

Ref No. AAI/PB/IT/ARC-Toner/W.O/2020/2115

Dt.05/06/2020

To,
M/s. Focus Computers,
Junglighat, Port Blair-744103

Sub: Work order for "Annual Rate Contract for Printer/MFP/Xerox Cartridges "at VSI Airport, Port Blair".

Ref: 1) e-tender No.2020_AAI_44753_1 Dated 09/03/2020 with ref. No. AAI/PB/IT/ARC/TC-22/2019-20.

2) Your submitted BOQ Dated 29/05/2020 on cpp portal (financial bid).

Sir,

With Reference to the above documents and your submitted bid and BOQ on cpp portal, Airport Director, Airports Authority of India, VSI Airport, Port Blair is pleased to place work order to your firm for "Annual Rate Contract for supply of printer, MFP and Xerox machines Cartridges" at the O/o Airport Director, AAI, VSI Airport, Port Blair-744103 as per the toner details and their price without GST is listed below.

Sr.No	Details of Printer Cartridges	Unit Rate (Rs.) Excluding GST.(A)
1	HP 88A Toner	4150.00
2	HP 49A Toner	7650.00
3	HP 12A Toner	4950.00
4	HP 79A Toner	4250.00
5	HP 32A Toner	6250.00
6	Canon Cartridge 925	4500.00
7	HP 201A (CF 400A) Black	4400.00
8	HP 201A(CF 401A) Cyan	5950.00
9	HP 201A (CF402A) Yellow	5950.00
10	HP 201A(CF 403A) Magenta	5950.00
11	HP 204A(CF510A) Black	4450.00
12	HP 204A(CF511A) Cyan	4650.00
13	HP 204A(CE 512A) Yellow	4650.00
14	HP 204A(CE 513A) Magenta	4650.00
15	HP CE320A Black	5150.00
16	HP CE 321A Cyan	5400.00
17	HP CE 322A Yellow	5300.00
18	HP CE 323A Magenta	5300.00
19	HP 77A Toner (MFP 429fdw)	8900.00
20	HP 30A toner	4750.00
21	Kyocera A201 TK4109 (Xerox machine)	6800.00
22	Ricoh 1320D (Xerox machine)	3713.00
23	Xerox B1025 006R01731D MFP	4500.00

Terms and Conditions

- 1) The period of contract is for one year from **05/06/2020** to **04/06/2021**.
- 2) The contract may be extended for one more year with same rates, terms and conditions on satisfactory performance and mutual consent.
- 3) The item to be supplied installed and tested to the satisfaction of AAI at the designated location at VSI airport, Port Blair within 24 hours of raising demand.
- 4) All the supplied items shall be checked by IT In-charge or his representative in presence of you /your authorized representative. On inspection if the supplied items are found not up to the quality, AAI reserves the right to reject the item without assigning any reason thereof.
- 5) Payment will be done quarterly basis on satisfactory completion of work. Delivery challan, duly endorsed by AAI Officer for each supply of cartridge has to be submitted along with the consolidated quarterly invoice. The invoice should contain details of GST. Payment shall be done within 15 days of satisfactory receipt of invoice. Bill shall be raised in favour of

**The Airport Director
Airports Authority of India
VSI Airport, Port Blair -744 103.**

- 6) The contract agreement to be executed on Non-Judicial Stamp Paper of Rs 100/- shall form part of the contract. You are requested to execute the agreement in non-judicial stamp paper of Rs 100/- within 15 days from the date of issue of this Work Order as per format enclosed in NIT document.
- 7) The contract can be terminated without any notice to the contractor, in case the item is not supplied in time or the item supplied is found to be of substandard quality.
- 8) Apart from above mentioned terms and conditions all other conditions of NIT to be adhered.

Kindly acknowledge the receipt of this order.


05/06/2020
Nitin K. Meshram
AGM (CNS)
IT-Coordinator

Copy to: 1) Asstt. GM (F&A)

2) Airport Director, VSI Airport, Portblair

नितिन के. मैश्रम
Nitin K. Meshram
सहा. महा. प्रबंधक (स.दि.नि)
Asstt. GM(CNS)
भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India
वी.सा.अ. हवाई अड्डा पोर्ट ब्लेयर-744103
VSI Airport, Port Blair - 744 103
Digitally signed by
NITIN K.
MESHARAM
Date: