



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

AAI/ASR/Comml/Prepaid Taxi/2020-21/

63

Dt.09.10.2020

12

Shri Guru Ram Dass Ji International Airport Taxi Stand Association
Inside Airport Complex,
Airport Road,
Amritsar - 143101

Kind Attention: Sh. Kabal Singh, Secretary

Email: parminderjeetsingh35@gmail.com;

Reference: - Tender ID: 2020_AAI_50268_1

Subject: Award of Licence for Prepaid Taxi facility at SGRDJI Airport, Amritsar.

Sir,

In response to your offer to the e-tender (Tender ID: 2020_AAI_50268_1), we are pleased to inform that it has been decided to award the subject licence to Shri Guru Ram Dass Ji International Airport Taxi Stand Association on the following terms and conditions: -

1. You shall operate the subject licence at Sri Guru Ram Dass Jee International Airport, Amritsar whose location / area is as follows:

Area / Location

- a) One Booking Counter outside the building i.e. Canopy / Kerb side area or as decided by AAI.
- b) Counter No. 4(b) admeasuring to 6.62 Sqm. inside the terminal building (arrival side) or as decided by AAI
- c) 01 No. of taxi at designated pick-up area (city side of the arrivals of terminal building) or as decided by AAI.
- d) 05 Nos. of taxis nearby designated pick-up area (city side of the arrivals of terminal building) or as decided by AAI.

Actual area of booking counters and pick-up space shall be measured after occupation and subsequent . In this regard, a joint measurement shall be conducted by AAI and the licensee at the time of handing over / taking over of possession and the joint measurement shall form part of the agreement.

2. The period of Licence shall be **three (03) years***.

* Notwithstanding anything contained in the agreement, parties agree that during the Concession Term, in the event the Authority opts to transfer its rights such as operation, maintenance, development etc. of the Airport to a third party under PPP model or in any manner as may be decided by AAI / Government of India, then the Authority shall have the right to assign / novate / alter the Agreement, in favour of such third party, to which concessionaire hereby gives their consent unconditionally and Authority will not be bound to obtain any further consent of concessionaire. Such assignment / novation / alteration would

कार्यालय: निदेशक विमानपत्तन, O/o : The Airport Director
श्री गुरु राम दास जी अन्तराष्ट्रीय हवाई अड्डा, अमृतसर-143101
Sri Guru Ram Dass jee International Airport, Amritsar-143101
An ISO 9001 : 2008, 14001 : 2004, 18001 : 2007 Certified Airport

दूरभाष / PHONE: 0183-2214118, फैक्स/FAX: 0183-2214358
E-mail : apdsr@aai.aero / asr_comml@aai.aero
Visit us : www.aai.aero



Handwritten signature



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

release Authority of all liabilities and obligations arising under the agreement from and after the date of assignment / novation / alteration and the rights and obligations of Authority under the Agreement and other arrangements entered into in accordance with the provisions of the Agreement shall be vested in such third party. The parties, along with relevant third party shall execute necessary documentation or put in place necessary agreements for the aforesaid assignment / novation / alteration as and when need arise.

3. The Business Incubation Period, Handing over of the site, Gestation Period, Commencement of Business and Date of Commencement of Licence Fee shall be as per NIET / tender document.
4. You shall pay quoted monthly licence fee of **Rs.2,13,313/-** (Rupees Two Lakhs Thirteen Thousand Three Hundred Thirteen only) or **Revenue Share of Rs.30/- per trip / booking multiplied by number of trips per month, whichever is higher** plus applicable Govt. taxes and other applicable charges as per NIET / tender document. The quoted monthly licence fee is subject to annual escalation as per NIET / tender document.
5. In addition to above, you shall also be liable to pay following additional charges: -
 - a) Normal Space rent for booking counter(s) space allotted. Presently normal notified Space rent is Rs.2,045/- Per Sqm Per Month for AC Space and Rs.1,380/- Per Sqm Per Month for Non-AC space, which are subject to annual escalation @10% from 1st April of every year or as may be notified by AAI from time to time.
 - b) Utility/ Facilitation Charges @10% of normal space rent (or as may be notified by AAI from time to time) for allotted counter(s) space allotted.
 - c) Presently Paved Land Rent is Rs.1,330/- Per Sqm. Per annum and Unpaved Land Rent is Rs.1,105/- per Sqm. per annum. The Land rent is subject to revision and annual escalation as per AAI policy.
 - d) All applicable Government Taxes including GST (presently at the rate of 18%) or at the rates declared by Government of India or State Government from time to time.
 - e) Applicable charges for the consumption of the electricity and water consumed for the purpose of use of the said license as becomes due and payable and in accordance with the directions of the Authority and at the rates as fixed by AAI from time to time.
 - f) Parking fee & other fee to the parking contractor, as per the terms & conditions of prevailing Car Parking license at this airport.
6. You shall make the payment of Licence Fee, Space Rent, Utility / facilitation charges, Land Rent plus applicable Govt. taxes etc. by **25th** of the same month and all charges towards consumption of electricity / water within the date(s) specified in the bill(s), failing which interest on delayed payment at the rate of **9%** per annum shall be charged from the due date for delay period of upto **thirty (30) days** and if delay is for more than **thirty (30) days**, then interest at the rate of **18%** per annum shall be charged from the due date, for the entire delay period.
7. You are required to complete the following formalities within Business Incubation period of 30 (thirty) days starting from the date of issuance of this award letter / LOIA:-

कार्यालय: निदेशक विमानपत्तन, O/o : The Airport Director
श्री गुरु राम दास जी अन्तर्राष्ट्रीय हवाई अड्डा, अमृतसर-143101
Sri Guru Ram Dass jee International Airport, Amritsar-143101
An ISO 9001 : 2008, 14001 : 2004, 18001 : 2007 Certified Airport

दूरभाष / PHONE: 0183-2214118, फैक्स/FAX: 0183-2214358
E-mail : apdasr@aai.aero / asr_comml@aai.aero
Visit us : www.aai.aero





भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

- a) Acceptance of the offer within **07 (seven) days** from the date of issuance of the award letter / LOIA.
- b) Payment of **01 (one) month's** advance license fee within **15 (fifteen) days** from the date of issuance of the award letter / LOIA.
- c) Payment of Security Deposit within **15 (fifteen) days** from the date of issuance of award letter / LOIA.
- d) Execution of the Agreement within **15 (fifteen) days** from the date of issuance of award letter / LOIA (on Stamp Paper of appropriate value, related costs to be borne by the licensee).
- e) Commencement of the facility within gestation period.

8. Advance License Fee, Security Deposits

- a) The amount of one (01) month's advance licence fee of **Rs.2,51,709/-** (Rupees Two Lakhs Fifty-One Thousand Seven Hundred Nine only) inclusive of GST amount @18% is to be submitted in the form of RTGS / NEFT / Demand Draft.
- b) An interest free Security Deposit (SD) of **Rs.10,77,200/-** (Rupees Ten Lakhs Seventy-Seven Thousand Two Hundred only) equivalent to **04 (six) months** licence fee, Space licence fee and utility / facilitation for Booking Counter plus Govt. taxes of first year of licence is to be submitted in the form of Bank Guarantee (BG) from any Nationalized / Scheduled Commercial Banks (as per Reserve Bank of India guidelines) having a validity period of **180 (one hundred eighty) days** from the date of expiry of contract in the format as per **Annexure-K** of tender document.
- c) In addition to above, the Security Deposit (SD) amount equivalent to **04 (six) months** for Space licence fee and utility / facilitation charges for second booking counter, land rent for pick-up area, plus Govt. taxes of first year of licence is to be submitted. The said Security Deposit (SD) shall be calculated on the basis of actual area to be occupied by you.
- d) Security Deposit (SD) in respect of electricity charges amounting to **Rs.1,54,865/-** (Rupees One Lakh fifty four thousand eight hundred sixty five only) equivalent to **5%** of annual licence / concession value for the last year (Rs.2,58,108 X 12 Months). The said Security Deposit will cover Security Deposit (SD) towards all types of utilities such as Electricity, Water, Data Port, Telephone etc.
- e) A Letter of Understanding also to be submitted along with the Bank Guarantee in the format as per **Annexure-L** of tender document.
- f) Bank Charges shall be borne by the licensee.
- g) **The Bank Guarantee (BG) from Co-operative Bank (even scheduled) / Societies / Payment Banks or in the form of FDR shall not be acceptable.**

9. You are requested to make payments by way of online through NEFT / RTGS to AAI Bank, whose particulars are as under:-

- a) Account Holder's Name - Airports Authority of India
- b) Bank A/c No.(Current Account)- 30434604337

कार्यालय: निदेशक विमानपत्तन, O/o : The Airport Director
श्री गुरु राम दास जी अन्तर्राष्ट्रीय हवाई अड्डा, अमृतसर- 143101
Sri Guru Ram Dass jee International Airport, Amritsar-143101
An ISO 9001 : 2008, 14001 : 2004, 18001 : 2007 Certified Airport

दूरभाष / PHONE: 0183-2214118, फैक्स/FAX: 0183-2214358
E-mail : apdsr@aai.aero / asr_comml@aai.aero
Visit us : www.aai.aero





भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

- c) Bank Name / Branch Address - State Bank of India, Rajasansi, Amritsar
- d) MICR Code - 143002019
- e) IFSC Code - SBIN0002455

10. Airports Authority of India's Permanent Account Number and GST Number are as under:-

- a) Permanent Account Number (PAN) - AAACA6412D
- b) Goods & Service Tax (GST) Registration Number - 03AAACA6412D1ZI

11. It would be your responsibility to obtain all necessary security clearance from BCAS/any other regulatory agency as required.

12. Compliance of prevailing Security norms etc. from time to time shall be ensured by you. For any information / clarification pertaining to prevailing Security norms and compliance thereof etc., you are requested to please contact Chief Security Officer, Security Directorate, AAI, Amritsar and Bureau of Civil Aviation Security (BCAS), Amritsar airport.

13. You have to ensure the Police verification / antecedents' verification of your employees (as per guidelines of BCAS) before applying for Airport Entry Passes (AEPs). The Charges applicable for issuance of Airport Entry Passes (AEPs) of your employees shall be borne by you.

14. You shall intimate the names of the persons employed by you or going to employ, who are near relatives (wife, husband and dependent parents, grandparents, children, grandchildren, brothers, sisters, uncle, aunts, cousins and their corresponding in laws) of AAI employees or are ex-employees of AAI who have separated from AAI in the **past 02 (two) years**.

15. For efficient Management of subject licence, you are required to strictly follow the Special Terms & Conditions (attached herewith).

16. Other terms and conditions shall be as per NIET / e-tender documents for the subject facility.

17. This letter of intent / award (LOIA) shall form part and parcel of the licence/concession agreement to be executed.

With respect to above, you are required to submit the acceptance of subject award on your Association / Union's letter head along with duplicate copy of this award letter duly signed & stamped by the authorized signatory within 07 days from the date of issuance of this letter.

Regards,

Nidhi
(Nidhi Shrivastava)
Assistant Manager (Commercial)
For Airport Director

Encl. As Above.



भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

SPECIAL TERMS & CONDITIONS

1. The licensee shall charge Taxi-fare from the passengers', as per rate approved by State Govt. / Regional Transport Officer. Licensee shall prominently exhibit the said approved charges at a conspicuous place.
2. In addition to the Taxi-fare approved by respective State Govt. / Regional Transport Office, Licensee may charge from the passengers':-
 - (i) AAI rate of **Rs.30/-** per Trip/Booking. The rate is exclusive of GST / Tax. The rate shall be fixed for 03 (three) years and shall be reviewed thereafter.
 - (ii) **Rs.10/-** per booking towards expenses of printing coupons, staff salary etc.
3. Licensee shall not charge any additional amount from the passengers', other than mentioned in above Para (2) in the name of airport.
4. All the attached taxis shall be allotted a unique number by the licensee, which shall be used for the purpose of booking in a sequential order.
5. It shall be the responsibility of the Licensee to have the police verification of taxi owners / drivers. Licensee shall provide the details of taxis attached (taxi unique number and name, address, contact numbers along with copy of police verification of taxi owners/drivers to this office before commencement of the Licence. Further addition/removal of taxis shall be carried with prior consent of this office.
6. It shall be the responsibility of the Licensee to put a sticker on each attached taxi, depicting "Airport Pre-Paid Taxi Service, Taxi unique number & Contact no. of the Licensee".
7. Taxi shall be booked in a sequential order by way of computerized booking and in order to prevent revenue leakage, machines shall be installed for computerized billing at prepaid counters.
8. The required infrastructure (Hardware & Software) shall be arranged by the Licensee.
9. Licensee shall pay AAI royalty fortnightly along with the details of booking. In case of any discrepancy found in details of booking, license may be cancelled.
10. Authority reserves right to expel/debar any attached taxi on any of following reported/observed misconduct
 - a) Fighting with passenger's / Taxi owners / drivers
 - b) Theft of passenger belongings
 - c) Overcharging from passengers
 - d) Creating ruckus at the airport
 - e) Any act / misconduct, which brings disrepute to AAI, in any manner, as deemed fit by the competent authority.

कार्यालय: निदेशक विमानपत्तन, O/o : The Airport Director
श्री गुरु राम दास जी अन्तर्राष्ट्रीय हवाई अड्डा, अमृतसर-143101
Sri Guru Ram Dass jee International Airport, Amritsar-143101
An ISO 9001 : 2008, 14001 : 2004, 18001 : 2007 Certified Airport

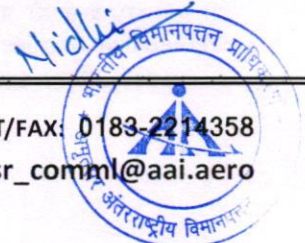
दूरभाष / PHONE: 0183-2214118, फैक्स/FAX: 0183-2214358
E-mail : apdasr@aai.aero / asr_comm@aai.aero
Visit us : www.aai.aero





भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

11. Licensee shall be responsible for the upkeep of the attached Taxies in a good condition. Drivers should be in proper uniform & display their identity card, issued by the licensee. Details of Driver/Owner of the Taxi along with their photograph, name & contact number must be displayed at a prominent place inside the taxi. Colour of Taxi should be in accordance with guide lines of local state transport department.
12. AAI has a right to check, search examine the persons and the belonging of the employees/representatives and agents of the contractors while entering / leaving the premises as & when required.
13. Licensee shall be facilitated by AAI to carry out operation of pick-up passengers from designated pickup points / parking area.
14. Licensee shall be entitled to use licensed parking space located within the airport as per terms & conditions of Car parking license.
15. Licensee will be provided with designated pick-up zones, on the city side of the arrivals terminals, to accommodate ----- number of taxi.
16. Licensee will be provided with designated space for "Booking Counter" in the Canopy / Kerb side area, outside Terminal building of the arrivals terminals.
17. AAI shall provide directional and pick up signage for the License.
18. Licensee shall ensure that all pick-ups must take place only at the designated pick-up points.
19. Licensee has to pay parking fee to the parking contractor, as per the terms & conditions of prevailing Car parking license at this airport.
20. Licensee shall not engage in any business at AIRPORT other than in the exercise of the rights and privileges herein granted unless otherwise granted by AIRPORT in writing.
21. Licensee shall take necessary stringent actions to prevent its drivers from picking up passengers/customers from areas other than designated boarding area.
22. No taxi will be permitted to be utilized as a personal pick up vehicle. All taxi / pick-ups will be considered a commercial transaction and will be charged a fee as specified in the license.
23. Licensee will submit details of aggregated pick-ups to AAI on monthly basis on mutually agreed date and billings will be done monthly.
24. The services provided by the licensee will be in a professional manner and in accordance with the policy applicable within the country and the licensee shall exercise reasonable diligence and professional skills and care in the performance of services and obligations under the agreement.
25. Licensee shall ensure that its associated drivers are well behaved with the customers / passengers.





भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

26. Licensee shall ensure that all vehicles/ drivers comply with Motor Vehicle Act 1988, as amended from time to time, provisions and relevant directives of R.T.O / Transport Commissioner especially valid commercial driving license / Registration certificate of vehicles / Insurance as per vehicle capacity and other applicable law.
27. If any complaint is received by AAI from any passenger on any Taxi /services utilized for Airport pick-up, it must be shared with AAI by the licensee as and when required by AAI along with action taken report addressed within 15 (fifteen) working days failing which, Rs. 1000/- per day for every excess day shall be charged as penalty.
28. The services provided by the agency / operator are on a non-exclusive basis.
29. The licensee will keep AAI indemnified against any claim from Vehicle owner, driver, passenger and third party for any loss suffered arising out of any breach of Letter of award / agreement, applicable laws and its obligation related to the same under the LAW.
30. Licensee shall protect, indemnify, and save harmless airport, and/ or its employees from any damage or penalty suffered, imposed, or incurred by reason of the violation, disregard, or breach of any applicable law, order, or regulation, or by reason of any act or neglect, or omission of Licensee, or by employee of the licensee in relation to the premises.
31. Licensee shall comply, at its own cost and expense, with all Central, State and Local laws now or hereafter in force, which may be applicable to the operation of its business, shall obtain and pay for all necessary licenses and permits; and shall pay all fees and charges assessed under all applicable laws and rules.
32. Licensee undertakes to deploy sufficient manpower to ensure 24X7 unhindered and smooth operations of their activities from Airport without anyway hampering passenger movement, usage of parking area & other facilities.
33. Licensee shall observe and comply with all rules and regulations which may from time to time during the term of this Agreement be promulgated by AAI for the safety and security, care, operation, maintenance and protection of the Airport and all laws and rules and regulations applicable to the operation of Licensee business operations.
34. AAI shall strictly enforce its rules and regulations, including but not limited to the restrictions upon the solicitation of passengers and use of the commercial lane and staging areas, to prevent encroachment upon and / or unfair competition with the rights and privileges granted to Licensee under this license.
35. The licensee shall maintain a suggestion / complaint register which shall be used at all times for making any feedback / suggestion / complaints in relation to the services.
36. Licensee shall strictly comply & take necessary steps to prohibit its drivers / employees from using the Airport premises for following purpose:
 - a) Union gathering, illegal assembling and meetings, giving public speeches, or instigating other drivers for disruption of services;

कार्यालय: निदेशक विमानपत्तन, O/o : The Airport Director
श्री गुरु राम दास जी अन्तर्राष्ट्रीय हवाई अड्डा, अमृतसर- 143101
Sri Guru Ram Dass Jee International Airport, Amritsar-143101
An ISO 9001 : 2008, 14001 : 2004, 18001 : 2007 Certified Airport

दूरभाष / PHONE: 0183-2214118, फैक्स/FAX: 0183-2214358
E-mail : apdasm@aai.aero / asr_comm@aai.aero
Visit us : www.aai.aero





भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

- b) Distributing leaflets, brochures, pamphlets or any other written or printed material pertaining to labour issues, Union issues or else;
37. Licensee shall not at any time, assign or transfer this license or any part hereof, or any right, power, or privilege hereunder granted.
38. In the event of any violation of above clauses by or on behalf of Licensee, or in the case that AAI considers any conduct on the part of Licensee, its agent, or employees, or of any person or occupant for the time being of the premises, to be objectionable or improper, AAI shall have the right to terminate this license in accordance with the provisions, subject to notice to Licensee. AAI may at its option grant Licensee a reasonable opportunity to cure, if deemed fit & proper on a case to case basis.
39. Compliance of RTO regulations, Motor Vehicle Act & all other regulations shall be the domain of the licensee & AAI shall be indemnified by the licensee from such obligation.
40. The licensee has to ensure all the compliances including security compliances etc. within the business incubation period itself. Claim for additional business incubation period / gestation period or rebate on account of any non-compliance by the licensee within the incubation period / gestation period shall not be entertained by AAI at any stage.
41. Availability of system for enabling cashless / digital transactions is mandatory in following manner:-
- a) Prominent display of static / dynamic UPI QR code on the Pre-paid taxi booth to enable customers to scan and pay.
 - b) Enabling acceptance of Debit / Credit Card (including Rupay) and UPI at Pre-paid taxi booth for receiving payments.
 - c) Providing facility for online booking of pre-paid taxi with easy payment modes such as UPI, Debit / Credit card (including Rupay), Internet Banking, e-wallets.
42. In case of improper / wrong parking of vehicles other than designated pick-up points / vehicle parking area, misbehavior, causing public inconvenience or any other violation of AAI rules, AAI shall impose penalty to the licensee as per Penalty for Infractions given under **Annexure-1** or as decided by AAI from time to time.



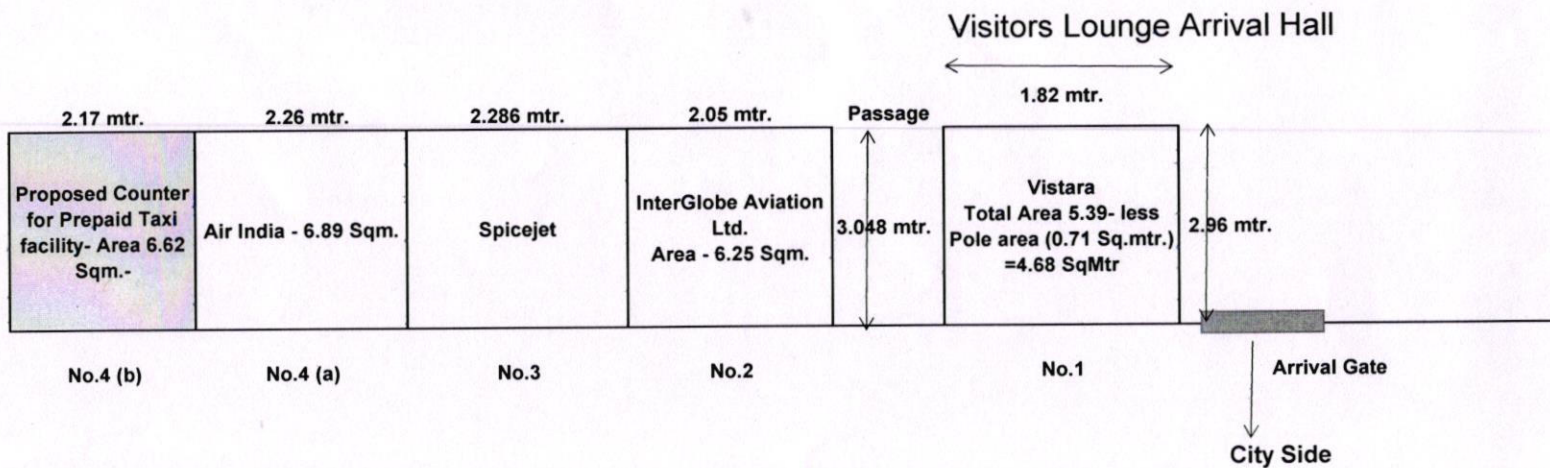
Annexure-1

Imposition of Penalties - guidelines regarding

Sl. No.	Offence/Violation	Penalty in (Rs)
1.	Smoking in public area except where designated smoking chambers or areas are established.	1500
2.	Spitting in airport premises	1000
3.	Misuse of passenger baggage trolley	1000
4.	Using language likely to cause offence /annoyance	2000
5.	Throwing loose papers, plastic cups or glass etc. in airport premises	1000
6.	Non-display of Photo Identity Cards while entering in to or being in the terminal or operational area.	1000
7.	Transportation of overloaded airline baggage containers in operational area.	1000
8.	Vehicle/ equipment operating without anti-collision light/obstruction inside operational area.	2000
9.	Parking of vehicle/ equipment in no parking area on kerb side and city side including approach road within airport premises.	500
10.	Un-authorized entry into terminal building or operational area.	3000
11.	Rash driving/over speeding in operational area	3000
12.	Driving in operational area while being in state of intoxication	5000
13.	Causing public inconvenience, unruly behaviour or creating nuisance in public area	1000
14.	Organizing or taking part in any public assembly, demonstration, dharnas or procession likely to obstruct or interfere with proper use or orderly functioning of airport	5000
15.	Display of banners, flags, posters ,emblems or write slogans in or around terminal	5000
16.	Obstruction of authorized persons in the discharge of his or her duties	5000
17.	Dumping garbage in operational area.	3000
18.	Vehicle/equipment left unattended in operational area outside designated parking area/hard stand for ground support equipment/vehicles.	2500
19.	Vehicle/equipment not following vehicular lanes on Apron.	1500
20.	Vehicle/equipment/ person obstructing aircraft movement	5000
21.	Crossing/operating vehicle/ equipment close to active runway/ taxiway without permission	5000
22.	Vehicle/equipment operation in the operational area without permit (ADP)	5000
23.	Damage, display, deface or alter any building structure or other property of AAI whether movable or immovable. Besides penalty, action to be taken to recover the loss from the defaulter or his/her organization	5000
24.	Photography and film shooting/ videography at airport without permission	5000
25.	Commercial activities at airport without permission	5000



Sketch Drawing of Prepaid Taxi Booking Counter inside Terminal Building (arrival side)



Nidhi



Signature Not Verified

Digitally signed by PRAVEEN KUMAR KANOJIA
Date: 2020.11.11 18:02:26 IST
Location: eProcurement System for Central PSUs

