



Ref. No.: AAI/RHQ/NR/Fin/PV/2020-21/

Dated: 13/07/2020

M/s R. Seth & Associates,
203 – 204, Suryodaya Apartments,
F – 72, Subhash Marg,
C – Scheme,
Jaipur – 302001,
Rajasthan

Subject: Assignment of work for Physical Verification of Fixed Assets / Inventories at
AAI Airports of Northern region.

Madam / Sir,

Reference is invited to E-Tender bid no. 2020_AAI_49002_1 on the subject cited above.

The Competent Authority is pleased to award the work for Physical Verification of Fixed Assets / Inventories in respect of Cluster A and B on the quoted fee on the following terms and conditions:

1. Purpose/ Scope of Work

- 1.1** Collection of data in respect of Fixed Assets/ Inventories for Cluster A and B from the O/o Jt. Gen. Manager (Fin), AAI, RHQ (NR), Operational Offices, Rang Puri, New Delhi for following units: -

(Annexure 1)

Sl. No.	States	Airports & Approx Days	Fixed Assets as on 31.12.2019 (Line items approx)
Cluster A			
1	Himachal Pradesh	Kullu (2 Days)	267
		Shimla (2 Days)	176
2	Jammu and Kashmir	Leh (2 Days)	281
Cluster B			
1	Madhya Pradesh	Gwalior (2 Days)	195
2	Punjab	Pathankot (1 Day)	94
		Ludhiana (2 Days)	177

2. Coverage:

The complete Fixed Assets Register (FAR) as on 31.12.2019 will be provided before start of work of respective airport. The Physical Verification Report for each airport should be furnished to Jt. Gen. Manager (Fin), AAI, RHQ (NR).



3. **Period of Physical Verification:**

The work has to be performed as per details attached and submit the report within One month from commencement of the work. The time frame for each airport is as per NIQ.

4. **Constitution of Team:**

The team should consist of at least one fully qualified CA / CMA and one semi qualified CA / CMA for physical verification.

5. **Fee:**

₹ 70,290/- (Rupees Seventy Thousand Two Hundred and Ninety only) (Excluding GST) for Cluster A and B payable under respective statutes.

6. **Terms of Payment:**

100% payment along with EMD would be made after 30 days on submission of final report of physical verification of fixed assets / inventories for all above mentioned airports (Annexure I). Further consultant shall also discuss the draft report prior to submission of Final Report with respective station in-charge and also get the report endorsed.

7. **Reimbursement of Expenses:**

Rates quoted in financial bid are inclusive of TA / DA and other incidental expenses. The amount quoted only shall be reimbursed.

8. **Work Plan:**

Kindly give your acceptance for the above work and intimate the detailed work plan for execution of assignment by 20.07.2020 to mail id: vijaykmr@aai.aero or brijmohan@aai.aero.

9. The NIQ will be part of this award letter.

10. This issued with approval of the Competent Authority.

Thanking You

Yours faithfully,

(Vijay Kumar)
Joint General Manager (Fin)



Ref. No.: AAI/RHQ/NR/Fin/PV/2020-21/

Dated: 13/07/2020

M/s K. G. Somani and Co.,
3 / 15, Asaf Ali Road,
Daryaganj,
New Delhi – 110002

**Subject: Assignment of work for Physical Verification of Fixed Assets / Inventories at
AAI Airports of Northern region.**

Madam / Sir,

Reference is invited to E-Tender bid no. 2020_AAI_49002_1 on the subject cited above.

The Competent Authority is pleased to award you the work for Physical Verification of Fixed Assets / Inventories in respect of Cluster A and B on the quoted fee on the following terms, and conditions:

1. Purpose/ Scope of Work

- 1.1 Collection of data in respect of Fixed Assets/ Inventories for Cluster C and D from the O/o Jt. Gen. Manager (Fin), AAI, RHQ (NR), Operational Offices, Rang Puri, New Delhi for following units: -

(Annexure 1)

Sl. No.	States	Airports & Approx Days	Fixed Assets as on 31.12.2019 (Line items approx)
Cluster C			
1	Rajasthan	Bikaner (1 Day)	98
		Kota (1 Day)	109
2	Uttar Pradesh – I	Farukhabad (1 Day)	59
		Aligarh (1 Day)	69
Cluster D			
1	Uttar Pradesh – II	Agra (2 Days)	264
		Sikandrabad (1 Day)	42
		Bareilly (1 Day)	22

2. Coverage:

The complete Fixed Assets Register (FAR) as on 31.12.2019 will be provided before start of work of respective airport. The Physical Verification Report for each airport should be furnished to Jt. Gen. Manager (Fin), AAI, RHQ (NR).



3. **Period of Physical Verification:**

The work has to be performed as per details attached and submit the report within One month from commencement of the work. The time frame for each airport is as per NIQ.

4. **Constitution of Team:**

The team should consist of at least one fully qualified CA / CMA and one semi qualified CA / CMA for physical verification.

5. **Fee:**

₹ 1,50,000/- (Rupees One Lakh Fifty Thousand only) (Excluding GST) for Cluster C and D payable under respective statutes.

6. **Terms of Payment:**

100% payment along with EMD would be made after 30 days on submission of final report of physical verification of fixed assets / inventories for all above mentioned airports (Annexure I). Further consultant shall also discuss the draft report prior to submission of Final Report with respective station in-charge and also get the report endorsed.

7. **Reimbursement of Expenses:**

Rates quoted in financial bid are inclusive of TA / DA and other incidental expenses. The amount quoted only shall be reimbursed.

8. **Work Plan:**

Kindly give your acceptance for the above work and intimate the detailed work plan for execution of assignment by 20.07.2020 to mail id: vijaykmr@aai.aero or brijmohan@aai.aero.

9. The NIQ will be part of this award letter.

10. This issued with approval of the Competent Authority.

Thanking You

Yours faithfully,

(Vijay Kumar)
Joint General Manager (Fin)

Signature Not Verified

Digitally signed by NITIN VERMA

Date: 2020.09.04 15:58:13 IST

Location: eProcurement System for Cent