

भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA
SRINAGAR AIRPORT SRINAGAR
TEL: 0194-2303000 - 03 (FAX) 2303313



No. AAI/SXR/Comm/PPE/333/385

Date: 27-07-2020

To,

Sh. Rajeev Mittal, Proprietor,
M/s Meghdoot Media and Marketing,
N-23, G.F., Jangpura Extension,
Near Eros Cinema, New Delhi - 110014

Subject: Award of License for Retail outlet for Selling Personal Protective Equipment (PPE) at Srinagar International Airport

Dear Sir,

Please refer to your participation in the e-tender for the subject cited facility for which the Technical bids was opened on 15/06/2020 and the financial bid was opened on 07/07/2020. The competent authority is pleased to award you the License for retail outlet for Selling Personal Protective Equipment (PPE) at Srinagar International Airport on the following terms and conditions:

Terms and conditions of award

1. Periodicity

a. Period of concession

The concession shall be valid for a period of six (06) months, extendable by six (03) months.

b. Business Incubation Period shall be 07 days from the date of issuance of award letter. You shall be under obligation to complete all the conditions within time specified in award letter.

c. Gestation Period of 15 days, reckoned from the date of handing over of site.

2. Agreement

The licensee has to execute the Agreement within 15 days from the date of issuance of award letter (on Stamp Paper of appropriate value, related cost to be borne by the licensee).

3. License Fee and Charges

a. You shall pay to AAI the license fee of **Rs. 12,000/- (Rupees Twelve Thousand only)** per month as quoted by you plus applicable taxes.

b. In addition to license fees, you shall pay Utility/Facilitation Charges at 10% of normal non-AC space rent @ Rs. 902/- Per Sqm per month (or as may be notified by AAI from time to time), subject to 10% compound annual escalation on 1st April of every year. For 05 sqm non-AC space, the Utility/Facilitation Charges amounts to Rs. 451/- per month.

c. All applicable Government Taxes, including GST (presently at the rate of 18%) or at the rates declared by Government of India or State Government from time to time.

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- d. Charges for the consumption of the electricity and water for the purpose of use of the said license as becomes due and payable and in accordance with the directions of the Authority and at the rates as fixed by AAI from time to time.
- e. **Advance License Fee:** You shall deposit one month License Fee (plus utility/facilitation charges and GST) in advance within 07 days of issuance of the Award letter.

4. Security Deposit

- a. Performance Security Deposit: Licensee shall furnish the Security Deposit within 07 days from the date of issuance of award letter, amounting to 03 month equivalent License fee to AAI as an interest free security Deposit. The SD amount equivalent to 01 month license fee i.e. Rs. 12,000 to be submitted in the form of Bank Guarantee from any scheduled commercial bank (BG from co-operative bank, even scheduled/Societies/Payment Banks or by means of FDR, will not be accepted. Bank charges to be borne by the agency) and balance 2 month equivalent i.e. Rs. 24,000 by way of NEFT/RTGS/DD/PO.
- b. Electricity Security Deposit: The licensee shall also deposit an interest free security deposit of Rs. 10,000 towards electricity charges. The said security deposit will cover SD towards all types of utilities such as Electricity, Water, Data Port, Telephone etc.

5. Location /Area.

Area of 05 Sqm on City Area near Departure gates as specified in Annex.-I (schedule of premises).

6. Other terms and conditions

- 1) Licensee has to convey the unconditional acceptance to the terms of Award Letter within 07 days of receipt of this letter.
- 2) All the formalities shall be completed within 15 days of receipt of this letter.
- 3) AAI shall raise bill on or before 10th of every month. The licensee has to make the payment of license fee etc. by 25th of the same month, failing which interest on delayed payment at the rate of 9% per annum shall be charged from the due date for delay period of up to 30 days and if delay is for more than 30 days, the interest at the rate of 18% per annum shall be charged from the due date, for entire delay period.
- 4) The Licensee shall make payment of license fee etc. either by cheque/DD drawn on local banks or through RTGS/NEFT in favour of "Airports Authority of India, Srinagar". No outstation cheque shall be accepted in payment of license fee etc.
- 5) The licensee must necessarily operate the contract for minimum 50% of the total period of the contract, failing which the licensee may be debarred from participating in any tender in AAI for minimum period of 01 (one) year.
- 6) The Licensee shall not terminate the license before expiry of the period of license except by giving 30 days' notice in writing, otherwise the Licensee shall be liable to pay to the Authority (without any demur or question) such amount of money as the Authority may decide as due to it by the Licensee. The license can be terminated by the Authority by giving 30 days' notice in writing without assigning any reason thereto.

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- 7) The Licensee has to intimate the list of near relatives employed in AAI as well as name of the persons employed by the licensee or going to be employed who are near relatives of AAI employees.
- 8) The design, dimension, location of counter and content of display has to be necessarily got approved by AAI. No branding of any sort shall be permitted.
- 9) The Licensee shall employ only Indian nationals and get their antecedents and loyalty verified before employing them on the job. The licensee shall ensure that no person of doubtful antecedent and nationality is in anyway associated with the job.
- 10) On Non-acceptance of award within 7 days or on account of non-completion of formalities within the prescribed time, the licensee will be liable to be debarred by AAI for further participation in the tenders at its airports or at any other place under the control of AAI, for a period of **one (01) year**.
- 11) The Licensee shall be responsible to remove garbage, if any, resulting due to performance of the business and shall dispose of the same outside the boundaries of the Airport.
- 12) The Authority or any of its officers and other persons authorized by the Authority shall have the right, at all reasonable times, to enter upon the said premises and the Counter to view the state and conditions thereof or for the purpose of this Agreement.
- 13) The Licensee shall only be permitted to operate from the allotted space, and in case of any dispute, the decision of Airport Director shall be final and binding on the Licensee.
- 14) All other terms and conditions shall be as stipulated in the NIT/tender document.
- 15) In case of Civil/Electrical works, NOC has to be obtained from AAI beforehand.
- 16) All the terms and conditions mentioned in this award letter, along with annexures, shall form part and parcel of agreement to be executed between M/s Meghdoot Media and Marketing and AAI.

Please acknowledge the receipt of this letter as token of your acceptance.

Yours sincerely,



(Sandeep Chalia)
Manager (Comml.)

For Airport Director
Srinagar International Airport

Encl: Annex.-I: Schedule of Premises
Annex.-II: Special Terms & Conditions

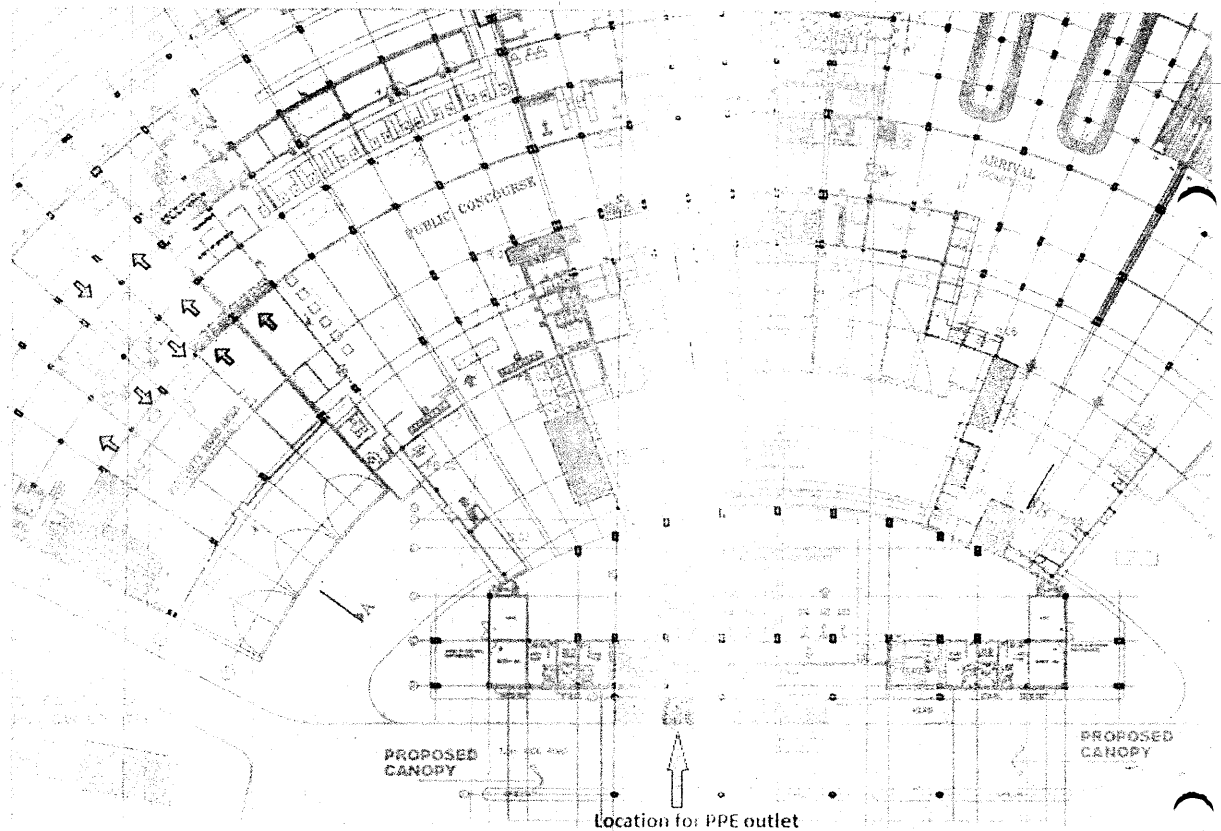
Copy to: RED-NR, New Delhi for kind information.

Internal: PA to APD Srinagar/Jt.GM (CNS)/DGM (Engg.-Civil)/DGM (Engg.-Elect.)/AGM (Ops)/Mgr (F&A)/ CSO, Srinagar International Airport.

Annexure-I: Schedule of Premises

License for Retail Outlet for Selling Personal Protective Equipment (PPE) at Srinagar International Airport

1. AREA ALLOTTED: Total Area = 05 sqm
2. LOCATION: City side area near Departure Gates, or at the discretion of AAI.
3. PURPOSE: License for Retail Outlet for Selling Personal Protective Equipment (PPE) at Srinagar International Airport



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Annexure-II: SPECIAL TERMS & CONDITIONS

1. Agency has to obtain necessary permissions/licenses etc. before commencement of the outlet from GoI / State Govt. etc. as the Case may be.
2. Specifications of the Personal Protective Equipment (PPE) like disposable gloves, different category face masks (for health workers and General public), coverall/gown, disposable goggles, Alcohol based hand rub / hand sanitizer etc. shall be as per the guidelines of Ministry of Health and Family welfare.
3. Agency shall ensure that PPE equipment's sold are met with the specification prescribed by Ministry of Health and Family Welfare Govt. Of India.
4. All the PPE products shall be sold at MRP and comparable with selling price outside the airport. Agency shall ensure that products with affordable pricing are available for sale at all times.
5. The licensee would be allowed to sell only those items defined under the scope of license.
6. As per the guidelines of Ministry of Health and Family welfare, PPE items include gloves, coverall, goggles, N-95 masks, shoe covers, face shield, triple layer medical mask and body bags.
7. The facility shall be open during the operational hours or at any given time approved by the Airport Director as per requirement of the station. In case the counter remains closed, then a penalty of Rs.1000 per day or part thereof shall be imposed and no rebate for closure shall be given. Further, on 3rd occasion of such irregularities, penalty equivalent to 10% of monthly license fee shall be imposed.
8. The design of outlet shall be in line with overall aesthetics of the terminal building, the fabrication of outlets shall be with the prior approval of layout (including height etc.) and design by AAI. In any case, the height of the outlet/shop shall not be more than 3 meters.
9. AAI reserves to itself the right to modify/reduce the area and location of the outlet due to Security/ Operational/expansion/construction work related requirement.
10. Licensee shall be responsible for the safety & security of his premises. The Authority shall not be responsible for any claim for users/employee etc. on account of loss/damage due to accident/ mishap in the premises. The licensee shall be responsible for such losses/claims if any.
11. Only name of the agency & facility is to be displayed on the outlet and the same is to be displayed in reasonable size, to be approved by AAI.
12. In-shop advertisements to be restricted to the brand/agency name/product line of the licensee, and no other advertisement shall be displayed in the shop premises. The Display of rates of items/goods should be inside the shop/outlet, and not on front on the structure of front elevation.
13. Vertical shadow area or projection of the counter is not permitted.

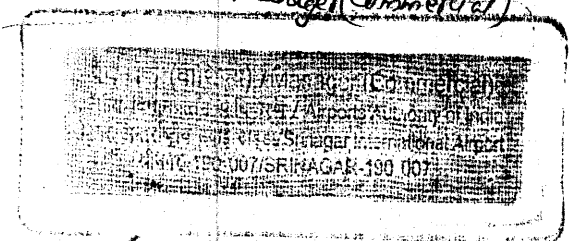
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14. AAI shall not be responsible for any legal cases that arise on account of quality of product and other legal matters for quantity, price etc. sold by the licensee. The sole responsibility shall be of the licensee.
15. The licensee shall take all steps in banning the non-recyclable plastic and single use plastic in and around Airports premises and abide by the environmental rules and regulations.
16. The selected tenderer shall have no claim for monopoly and AAI shall be at liberty to permit/ provide similar facilities if necessitated by demand or if desired by the Authority.
17. The staff engaged by the contractor has to be properly uniformed and deal with all the passengers with courtesy and caution.
18. Notwithstanding anything contrary herein, in the event of a relocation of the Counter, the Authority shall not compensate the Licensee for any costs, whatsoever.
19. The Licensee shall mandatorily issue computerized/electronic bills/receipts to the customers on account of any purchases. The invoices generated should indicate the GST amount separately.
20. Provision should be made to accept Credit/Debit card/e-wallets/UPI payments. The Licensee shall permit AAI's authorized officers to inspect the EPOS terminals at the location at any time.
21. The licensee shall strictly comply with the safety & security norms of AAI and as per rules and regulations of BCAS Security.
22. Necessary Airport Entry Permits will be issued by the Station in charge to the authorized representative as per the rules of BCAS. Licensee will ensure police verification and other documents are submitted in time. The charges for issuance of Airport Entry Permits shall be borne by the Licensee.

The above special terms and conditions will form part of the License Agreement.

Sandeep

Manager (Commercial)



Signature Not Verified

Digitally signed by SANDEEP CHALIA
Date: 2020.09.07 17:58:49 IST
Location: eProcurement System for Central PSUs