



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

Ref. No.: -AAI/KMA/Security/DGR/2020/52-55

Date: - 05.02.2020

To,

Lt. Cdr. SHAMEER PURI, (Rtd.)
M/s 4239/SHAMEER PURI SECURITY AGENCY,
VPO-JASSUR, TEH- NURPUR,
DISTT. - KANGRA (HP),
PIN-176201

Subject: - Work Contract for DGR Sponsored Security Guards for Watch & Ward Duty at Kullu Manali Airport, Bhuntar (175125).

Please refer to DGR Letter No. No73120/SA/AAI/2019/HP/4239/4508/3422/Emp. Dated 21 June 2019 & your E-tender submitted online on dated 24.01.2020 on CPP Portal.

In exercise of Para 1.31.vide amendment/clarification regarding delegation of power 2017, para 14.5 (b), the Competent Authority is pleased to accord approval of **"Work Contract for DGR Sponsored Security Guards for Watch & Ward Duty at Kullu Manali Airport, Bhuntar"** in your favour being senior most security agency (DGR Registration No. 4239) for deploying of **06 (Six) security guards (without arms) @ Rs. 28558.27** (including service Charges as applicable) & excluding GST per month per guard for a period of **01 (One) years w. e. f. 05.02.2020 to 04.02.2021** or from the actual date of deployment, whichever is applicable for watch and Ward duties at Kullu Manali Airport, Bhuntar.

You are also requested to contact the office of undersigned immediately to complete the necessary formalities before deploying the security guards.

The details of wage structure per month per head are as under:-

S/N	DESCRIPTION (Area C)	PERCENTAGE	GDS W/O ARMS
A	Basic + VDA		14794.00
B	ESI	3.25% of (a)	480.81
C	EPF	12% of (a) (limited on @15000)	1775.28
D	EDLI	0.5% of (a) (limited on @15000)	73.97
E	Admin Charges	0.5% of (a) (limited on @15000)	73.97
F	HRA	8% of (a) or 1800/-	1800.00
G	ESI on HRA	3.25% of (f)	58.50
H	Bonus	8.33	1232.34
I	Uniform Outfit Allowance	5% of (a)	739.70
J	Uniform washing Allowance	3% of (a)	443.82
K	Subtotal 1		21472.39
L	Relieving Charges	1/6 of (k)	3578.73
M	Total Cost per Guard per Month	(k) + (l)	25051.12
N	Service charge	14% of (M)	3507.16
O	Subtotal 2	(m)+(n)	28558.27
	GST @18% will be extra		



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The following instructions/guidelines may please be strictly adhered to with ex- servicemen security agency before deployment of the guards at the station.

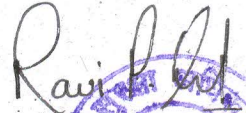
1. As per DGR norms and prevalent practices at AAI an amount of Security deposit i.e. Contract performance Guarantee (CPG) of **Rs. 17,135/-** i.e. 10% of one month wage bill, is required to be deposited by security agency vide demand draft payable at **Bhuntar, Kullu, H.P.** drawn in favour of **Airport Controller** before commencement of license.
2. The wages of Security Guards are to be revised as and when the rates revised by DGR/ concerned State Government and Service Tax is also to be revised as per Govt. rules/ Notification from time to time.
3. Security agency is required to deploy all ex- servicemen security guards, for guarding of Airport Entry Gate and access gates to ATS Complex/operational area and as directed by Airport Director.
4. The security agency is required to maintain proper account of payment including statutory benefits i.e. Basic Pay, ESI, EPF, Bonus, HRA, Gratuity terminal Benefits, Uniforms, EDLI, Relieving Charges, Service tax etc. and paid this amount to each month every guard as per DGR norms and should deposit contribution amount of EPF, ESI, EDLI and Service Tax etc in concerned Government office on regular basis (monthly) and all records should be produced to AAI/DGR every month wherever required.
5. As per DGR instruction the payment to ex-servicemen security guards to be made by Cheque/ATM/Electronic means to individuals bank account and proof to be submitted to AAI representative.
6. The awarded security agency will not sublet the contract to any other person/agency.
7. The character verification of the guards engaged by the security agency should be completed through police authorities before their actual deployment.
8. The security agency shall be solely responsible to absorb and comply with all the labour laws and DGR guidelines and laws for payment of wages to the security guards and for fulfilling all the local formalities for employment of such guards as may be applicable to the guards engaged by him.
9. The security agency will execute the agreement on stamp paper of in triplicate of 100/- (which will be borne by security agency).
10. The license of security agency can be terminated by AAI giving one month notice without assigning any reason.
11. The security agency should have attend security & fighting course in preceding 5 years prior to empanelment and attend the course after being sponsored by DGR.
12. The security agency should have obtained a labour license and registration certificate from the state govt.
13. The security agency should submit Bank Account Certificate authenticated by the Branch Manager giving details of accounts of security agency and person operating the account.
14. Security agency is required to submit the full address, Telephone/ Fax number, email and any contact detail of their agency to the office of undersigned.
15. The security agency is required to ensure compliance of all norms, instructions and guidelines issued by DGR and an undertaking should be submitted by the agency that it is fulfilling all norms and guidelines of DGR. Acceptance letter should be submitted before deploying the guards for adhering the DGR/AAI terms & conditions laid by time to time.



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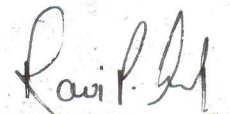
10. As per DGR norms where in the area, ESI scheme does not exist then the security agency to take up the Workmanship & Compensation Act & Mediclaim Policy equivalent to ESI amount from Insurance Company of each guard after the approval of DGR. For the same, the security agency is required to forward a certificate/letter from the local authorities that ESI scheme is not available in the area.

Encl. Specimen Copy of Agreement


(R.P. Srivastava)
Chief Security Officer
For Airport Director
Airports Authority of India,
Kullu Manali Airport, Bhuntar,

Copy To:-

1. The Regional Executive Director, Northern Region, Airports Authority of India, Operational Complex, Gurgaon Road, New delhi-110037 - for Information please.
(Kind Attention: Deputy General Manager (Security)).
2. Director General Resettlement (DGR), Ministry of Defence, West Block- IV, R. K. Puram, New Delhi-110066. - for information please.
3. General Manager (Finance), Airports Authority of India, Operational Complex, Gurgaon Road, New delhi-110037 - for Information please.


(R.P. Srivastava)
Chief Security Officer
For Airport Director
Airports Authority of India,
Kullu Manali Airport, Bhuntar,