्तन

AAI, CALICUT INTERNATIONAL AIRPORT

For Airport Director

AAI, Calicut International Airport





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दूरभाष Phone: 0483 2712630, फैक्स Fax: 0483 2711406, ई-मेल E-mail: apd_calicut@vsnl.net

Annexure 1

THIS AGREEMENT, entered into this (Day ,Month & Year) by and between M/s (Address hereinafter called the Contractor) and the Airports Authority of India having its office at Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi, India, through the Airport Director ,Calicut International Airport(hereinafter called the AAI), the expressions Contractor and AAI shall mean their successors, legal representatives or assigns, for **AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES / NON EXCHANGE LINES AT CALICUT INTERNATIONAL AIRPORT**

WHEREAS, AAI invited offers for **AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES / NON EXCHANGE LINES AT CALICUT INTERNATIONAL AIRPORT**

WHEREAS, the Contractor has offered **AMC FOR MAINTENANCE OF EPABX TELEPHONE LINES / NON EXCHANGE LINES AT CALICUT INTERNATIONAL AIRPORT** in accordance with their Price Bid which was opened dated 20.08.2020 and AAI has accepted its offer.

Now, therefore, in consideration and mutual covenants contained herein, the Contractor and the AAI (hereinafter referred to as the parties) agree that the following document shall be part of this agreement:-

AAI tender documents for **AMC FOR MAINTENANCE OF EPABX / TELEPHONE LINES / NON EXCHANGE LINES AT CALICUT INTERNATIONAL AIRPORT** as follows

1. AAI, Calicut Airport Tender No. AAI/SR/CL/CNS/AS/NIT-05/2020-21 Dated: 10/07/2020
- 2 Your Technical bid document submitted on AAI e-portal and opened on 11.08.2020
- 3) Your financial bid opened from AAI e tender portal on 20.08.2020



QMS 9001:2008 EMS 14001:2004 Certified

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Sir,

6) Reference of LOI/Work order issued/acceptance of bidder
No.....

For and on behalf of Contractor

For and on behalf of

Chairman, AAI

Signature:

Name of the Executive :

Designation:

Signature:

Name:

Designation:

1. Witness: (Signature, Date, Name, Designation on behalf of AAI)

2. Witness: (Signature, Date, Name, Designation o behalf of Contractor)